

**COLVILLE CITY COUNCIL AGENDA ITEM
BRIEFING SHEET**

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**Meeting Date:** 12/11/18

**Contact:** Colville High School- Kristi Arms and Brent Purvis

**Topic or Problem Statement:** The event is the Colville Jazz Fest which has been an ongoing cultural event for the community at Colville High School for over a decade. There are two nights of public events and ongoing student workshops over two days. CHS is requesting \$5162 to cover a variety expenses from professional fees for the WSU Jazz Band, hotel and food costs, publicity and printing and tee shirt costs for the visiting band. As stated in the application this event provides professional entertainment to the community as well as an excellent educational experience to the band and choir students at CHS and the Colville Junior High Jazz Band.

**Type of Briefing:**

**Information Only          Discussion Only          X Decision Needed**

**Background of Situation:** Vinson funds were awarded last year to this event for \$2820. CHS states in their application that in previous years the expenses outweigh the proceeds which lead them to request more funding this year.

**Goals and Objectives:** to support this high quality, on going event for the community and students at CHS

**Evaluate Alternatives or Options/Consequences of Inaction:** CHS would use their music department funds for this event which impacts the use of these funds for other ongoing student needs ( instruments, music, supplies, other enrichment activities )

**Funding Needed and Recommended Source (BARS #):** The Vinson Committee is recommending funding of \$5000 for this event. At this time, \$5000 is the funding limit per event.

**Attachments:** application and working agreement/contract

**Recommended Action with Justification:** That the City Council approve the use of these funds on the rec. of the Vinson Committee

# *City of Colville*

## *Vinson Fund Application*

**Proposed Event / Project Information:**

Title: Colville Jazz Fest      Event / Project Date(s): February 7-8, 2019

Location(s): Colville High School

Is this Event / Project taking place in an ADA compliant venue? Yes

Anticipated Visitors: In-Town 400      Out-of-Town 100      Other         

Event / Project Partners: WSU Jazz Band, Colville Jr. High Jazz Bands

Describe the Event / Project and how it will support cultural vitality in the Colville area:

We have been offering the Colville Jazz Festival for over a decade, and it has proven to be one of the single-most educational experiences that our students experience. This two-day festival includes hands-on rehearsals with professional musicians/college musicians, clinics offered on a variety of jazz and musical topics, private lessons for interested students, collaboration with several other departments within CHS, a jazz assembly for the whole school, the Senior Citizens' Ball (a ballroom experience that is free of charge, honoring our community's seniors), guest musicians from age 10 all the way up through college professors, and a grand festival concert featuring the fruits of our labor to close out the experience. Our students learn under expert instruction, our whole school is exposed to jazz and collaborative art (dance, photography), our guests from the J-Hi and WSU are welcomed onto our campus and integrated with our music students, and our community walks away enriched, with a smile and a song.

Each year, our festival costs have exceeded our proceeds. The CHS Music Department budget has made up the difference, as the educational value of the festival out-weighs some of the other

# **City of Colville**

## **Vinson Fund Application**

financial needs. However, it would be wonderful to put that budget money to use on its intended purpose (instruments, music, supplies and other enrichment activities for our CHS music students).

Describe multiple ways you will use the “**Vinson Logo**” in Event / Project promotions:

Posters hung at Colville area businesses and Colville High School, advertisements in the North Columbia Monthly and Silverado Express, tickets for each attendee, Colville School District web page, T-shirts

Date of Request: December 3, 2018      Amount of Request: \$5162

### **Applicant Information:**

Name Colville High School

Address 154 Hwy 20 East

City Colville      State WA      Zip 99114

Web Page www.colisd.org      Social Media \_\_\_\_\_

If applying on behalf of an organization, please provide a brief description of the organization:  
The Colville High School Music Department currently features two 18-piece Jazz Bands, 80 members of the Concert Band program, and a 35-member choir. Students in these ensembles represent well over a quarter of the school's general population. These performing groups offer several local concerts throughout the year, most of which are free of charge to the general public. Each ensemble participates in enriching experiences with travel to festivals, performance tours, field trips to local nursing homes, performances at football and basketball games, and patriotic performances for our local Veterans. Each year our program graduates top students that move on to their post-secondary experience, often with honors and scholarship. This is a very active

# *City of Colville*

## *Vinson Fund Application*

music program and has a positive impact in the lives of many students, parents, and the community at large.

Tax Status: Profit \_\_\_\_\_  Non-profit \_\_\_\_\_ Other \_\_\_\_\_

Contact Person (if different than Applicant)

Name Kristi Arms

Address 154 Hwy 20 East

City Colville State WA Zip 99114

Email Address karms@colsd.org

**Projected Expenses:**

|                                                                                                         |                                                                    |                                                                       |
|---------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------|
| <p><b>Artists' Contracts:</b><br/>(Attach supporting contracts, agreements, etc.)</p>                   | <p><u>WSU Jazz Band</u></p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>\$ <u>1500</u></p> <p>\$ _____</p> <p>\$ _____</p> <p>\$ _____</p> |
| <p><b>Other Professional Service Contracts:</b><br/>(Attach supporting contracts, agreements, etc.)</p> | <p>_____</p> <p>_____</p>                                          | <p>\$ _____</p> <p>\$ _____</p>                                       |
| <p><b>Rental Agreements:</b><br/>(Attach supporting contracts, agreements, etc.)</p>                    | <p>_____</p> <p>_____</p>                                          | <p>\$ _____</p> <p>\$ _____</p>                                       |
| <p><b>Publicity/Advertising</b><br/>(Attach quotes/estimates.)</p>                                      | <p>_____</p> <p>_____</p>                                          | <p>\$ <u>300</u></p> <p>\$ _____</p>                                  |
| <p><b>Printing (Brochures/Posters, etc.)</b><br/>(Attach quotes/estimates.)</p>                         | <p><u>posters, tickets</u></p> <p>_____</p>                        | <p>\$ <u>62</u></p> <p>\$ _____</p>                                   |

# City of Colville

## Vinson Fund Application

|                                  |                           |                       |
|----------------------------------|---------------------------|-----------------------|
| Other:                           | <u>Hotel for WSU band</u> | \$ <u>4000</u>        |
|                                  | <u>Food for artists</u>   | \$ <u>1500</u>        |
|                                  | <u>T-shirts</u>           | \$ <u>900</u>         |
| <b>Total Projected Expenses:</b> |                           | <b>\$ <u>8262</u></b> |

Recipients of the Vinson Fund must acknowledge and use the "Vinson Logo" on all printed and promotional materials, radio and social networks. If the "Vinson Logo" is not used as stated, funds may not be disbursed.

**Projected Revenues:**

|                                                                                                    |                    |                       |
|----------------------------------------------------------------------------------------------------|--------------------|-----------------------|
| Grants, Corporate Contributions, Sponsorships:<br><small>(Include Vinson Funds Requested.)</small> | <u>Vinson Fund</u> | \$ _____              |
|                                                                                                    | _____              | \$ _____              |
|                                                                                                    | _____              | \$ _____              |
|                                                                                                    | _____              | \$ _____              |
| Ticket Sales / Entrance Fees:                                                                      | _____              | \$ <u>2500</u>        |
| Other Donations / Contributions:                                                                   | <u>Shirt sales</u> | \$ <u>600</u>         |
|                                                                                                    | _____              | \$ _____              |
|                                                                                                    | _____              | \$ _____              |
|                                                                                                    | _____              | \$ _____              |
| <b>Total Projected Revenues:</b>                                                                   |                    | <b>\$ <u>3100</u></b> |

**Other:**

# City of Colville

## Vinson Fund Application

Has your organization previously applied for / been awarded Vinson Funds? Yes

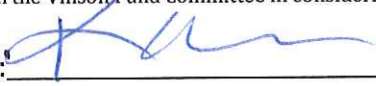
If Yes, Year(s) Funded: 2018 Amount Funded: \$2820

Name of Event/ Project: Colville Jazz Fest

How many people attended / participated in your event / project? \_\_\_\_\_

\*\*\*

The undersigned certifies that the information provided in this application is true, correct and complete to the best of his or her knowledge or belief, and is acting on behalf of the named organization or individual. The undersigned will also be able to supply any additional information requested from the Vinson Fund Committee in considering this application.

Signature:  Date: 12-3-18

Print Name: Kristi Arms Title: Festival Producer

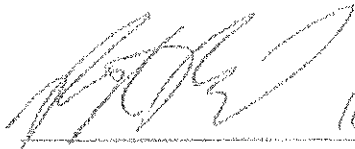
10/19/18

Contract Between:

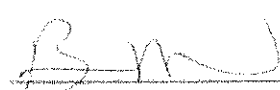
Colville High School Music Department  
And  
Washington State University Jazz Program

The WSU Jazz Band agrees to teach and perform at the 2019 Colville Jazz Festival on February 7<sup>th</sup> and 8<sup>th</sup>. This will include providing instruction during rehearsals, lessons and clinics sessions. This will also include performing for the Senior Citizen's Ball, a CHS Assembly, and at the 2019 Festival Concert.

The CHS Music Department agrees to provide the WSU Jazz Band and Faculty hotel rooms for two nights, three meals, festival shirts and \$1500.00 in compensation.

  
\_\_\_\_\_  
Brent Purvis                      10/19/18  
Date

CHS Band Director  
154 Hwy 20 E, Colville, WA, 99114

  
\_\_\_\_\_  
Brian Ward                      10/22/18  
Date

WSU Jazz Band Director  
Mailing Address:



# NORTH COLUMBIA MONTHLY

## WHERE AND HOW WE LIVE

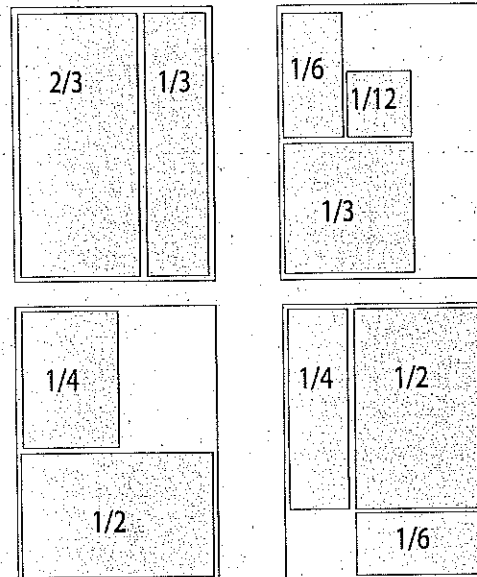
Advertising in the *North Columbia Monthly* is an excellent way to promote your business for an entire month. You will reach a wide range of people throughout northeast Washington and interior British Columbia through the print publication, and everywhere else online.

We can work with your camera-ready ad or build an ad for you. Just let us know what your advertising goals are and we'll be happy to help! Your ad rate is reduced if you sign up for more than one month of advertising. If you would like to pay in advance, you can also save an additional 10% off your bill! See our ad rates and sizes and deadlines below.

| Ad Size     | 6 Month | 3 Month | 1 Month |
|-------------|---------|---------|---------|
| 1/12        | \$34    | \$37    | \$42    |
| 1/6         | \$63    | \$69    | \$79    |
| 1/4         | \$91    | \$101   | \$115   |
| ✓ 1/3       | \$118   | \$129   | \$147   |
| 1/2         | \$169   | \$187   | \$214   |
| 2/3         | \$219   | \$241   | \$273   |
| Full Page   | \$316   | \$347   | \$395   |
| Back Cover* | \$454   | \$495   | \$568   |

\*Color included

**Make your ad pop with color – add 20% (\$20 min)**  
**Hyperlink your ad directly to your website = \$5**



| Ad Deadline Dates for 2018 | <u>Issue</u> | <u>Space Reservation Deadline Date</u> |
|----------------------------|--------------|----------------------------------------|
|                            |              | January                                |
|                            | February     | January 19                             |
|                            | March        | February 16                            |
|                            | April        | March 16                               |
|                            | May          | April 13                               |
|                            | June         | May 18                                 |
|                            | July         | June 15                                |
|                            | August       | July 20                                |
|                            | September    | August 17                              |
|                            | October      | September 14                           |
|                            | November     | October 19                             |
|                            | December     | November 16                            |
|                            | January '19  | December 14                            |

### Ad Dimensions

|                        |                                |
|------------------------|--------------------------------|
| 1/12                   | 2.25" x 2.25"                  |
| 1/6                    | 2.25" x 4.75"                  |
| 1/4                    | 3.5" x 4.75" or 2.25" x 7.25"  |
| ✓ 1/3                  | 4.75" x 4.75" or 2.25" x 9.75" |
| 1/2                    | 4.75" x 7.25"                  |
| 2/3                    | 4.75" x 9.75"                  |
| Full Page              | 7.25" x 9.75"                  |
| Full Page + .25" bleed | 8.75" x 11.25"                 |

**Call or email today and put the *North Columbia Monthly* to work for you!**



# **SILVERADO EXPRESS**

## **Advertising Rates**

| <u>Size</u>                                                  | <u>B&amp;W Rate</u> | <u>Full Color Rate</u> |
|--------------------------------------------------------------|---------------------|------------------------|
| <b>1/8 Page</b><br>(4.75" W X 3" H)                          | <b>\$95.00</b>      | <b>\$200.00</b>        |
| <b>Banner</b><br>* (10" W X 2" H)                            | <b>\$150.00</b>     | <b>\$255.00</b>        |
| <b>1/4 Page</b><br>(4.75" W X 6" H)                          | <b>\$180.00</b>     | <b>\$285.00</b>        |
| <b>1/2 Page</b><br>V (4.75" W X 12.5" H)<br>H (10" W X 6" H) | <b>\$340.00</b>     | <b>\$445.00</b>        |
| <b>Full Page</b><br>(10" W X 12.5" H)                        | <b>\$650.00</b>     | <b>\$755.00</b>        |

**Spot Color \$35.00 Per Color**  
**4 Color Process**

**Inserts Start at \$50 per 1,000 - Depending on weight.**

**Classifieds \$4 up to 30 words \$8 with a photo.**

Colville School District **PRINT CENTER ORDER FORM**

(In-District Only Print Request)

Email to: [pmedlen@colsd.org](mailto:pmedlen@colsd.org)

Your Name \_\_\_\_\_ Your Phone \_\_\_\_\_ Today's Date \_\_\_\_\_  
 Your School  Hofstetter  Fort  JHS  CHS  PANO  DO  
 Actual Due Date – Please No ASAP \_\_\_\_\_

No. of B/W Originals \_\_\_\_\_ No. of COLOR Originals \_\_\_\_\_ No. of Copies Needed \_\_\_\_\_

**WORK DESIRED:**

- Print 1-1
- Print 1-2
- Print 2-1
- Print 2-2
- Collate NO
- Collate YES
- Single Staple
- Double Staple
- Fold in Half
- Cut
- Tape Bind
- Spiral Bind

Cover FRONT color \_\_\_\_\_

- Print 1-1
- Print 2-2
- Blank

Cover BACK color \_\_\_\_\_

- Print 1-1
- Print 2-2
- Blank

Booklet

11 x 17 Fold & Center Staple (2-2)

Pad

# of Sheets in Pad \_\_\_\_\_

3-Hole Punch

NCR 2-part

NCR 3-part

**TYPE OF 20# PAPER**

- White  Blue  Green
- Pink  Yellow  Buff
- Goldenrod  Ivory  Gray
- Salmon  Tan  Lilac
- Cherry  Dark Green  Red
- Bright Green  Bright Pink
- Bright Yellow  Bright Blue
- Bright Orange  Transparency

**COVER/CARD STOCK PAPER**

- White  Blue  Yellow
- Green  Gray  Ivory
- Buff  Red  Dark Green
- Bright Green  Bright Pink
- Bright Yellow  Bright Coral  Purple
- Bright Orange  Bright Blue

**DIRECTIONS:**

400 programs @ .08 = \$32.00  
 100 posters @ .09 = \$9.00  
 100 tickets @ .03 = \$3.00  
 200 flyers @ .09 = \$18.00  
862.00

| <b>PRINT CENTER USE ONLY –<br/>IN DISTRICT</b> | <b>B&amp;W</b> | <b>Color</b> |
|------------------------------------------------|----------------|--------------|
| 20# White/Pastel-single side/3 Hole            | 0.02           | 0.08         |
| 20# White/pastel-two sided                     | 0.04           | 0.14         |
| Brights 24#single sided                        | 0.03           | 0.09         |
| Brights 24# two sided                          | 0.04           | 0.14         |
| 90# single sided white/pastel                  | 0.03           | 0.09         |
| 90# two sided white/pastel                     | 0.04           | 0.14         |
| 90# brights single side                        | 0.04           | 0.09         |
| 90# brights two sided                          | 0.06           | 0.15         |
| 8.5 x 14 single side                           | 0.02           | 0.08         |
| 8.5 x 14 two sided                             | 0.03           | 0.14         |
| 11 x 17 single side white/pastel               | 0.03           | 0.09         |
| 11 x 17 two sided white/pastel                 | 0.04           | 0.14         |
| Transparencies                                 | 0.20           | 1.00         |
| Tape Bind                                      | 0.50           |              |
| Spiral Bind                                    | 0.25           |              |
| NCR 2pt .06/3pt.09                             |                |              |