



City of Colville



Vinson Fund Application

The purpose of the Vinson Fund is to fulfill the wishes of the late Robert Vinson by enhancing the cultural enrichment of the citizens of Colville and the Colville region.

We Fund:

- Artistic and cultural program costs
- Events that support the arts and cultural enrichment of the community, including public concerts, performances and plays, festivals, lectures, authors, other non-political public speakers and workshops
- Partnering with other groups /entities engaged in the activities listed above
- Capital improvements
- Technical/production support
- Art in public places
- Events being held in ADA compliant venues

We DO NOT Fund:

- New construction
- Salaries, wages or other compensation for personnel
- Events in which the general public is NOT invited
- Insurance premiums or legal fees
- Scholarships or tuition fees
- Programs or events that discriminate or discourage participation on the basis of race, gender, religion, age, or sexual orientation

Review Process:

The Vinson Fund Committee will review all applications and submit recommendations to the Mayor and City Council. All funding is contingent upon approval of Colville City Council.

Funding Requirements:

Recipients of the Vinson Fund must acknowledge and use the "**Vinson Logo**" on all printed and promotional materials, radio and social networks. Funds will be disbursed upon completion of project or event, unless other arrangements are to be made.

Required Information Checklist:

- ▶ Completed, signed and dated application
- ▶ If non-profit organization, you may be asked to provide proof of 501(c) status and current registration with the Secretary of State
- ▶ Supporting documentation such as performers' contracts, other contracts, bios, websites, and Social Media

Return completed application to: City Clerk, City of Colville, 170 S. Oak, Colville, WA 99114 or submit electronically to: hpannell@colville.wa.us



2018 Vinson Fund Application

Date of Request: _____

Amount of Request: _____

Have you previously applied for Vinson Funds? ___ Yes ___ No

If yes, Date Funded _____

How many people attended this event? _____

Name of Project _____ Amount Funded: \$ _____

Individual/Organization/Artist /Performer/Other for whom you are applying:

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Web Page: _____ Social Media: _____

If applying for or on behalf of an organization, please provide a brief description of the organization:

Tax Status: _____ Profit _____ Non-profit _____ Other

Contact Person:

Name & Title: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____

Applications are due at least 90 days prior to the event to allow at least three months for Vinson Fund Committee and City Council approval.



2018 Vinson Fund Application

Proposed Project:

Title: _____ Project Date(s): _____

Location: _____

Is this event being held in an ADA compliant venue? _____

Anticipated Visitors: In-Town: _____ Out-of-Town: _____ Other: _____

Other organizations/artists involved:

Describe the project and how it will contribute to the cultural vitality of Colville:

Describe multiple ways how the Vinson Fund name and logo will be used:



2018 Vinson Fund Application

Projected Budget

Amount Requested: \$ _____

Estimated Cash Expenses:

Artistic Fees and Professional Services
(Attach supporting contracts, agreements, etc.) \$ _____

Facility Rental \$ _____

Publicity/Advertising \$ _____

Printing (Brochures/Posters, etc.) \$ _____

Other: _____ \$ _____

Total Estimated Cash Expense: \$ _____

Estimated Revenues:

Grants, Corporate Contributions, Sponsorships \$ _____

Ticket Sales \$ _____

On-site donations \$ _____

Other contributors \$ _____

In-Kind contributions \$ _____

Total Estimated Revenue: \$ _____

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The undersigned certifies that the information provided in this application is true, correct and complete to the best of his or her knowledge or belief, and is acting on behalf of the named organization or individual. The undersigned will also be able to supply any additional information requested from the Vinson Fund Committee in considering this application.

Signature: _____ Date: _____

Print Name: _____ Title: _____