

**COLVILLE CITY COUNCIL AGENDA ITEM
BRIEFING SHEET**

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JUL -2 2018

CITY OF COLVILLE
CITY CLERK

Meeting Date: 07/10/2018

Contact: Doug Kyle, Steve Oswin

Topic or Problem Statement: Possible approval of a funding request from the Vinson Fund for the annual Rendezvous Days for \$5000. To fund 3 Bands to perform Concerts on the Rotary Stage during the event.

Type of Briefing:

Information Only Discussion Only Decision Needed

Background of Situation: Rendezvous Days is an annual community event and celebration to Promote tourism and prosperity by providing many activities, including entertainment, in a wholesome environment at no cost to the attending public. The estimated attendance for the three-day event is 15,000. The funding request is to bring in high quality performers from outside our area to facilitate growing our local event into a premier regional festival that will attract tourists. Randy Oxford is located in Belfair Wa., Rae Gordon is located in Oregon City Or., Alex Ashley is located in Bellingham Wa.

Goals and Objectives: i.e., CFP, Comprehensive Plan, Safety, etc.

The Mission and purpose of Colville Rendezvous Days is to provide an annual community celebration that presents a unified expression of our community, promotes tourism and prospers the area by providing activities, entertainment and quality crafts in a wholesome environment at no cost to the attending public.

Evaluate Alternatives or Options/Consequences of Inaction: As with most projects that have a budget, if there is an unexpected shortfall, there would need to be cuts made. Due to the obligations to these performers, it would mean other areas of the event could suffer. It could also be a setback in the quality of entertainment for future Rendezvous Celebrations.

Funding Needed and Recommended Source (BARS #): \$5000.00 from the Vinson Fund

Attachments: Vinson Fund Application, Signed Performance Contracts with, Randy Oxford, Rae Gordon, and Alex Ashley.

Recommended Action with Justification: Approve the request for \$5000.00 for the Colville Rendezvous Days 2018, to be paid from the Vinson Fund, as recommended by the Vinson Fund committee.



Vinson Fund Application

Date of Request: 11/22/2017

Amount of Request: \$5,000

Have you previously applied for Vinson Funds? Yes No

If yes, Date Funded 7/17/2017

How many people attended this event? 14,885

Name of Project Colville Rendezvous Days 2017 Amount Funded: \$ 1,400

Individual/Organization/Artist /Performer/Other for whom you are applying:

Name: Colville Rendezvous Days

Address: PO Box 161 City: Colville State: WA Zip: 99114

Web Page: colvillerendezvous.org Social Media: FACEBOOK

If applying for or on behalf of an organization, please provide a brief description of the organization:

Colville Rendezvous Days began in 1984 under the leadership and vision of it's
founder Pat Graham. It is an annual summer celebration which partners with local
service groups, volunteers, and sponsors to provide fun filled activities to the
community at no cost. In 2014 it was formally incorporated in WA state and a
501 (C) (3) was obtained from the Internal Revenue Service.

Tax Status: Profit Non-profit Other

Contact Person:

Name & Title: Steve Oswin Phone: 684-4700

Address: 127 N. Wynne St. City: Colville State: WA Zip: 99114

Email Address: oswin@plix.com



Vinson Fund Application

Proposed Project:

Title: Colville Rendezvous Days 2018 Project Date(s): 8/3/18 - 8/5/18

Location: Yep Kanum Park

Is this event being held in an ADA compliant venue? Yes

Anticipated Visitors: In-Town: 2000 Out-of-Town: 11,500 Other: 1500 Canada/OR/MT/ID

Other organizations/artists involved:

Colville Chamber of Commerce, City of Colville, Colville Kiwanis Club,
Colville Rotary Club, North County Ministerial Association, WA Pilots Association

Describe the project and how it will contribute to the cultural vitality of Colville:

The mission and purpose of Colville Rendezvous Days is to provide an annual
community celebration that presents a unified expression of our community,
promotes tourism and prospers the area by providing activities, entertainment
and quality crafts in a wholesome environment at no cost to the public. The
event dates are August 3, 2018 through August 5, 2018. This will be the 35th
year of the event. We estimate attendance of 15,000 or more over the three days.
We measure Rendezvous Days success by the number of people in attendance and
the sales reported to us from the food booths, craft booths and the beer garden.
The primary purpose of this funding request is to facilitate growth of a local
event into a premier regional festival that will attract tourists from Spokane,
Seattle, Trail BC and beyond.



Vinson Fund Application

Projected Budget

Amount Requested: \$ 5,000

Estimated Cash Expenses:

Artistic Fees and Professional Services

(Attach supporting contracts, agreements, etc.)	\$ <u>15,000</u>
Facility Rental Staging/Sanitation/Electrical/Pool/ Sound/Lights	\$ <u>7,500</u>
Publicity/Advertising	\$ <u>5,800</u>
Printing (Brochures/Posters, etc.)	\$ <u>3,500</u>
Other: <u>Insurance \$3,400 Event Costs \$5,100</u>	\$ <u>8,500</u>
Total Estimated Cash Expense:	\$ <u>40,300</u>

Estimated Revenues:

Grants, Corporate Contributions, Sponsorships	\$ <u>32,400</u>
Ticket Sales	\$ _____
On-site donations	\$ _____
Other contributors Booth Fees \$6,000 Beer Garden \$1,500 Other \$400	\$ <u>7,900</u>
In-Kind contributions	\$ _____
Total Estimated Revenue:	\$ <u>40,300</u>

Recipients of the Vinson Fund must acknowledge and use the "Vinson Logo" on all printed and promotional materials, radio and social networks. Funds will be disbursed upon completion of project or event, unless other arrangements are to be made.

The undersigned certifies that the information provided in this application is true, correct and complete to the best of his or her knowledge or belief, and is acting on behalf of the named organization or individual. The undersigned will also be able to supply any additional information requested from the Vinson Fund Committee in considering this application.

Signature: Steve Oswin Date: 11/28/2017

Print Name: Steve Oswin Title: Chairman

PERFORMANCE CONTRACT
Colville Rendezvous 2018

This contract is between Colville Rendezvous, known as "Committee", and **Randy Oxford Band**, known as "Entertainer", whose address is **c/o Randy Oxford, PO Box 1356 Belfair, WA 98528. Oxfordrandy@gmail.com**

The parties agree as follows:

Performance: The Entertainer shall provide entertainment for Rendezvous 2018.

Date/Time: Friday, August 3 from 7:00 pm - 9:00 pm.

Location: Main Stage @ Yep Kanum (Colville City) Park.

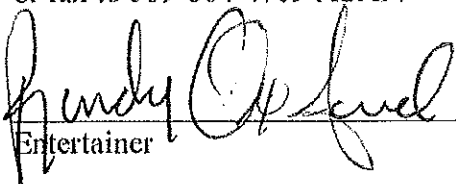
Compensation: The Committee shall pay the Entertainer **\$2,500.00**, payable to **Russell R. Oxford** directly after the event, **plus 6 overnight rooms**.

Equipment: The Entertainer shall provide their own musical instruments or specialty equipment.

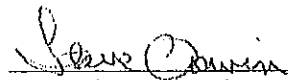
A sound system will be provided.

Every attempt will be made to maintain the time schedule. If the Entertainer is at fault in starting late, they will still be expected to finish at the end of their allotted time. A "No Show" will result in forfeiture of pay. A 15 minutes late arrival may result in forfeiture of performance and pay. Please arrive an hour prior to your scheduled performance to allow time for stage set-up.

If you agree with these terms, please sign and email to Steve Oswin at oswin@plix.com, or fax to 509-684-4709 ASAP.


Entertainer

Date 6-18-18


Committee Member

Date 6/16/18

PERFORMANCE CONTRACT
Colville Rendezvous 2018

This contract is between Colville Rendezvous, known as "Committee", and **Rae Gordon**, known as "Entertainer", whose address is **blues_rae@msn.com**.

The parties agree as follows:

Performance: The Entertainer shall provide entertainment for Rendezvous 2018.

Date/Time: Friday, August 3 from 9:30 pm - 11:30 pm.

Location: Main Stage @ Yep Kanum (Colville City) Park.

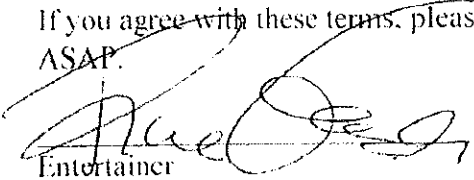
Compensation: The Committee shall pay the Entertainer **\$1,500**, payable to Rae Gordon, directly after the event, plus **5 overnight rooms**.

Equipment: The Entertainer shall provide their own musical instruments or specialty equipment.

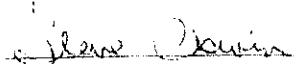
A sound system will be provided. *Request water + meal. For band members*

Every attempt will be made to maintain the time schedule. If the Entertainer is at fault in starting late, they will still be expected to finish at the end of their allotted time. A "No Show" will result in forfeiture of pay. A 15 minutes late arrival may result in forfeiture of performance and pay. Please arrive an hour prior to your scheduled performance to allow time for stage set-up.

If you agree with these terms, please sign and email to Steve Oswin at oswin@plix.com ASAP.


Entertainer

Date 6/17/18


Committee Member

Date 6/16/18

PERFORMANCE CONTRACT
Colville Rendezvous 2018

This contract is between Colville Rendezvous, known as "Committee", and **Alex Ashley**, known as "Entertainer", whose address is **a.ashley.wa@gmail.com**.
The parties agree as follows:

Performance: The Entertainer shall provide entertainment for Rendezvous 2018.

Date/Time: Saturday, August 4 from 9:30 pm - 11:30 pm.

Location: Main Stage @ Yep Kanum (Colville City) Park.

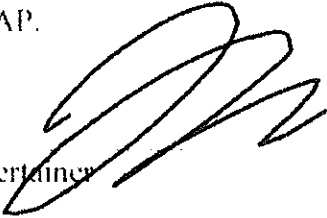
Compensation: The Committee shall pay the Entertainer **\$1,000.00**, payable to James Alex Ashley directly after the event.

Equipment: The Entertainer shall provide their own musical instruments or specialty equipment.

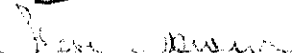
A sound system will be provided.

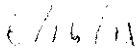
Every attempt will be made to maintain the time schedule. If the Entertainer is at fault in starting late, they will still be expected to finish at the end of their allotted time. A "No Show" will result in forfeiture of pay. A 15 minutes late arrival may result in forfeiture of performance and pay. Please arrive an hour prior to your scheduled performance to allow time for stage set-up.

If you agree with these terms, please sign and email to Steve Oswin at oswin@plix.com, ASAP.

Entertainer 

June 16, 2018
Date


Committee Member


Date

Vinson Funding 2018

FUNDING AVAILABLE \$ 39,404.00

	Agr.#	Name	Amount Approved	Amount Paid	Council Approval	Status	Report Rec'd	Date(s) of Event
		Vinson Fund Committee						
1	7.090	Colville High School - Jazz Festival	\$ 2,820.00	\$ 2,820.00	12/12/17	pd 4/11/18	3/23/18	2/1/18- 2/2/18
2	17.001	Colville Parents for the Performing Arts	\$ 1,000.00		12/12/17		4/12/18	2/24/18
3	7.090	CJHS - Peter Underhill	\$ 900.00	\$ 900.00	1/23/18	pd 3/14/18	3/23/18	3/8/18 - 3/9/18
4	15.086	Colville Piecemakers' Quilt Guild	\$ 1,200.00		1/23/18			9/14/18- 9/15/18
5	15.007	Kettle Range Conservation Group	\$ 1,600.00	\$ 1,600.00	1/23/18	pd 3/28/18	3/14/18	3/1/18- 3/3/18
6	18.022	Jerry McKellar Statues	\$ 5,000.00	\$ 3,364.33	1/23/18			n/a
7	16.007	Kettle Falls Historical Center	\$ 3,419.00		2/13/18			n/a
8	18.023	Steven Higgins - Stump Carvings	\$ 5,000.00		2/27/18			n/a
9	16.021	Area 36 Blues & Music Benefit	\$ 3,000.00		3/13/18			7/14/18
10	17.039	Tri-County Community Health Fund - Doctor's Concert	\$ 915.00		3/27/18			8/18/18
11	16.079	Volunteer Food & Resource Center Tap Out Hunger	\$ 4,800.00	\$ 4,800.00	4/10/18	pd 6/27/18	6/11/18	5/19/18
12	18.052	Madonna Jones - Friends of the LPC	\$ 328.96		5/8/18			11/2/18
13	18.057	Libraries of Stevens Co. - Summer Kickoff Concert	\$ 1,000.00		5/22/18			6/30/18
14	101.24.433	Colville Chamber of Commerce - Light Up Colville	\$ 3,000.00		5/22/18			6/16/18 7/21/18 8/25/18

TOTAL APPROVED \$ 33,982.96 \$ 13,484.33

FUNDING BALANCE \$ 5,421.04 \$ 25,919.67

Last revised 7/2/18

2018 Available Amount	\$ 39,404.00
2018 Awarded Amount	\$ 33,982.96
2018 Remaining Funds	\$ 5,421.04