

LIBRARY BOARD OF TRUSTEES

The Library Board of Trustees is responsible for the operation and maintenance of the Library, advising on library planning policies, and is a representative of the community. The Board is comprised of five (5) members, appointed by the Mayor for a five-year term (not to exceed two consecutive terms).

The Board meets on the first Wednesday of each month at 4:00 p.m.

Library Board of Trustees Members:

| <u>Name</u> | <u>Term Expiration</u> |
|--------------------|------------------------|
| Anne Lawson, Chair | 2013 |
| Deanne Ressa | 2012 |
| Richard Brightman | 2011 |
| Robert Davison | 2011 |
| Kari Hubbard | 2014 |

Library Board Meeting Minutes

[March 3, 2010](#)

Responsibilities:

- Adopt appropriate written policies to govern the operation and services of the Library.
- Secure adequate funding to carry out library programs and services.
- Adopt an annual budget.
- Custody and responsibility for all property of the Library, including the building.
- Become familiar with appropriate local and state laws; actively represent Library interests to the City Council.
- Reflect community needs and interests when considering Library services and programs.
- Communicate information about Library programs, services and needs to the community.
- Attend all board meetings, workshops and training activities.
- Foster cooperation with other area libraries to maximize use of available resources.
- Maintain relationships with the Colville Library Improvement Club.

Preferred Qualifications:

- Interest in public library services, in the community, and in the public library's relationship to the community.
- Recognition of the public library's importance as a center of information, of community culture, continuing education, and recreation.
- Willingness to serve as an advocate for public libraries.
- Previous governing or advisory board experience.
- Open mindedness, intellectual curiosity, and respect for the opinions of others.
- Ability to work effectively with others; trustees, director, staff and the public.

- Ability to think critically in planning and problem solving.
- Willingness to devote the necessary time and effort to carry out the trusteeship responsibilities.

Time Requirements:

- Five-year commitment.
- Attend regularly scheduled board meetings (12 per year as scheduled on the first Wednesday of each month at 4:00 p.m.).
- Attend any scheduled briefings on services and programs, any special meetings.
- Read background materials sent prior to each meeting.
- Attend relevant continuing education functions, usually no more than one per year.
- Occasional attendance at community and library meetings and activities.

Adopted by the Colville Library Board of Trustees, November 7, 2001