

**COLVILLE CITY COUNCIL AGENDA ITEM
BRIEFING SHEET**

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**Meeting Date:** May 8, 2018

**Contact:** Madonna Jones, organizer on behalf of Friends of the Little Pend Oreille Wildlife Refuge and Northeast Washington Climate Working Group

**Topic or Problem Statement:**  
Vinson Fund support in the amount of \$328.96.

**Type of Briefing:**

Information Only       Discussion Only       Decision Needed

**Background of Situation:** NE Washington Climate Working Group is a small group of local citizen volunteers working to raise awareness about climate change. This group works within existing organizations to start a conversation in our community about human caused climate change. Friends of the Little Pend Oreille Wildlife Refuge is a volunteer organization dedicated to promoting the conservation of native fish, wildlife, plants, and habitats on the Little Pend Oreille Wildlife Refuge, providing educational opportunities, and fostering understanding and appreciation of the Refuge.

**Goals and Objectives:** Public, large screen showing of a feature length 'climate change' themed film produced by National Geographic followed by the opportunity for community members to engage in a discussion on the issue of climate change. Our natural resources-based economy and our local culture are based on the vitality of our forests and waterways. This showing will encourage public discourse and consideration of how our resources will be impacted by climate change.

**Evaluate Alternatives or Options/Consequences of Inaction:** This event may not take place.

**Funding Needed and Recommended Source (BARS #):** \$328.96 from the Vinson Fund.

**Attachments:** Vinson application

**Recommended Action with Justification:** Recommend that City Council approve funding of this event in the approved amount.



## 2018 Vinson Fund Application

Date of Request: May 1 2018\_\_\_\_\_

Amount of Request: \$ 328.96\_\_\_\_\_

Have you previously applied for Vinson Funds? \_\_\_ Yes \_\_\_

No If yes, Date Funded \_\_\_\_\_

How many people attended this event? \_\_\_\_\_

Name of Project \_\_\_\_\_ Amount Funded: \$ \_\_\_\_\_

Individual/Organization/Artist /Performer/Other for whom you are applying:

Name: Northeast Washington Climate Working Group and Friends of the

Little Pend Oreille Wildlife Refuge

Address: 230 East 9<sup>th</sup> Ave \_\_\_\_\_ City: Colville \_\_\_\_\_ State: WA Zip: 99114

Web Page: n/a \_\_\_\_\_ Social Media: n/a \_\_\_\_\_

If applying for or on behalf of an organization, please provide a brief description of the organization:

**Northeast Washington Climate Working Group** is a small group of local citizen volunteers in our area working to raise awareness about climate change. Two of us are trained Climate Reality Leaders, who do presentations about climate change to local civic groups, we are also active and retired science teachers, retired US Forest service employees and citizens concerned about our changing climate. NEWCWG works within existing organizations to start a conversation in our community about human caused climate change. **Friends of the Little Pend Oreille Wildlife Refuge** is a volunteer organization dedicated to promoting the conservation of native fish, wildlife, plants and their habitats on the Little Pend Oreille Wildlife Refuge providing educational opportunities, and fostering understanding and appreciation of the Refuge.

Tax Status: \_\_\_\_\_ Profit \_\_\_\_\_  Non-profit \_\_\_\_\_ n/a \_\_\_ Other

Contact Person:

Name & Title: Madonna Jones \_\_\_\_\_

Phone: 509-684-1390 \_\_\_\_\_

Address: 230 East 9<sup>th</sup> \_\_\_\_\_ City: Colville \_\_\_\_\_ State: WA \_\_\_\_\_ Zip: 99114 Email

Address: colvillemad@gmail.com \_\_\_\_\_

**Applications are due at least 90 days prior to the event to allow at least three months for Vinson Fund Committee and City Council approval.**



## 2018 Vinson Fund

### Proposed Project:

Title: A showing of "Beyond the Flood-The Science is Clear the Future is Not" a Documentary Film by National Geographic with Leonardo DiCaprio followed by a group discussion \_\_\_\_\_

Project Date(s): Nov 22 2018 Location: Spokane Community

College-Colville Campus - Rendezvous Theater

Is this event being held in an ADA compliant venue? yes



# 2018 Vinson Fund

Anticipated Visitors: In-Town: \_\_\_\_\_ Out-of-Town: \_\_\_\_\_ Other: \_\_\_\_\_

Other organizations/artists involved:

as mentioned above

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Describe the project and how it will contribute to the cultural vitality of Colville:

The public showing of documentary films in our area is very uncommon, and the showing of a feature length "climate change" themed film would be a first. We are a natural resources based economy, and our local culture is based upon the vitality of our forests and waterways. Our resources will be significantly impacted by climate change and yet there has been very little public discourse on this topic. In funding this film the Vinson Fund will provide a rare opportunity for community members to gather, view a National Geographic film on a large screen and engage in a discussion on the pressing issue of climate change.

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Describe multiple ways how the Vinson Fund name and logo will be used:

The Vinson Fund name and logo will be used in posters distributed to storefronts, libraries, schools and message boards on all of the regional municipalities, as well as, on social media.

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## Advertisements

Ads in local papers will carry advertising that includes the Vinson Fund logo.

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# 2018 Vinson Fund

## Projected Budget

Amount Requested: \$ 328.96

### Estimated Cash Expenses:

|                                                                                            |                                              |
|--------------------------------------------------------------------------------------------|----------------------------------------------|
| Artistic Fees and Professional Services<br>(Attach supporting contracts, agreements, etc.) | \$ _____                                     |
| Facility Rental                                                                            | \$ <u>65</u>                                 |
| Publicity/Advertising                                                                      | \$ <u>228.45 (Statesman and the Monthly)</u> |
| Printing (Brochures/Posters, etc.)                                                         | \$ <u>35.51 ( 30 - 11x 17 color)</u>         |
| Other: _____                                                                               | \$ _____                                     |
| <b>Total Estimated Cash Expense:</b>                                                       | <b>\$ <u>328.96</u></b>                      |

### Estimated Revenues:

|                                               |                    |
|-----------------------------------------------|--------------------|
| Grants, Corporate Contributions, Sponsorships | \$ <u>0</u>        |
| Ticket Sales                                  | \$ <u>0</u>        |
| On-site donations                             | \$ <u>0</u>        |
| Other contributors                            | \$ <u>0</u>        |
| In-Kind contributions                         | \$ <u>0</u>        |
| <b>Total Estimated Revenue:</b>               | <b>\$ <u>0</u></b> |

Recipients of the Vinson Fund must acknowledge and use the "Vinson Logo" on all printed and promotional materials, radio and social networks. Funds will be disbursed upon completion of project or event, unless other arrangements are to be made.

The undersigned certifies that the information provided in this application is true, correct and complete to the best of his or her knowledge or belief, and is acting on behalf of the named organization or individual. The undersigned will also be able to supply any additional information requested from the Vinson Fund Committee in considering this application.

Signature: Madonna Jones Date: May 7 2018

# Colville Conference Facilities

**Conference spaces include:**

- \* Basic set-up with chairs and tables for room capacity
- \* Ordinary damp mop /vacuum clean-up and garbage disposal
- \* Guest parking in east parking lot
- \* Overhead projector, video screen, flip chart, podium, basic PA system
- \* If the user requests a room set-up with additional equipment or other than the standard arrangement for the room, the facility user shall incur additional charges.

Rates on this schedule apply to SCC Colville Center only. All fees are based on 4-9 hour use and actual items used.

|                                        | Standard Fee 1 - 4 Hrs/Day |           | Standard Fee up to 9 Hrs/Day |           | Community Service Fee up to 9 Hrs/Day |  |
|----------------------------------------|----------------------------|-----------|------------------------------|-----------|---------------------------------------|--|
|                                        |                            |           |                              |           |                                       |  |
| Classrooms                             | \$ 42.00                   | \$ 84.00  | \$ 21.00                     | \$ 42.00  |                                       |  |
| Monumental Room                        | \$ 42.00                   | \$ 84.00  | \$ 21.00                     | \$ 42.00  |                                       |  |
| Dominion Room                          | \$ 52.50                   | \$ 105.00 | \$ 26.25                     | \$ 52.50  |                                       |  |
| Monumental and Dominion Rooms Combined | \$ 94.50                   | \$ 189.00 | \$ 47.25                     | \$ 94.50  |                                       |  |
| Catering Kitchen                       | \$ 26.25                   | \$ 52.50  | \$ 13.13                     | \$ 26.25  |                                       |  |
| Rendezvous Theatre                     | \$ 68.25                   | \$ 136.50 | \$ 34.13                     | \$ 68.25  |                                       |  |
| Stage                                  | \$ 31.50                   | \$ 63.00  | \$ 15.75                     | \$ 31.50  |                                       |  |
| Kalispel Hall (Up to 250)              | \$ 210.00                  | \$ 420.00 | \$ 105.00                    | \$ 210.00 |                                       |  |
| Kalispel Hall (Over 250 to Capacity)   | \$ 252.00                  | \$ 504.00 | \$ 126.00                    | \$ 252.00 |                                       |  |
| Lobby (per each side)                  | \$ 21.00                   | \$ 42.00  | \$ 10.50                     | \$ 21.00  |                                       |  |
| Staffing (per hour)                    | \$ 36.00                   |           |                              |           |                                       |  |

\* Multiple day events at basic rates may qualify for billing at 80% of daily total for additional days. Energy Surcharges may apply to rentals outside normal hours of operation

**Additional services:**

|                                                |                |
|------------------------------------------------|----------------|
| Extra tables:                                  | \$ 5.25 each   |
| Extra chairs beyond regular set-ups:           | \$ .53 each    |
| Kitchen access for coffee and beverage service | \$ 21.00 day   |
| Banquet clean-up and disposal fee              | \$ 78.75/event |
| Satellite downlink                             | \$183.75/¼ day |
| LCD Projector                                  | \$ 26.25/day   |
| TV/ VCR/ DVD player                            | \$15.75/day    |
| Vendor fee and table                           | \$ 26.25 each  |

**Personnel Charges:** A building supervisor and or technician are required in some facilities. A minimum charge for required or additional staff services may apply. See the Personnel - Labor Rates table for current charges. If the user requests a room set-up with additional equipment or other than the standard arrangement for the room, the facility user shall incur additional charges.

**TAXES:** Events and rentals on CCS campuses may be subject to federal, state, county and/or city fees or taxes and permits. It shall be the express responsibility of the sponsoring organization (user) to obtain all permits in advance and to pay any subject fees and taxes in accordance with all applicable rules, ordinances and/or governing statutes. Proof of permits and/or requisite payments shall be furnished to the Community Colleges of Spokane upon request.

|                            | # | @     |    |
|----------------------------|---|-------|----|
| Dominion                   |   |       |    |
| Monumental                 |   |       |    |
| Combined Rooms             |   |       |    |
| Catering Kitchen           |   |       |    |
| Rendezvous Theater         |   |       |    |
| Stage                      |   |       |    |
| Kalispel Hall -250         |   |       |    |
| Kalispel Hall +250         |   |       |    |
| Lobby                      |   |       |    |
| Projector                  |   | 26.25 |    |
| Banquet Disposal Fee       |   | 78.75 |    |
| Photocopies                |   | .10   |    |
| Staffing                   |   | 36.00 |    |
| Permits needed             |   |       |    |
| Liability Insurance Needed |   |       |    |
| Quote Total                |   |       | \$ |

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|-----------------|
| Organization:   |
| Contact Person: |
| Date:           |
| Time:           |