

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**November 27, 2018**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:03 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, THOMPSON, SMITH AND STALP.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER ADENEA THOMPSON, COUNCILMEMBER JACK SMITH, COUNCILMEMBER MELISSA STALP AND MAYOR LOU JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, PARKS AND RECREATION DIRECTOR JILLIAN MARSHALL, FIRE CHIEF RAY WINSOR AND CITY ATTORNEY LOGAN WORLEY.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE NOVEMBER 13, 2018 REGULAR CITY COUNCIL MEETING.**
- #02. **NOVEMBER 13, 2018 MANUAL CLAIMS CHECK #63551 IN THE AMOUNT OF \$37,714.02 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **NOVEMBER 28, 2018 CLAIMS CHECKS #63552 ~ #63598 IN THE AMOUNT OF \$86,629.27 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER 8, 2018 ~ NOVEMBER 19, 2018 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION THAT “VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 27, 2018 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 13, 2018 MANUAL CLAIMS CHECK #63551 IN THE AMOUNT OF \$37,714.02; NOVEMBER 28, 2018 CLAIMS CHECKS #63552 ~ #63598 IN THE AMOUNT OF \$86,629.27” AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER FOLL ASKED TO ADD AN EXECUTIVE SESSION TO THE AGENDA TO DISCUSS PERSONNEL ISSUES.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:30 PM](#)

RAELYNN RICARTE, STATED THAT SHE COMES FROM THE COLUMBIA RIVER GORGE AREA AND THAT SHE IS THE NEW EDITOR FOR THE STATESMAN EXAMINER. SHE STATED THAT SHE IS INVOLVED IN VETERAN’S ISSUES.

**PUBLIC HEARINGS/POSSIBLE ACTION:**

- #06. **PUBLIC HEARING:** CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, SECTION 9.45.050 –

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**VARIANCES FOR AMPLIFIED MUSIC AT THE STEVENS COUNTY FAIRGROUNDS  
ON DECEMBER 31, 2018 FROM 4:00 P.M. TO 10:00 P.M.**

[6:35:58 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, SECTION 9.45.050 – VARIANCES FOR AMPLIFIED MUSIC AT THE STEVENS COUNTY FAIRGROUND ON DECEMBER 31, 2018 FROM 4:00 P.M. TO 10:00 P.M. OPEN AT 6:35 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

LORI MATLOCK, FAIRGROUNDS MANAGER, STATED THAT THE NEW YEAR'S EVE MUSIC IS A DJ AND IS INDOORS FROM 8:00 P.M. TO 10:00 P.M.

[6:41:33 PM](#) AS THERE WAS NO FURTHER COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:41 P.M.

- #07. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, SECTION 9.45.050 – VARIANCES FOR AMPLIFIED MUSIC AT THE STEVENS COUNTY FAIRGROUNDS ON DECEMBER 31, 2018 FROM 4:00 P.M. TO 10:00 P.M.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, SECTION 9.45.050 – VARIANCES FOR AMPLIFIED MUSIC AT THE STEVENS COUNTY FAIRGROUNDS ON DECEMBER 31, 2018 FROM 4:00 P.M. TO 10:00 P.M.

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER STALP SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE A VARIANCE FOR THE FIREWORKS.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

- #08. PUBLIC HEARING: SECOND AND FINAL PUBLIC HEARING ON THE PROPOSED 2019-2020 CITY OF COLVILLE BIENNIAL BUDGET.**

[6:45:42 PM](#) MAYOR JANKE DECLARED THE SECOND AND FINAL PUBLIC HEARING ON THE PROPOSED 2019-2020 CITY OF COLVILLE BIENNIAL BUDGET OPEN AT 6:45 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:46:37 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:46 P.M.

- #09. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING THE 2019-2020 CITY OF COLVILLE BIENNIAL BUDGET.**

COUNCILMEMBER SMITH MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1626 N.S. ADOPTING THE 2019-2020 CITY OF COLVILLE BIENNIAL BUDGET.

MOTION PASSED.

*(ORDINANCE NO. 1626 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

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**UNFINISHED BUSINESS:**

- #10. DISCUSSION/ACTION: PROPOSED ORDINANCE CREATING A NEW CHAPTER IN THE MUNICIPAL CODE FOR WIRELESS SERVICE FACILITIES.**

[6:47:32 PM](#)

CITY ATTORNEY LOGAN WORLEY STATED THAT THIS IS THE NEW VERSION AS PREVIOUSLY DISCUSSED. HE STATED THAT AN UPDATE CAME WITH RULE CHANGES FROM THE FEDERAL COMMUNICATIONS COMMISSION (FCC). HE STATED THAT THE THREE MAIN RULE CHANGES ARE FEES CAN BE CHARGED, THE SHOT CLOCK, WHICH SETS THE AMOUNT OF TIME WE HAVE TO REVIEW AN APPLICATION, WENT DOWN TO 60 DAYS AND REMOVING THE DISCRETIONARY GUIDELINES.

MAYOR JANKE STATED THAT SATELLITE DISH SHOULD BE TAKEN OUT ON PAGE 6 UNDER EXEMPTIONS ITEM NUMBER 4. HE ALSO STATED THAT ON PAGE 8 ITEM D SHOULD STATE THAT THE OUTSIDE CABLE OR CONDUIT SHALL "BLEND IN" WITH THE COLOR OF THE TOWER.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1627 N.S. CREATING A NEW CHAPTER IN THE MUNICIPAL CODE FOR WIRELESS SERVICE FACILITIES WITH THE TWO SUGGESTED CHANGES ON PAGE 6 AND PAGE 8.

COUNCILMEMBER STALP MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO ELIMINATE THE RECOMMENDATION FROM PAGE 6 REGARDING SATELLITE DISH ANTENNAS.

MOTION TO AMEND PASSED. *COUNCILMEMBER SMITH ABSTAINED FROM VOTING.*

ORIGINAL MOTION AS AMENDED PASSED. *COUNCILMEMBER SMITH ABSTAINED FROM VOTING.*

*(ORDINANCE NO. 1627 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**NEW BUSINESS:**

- #11. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2018 SEWER IMPROVEMENT PROJECT.**

[7:15:27 PM](#)

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER STALP SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE 2018 SEWER IMPROVEMENT PROJECT WITH COLVILLE CONSTRUCTION IN THE AMOUNT OF \$159,534.75.

MOTION PASSED.

- #12. DISCUSSION/ACTION: PROPOSED RESOLUTION ESTABLISHING AN AIRPORT ADVISORY BOARD.**

[7:17:32 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 17-18 ESTABLISHING AN AIRPORT ADVISORY BOARD.

MOTION PASSED.

*(RESOLUTION NO. 17-18 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #13. DISCUSSION/ACTION: PROPOSED ORDINANCE CREATING A NEW CHAPTER IN THE MUNICIPAL CODE FOR FALSE FIRE ALARMS AND ASSOCIATED FEES FOR MULTIPLE FALSE FIRE ALARMS.**

[7:18:52 PM](#)

COUNCILMEMBER LAWSON STATED THAT SHE HAS SOME CONCERNS. SHE STATED THAT OTHER CITIES HAVE LOWER FEES FOR FALSE ALARMS AND HAVE AN ORDINANCE THAT COVERS FALSE SECURITY ALARMS WHEN THE POLICE ARE CALLED OUT. SHE ASKED WHY THIS PROPOSED ORDINANCE DOES NOT

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COVER THE FALSE SECURITY ALARMS. MAYOR JANKE STATED THAT HE HAS TALKED TO THE POLICE CHIEF AND THAT FALSE SECURITY ALARMS ARE NOT AN ISSUE. HE STATED THAT MANY CITIES CHARGE FOR ALL FALSE ALARMS.

FIRE CHIEF RAY WINSOR STATED THAT THEY HAVE HAD 60 CALLS THIS YEAR AND 39 INCIDENTS THAT INVOLVE ALARMS. HE STATED THAT CURRENTLY THEY DO NOT KNOW WHO HAS ALARMS IN THE CITY. HE STATED THAT ONE OF THE MOST COMMON PROBLEMS IS WORKERS WORKING ON THE SPRINKLER SYSTEM AND NOT NOTIFYING THE ALARM COMPANY. HE STATED THAT THERE ARE SEVERAL FACILITIES THAT HAVE ALARMS GO OFF DUE TO COOKING OR STEAM.

IT WAS THE CONSENSUS OF THE CITY COUNCIL TO HAVE FURTHER WORK DONE ON THE ORDINANCE AND HAVE IT BROUGHT BACK.

**#14. DISCUSSION ONLY: DISCUSS WHETHER TO PURSUE CERTIFIED LOCAL GOVERNMENT STATUS WITH THE WASHINGTON STATE DEPARTMENT OF ARCHAEOLOGY AND HISTORIC PRESERVATION.**

[7:51:10 PM](#)

ROSEMARY SHAW, HISTORIC PRESERVATION COMMISSION, STATED THAT THEY HAVE A REVISED DRAFT OF THEIR BYLAWS AND THAT THEY ARE WANTING TO BECOME A CERTIFIED LOCAL GOVERNMENT. SHE STATED THAT THIS GIVES THE COMMISSION SOME POWER AND THE ABILITY TO GIVE SOME ASSISTANCE TO BUILDING OWNERS THAT UPDATE THEIR BUILDING.

COUNCILMEMBER LOGGERS STATED THAT HE WOULD LIKE TO SEE WHAT THE DIRECT AND INDIRECT COSTS ARE OF BEING A MEMBER.

MAYOR JANKE STATED THAT THE CITY COUNCIL IS IN FAVOR OF PURSUING CERTIFIED LOCAL GOVERNMENT STATUS WITH THE WASHINGTON STATE DEPARTMENT OF ARCHAEOLOGY AND HISTORIC PRESERVATION.

**#15. DISCUSSION/ACTION: POSSIBLE CANCELLATION OF THE DECEMBER 25, 2018 REGULAR CITY COUNCIL MEETING.**

COUNCILMEMBER STALP MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO CANCEL THE DECEMBER 25, 2018 REGULAR CITY COUNCIL MEETING.

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT A LETTER HAS BEEN SENT TO DAN LYNDS TERMINATING HIS UNDERGROUND TANK LEASE. HE STATED THAT WE ARE IN A PROCESS REQUIRED BY THE LEASE AGREEMENT THAT MAY REQUIRE MEDIATION. HE STATED THAT HE HAS A CALL IN TO THE DEPARTMENT OF ECOLOGY (DOE) TO SEE IF WE, AS THE LANDOWNERS, WILL HAVE ANY OBLIGATION IN THE INTERIM. HE STATED THAT WE WILL NEED TO WORK THROUGH THE PROCESS. HE STATED THAT HE IS ALSO PURSUING THE HAZMAT AND DUI COST RECOVERY ORDINANCE FOR THE POLICE AND FIRE DEPARTMENT.

**#17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

THERE WAS NO DISCUSSION.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY TREASURER VICKIE STRONG STATED THAT THE AUDIT HAS BEEN COMPLETED WITH NO ISSUES.

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PARKS AND RECREATION DIRECTOR JILLIAN MARSHALL STATED THAT THE BID WENT OUT TODAY FOR A NEW FURNACE FOR THE POOL AND IT WILL CLOSE ON DECEMBER 11, 2018. SHE STATED THAT THE PARKS ARE WINTERIZED. SHE STATED THAT GIRLS BASKETBALL WILL BE ENDING IN A COUPLE OF WEEKS AND BOYS BASKETBALL WILL START IN JANUARY. SHE STATED THAT THE SANTA'S HELPER WORKSHOP WILL BE ON DECEMBER 8. SHE STATED THAT THE COLVILLE MOUNTAIN COMMITTEE WILL START HAVING MONTHLY MEETINGS.

FIRE CHIEF RAY WINSOR STATED THAT THEY HAVE STARTED THE INSTALLATION OF THE EMERGENCY BACK UP GENERATOR AT THE FIRE STATION. HE STATED THAT THEY ONLY HAD ONE APPLICATION THIS YEAR FOR NEW RECRUITS AND THAT THE INDIVIDUAL WILL BE OUT OF TOWN DURING THE ACADEMY TRAINING. HE STATED THAT THEY ARE STILL TRYING TO RECRUIT MEMBERS.

COUNCILMEMBER LAWSON STATED THAT THE MASTER GARDENERS AND THE TREE BOARD PRUNED ALL OF THE TREES ON HAWTHORNE AVENUE.

COUNCILMEMBER FOLL ASKED THE COUNCILMEMBERS TO LET HER KNOW WHAT DEPARTMENTS AND COMMITTEES THEY WOULD LIKE TO BE ASSIGNED TO FOR THE 2019 COUNCIL ASSIGNMENTS.

MAYOR JANKE STATED THAT THE FIRE DISTRICT 3 AGREEMENT IS FULLY SIGNED. HE STATED THAT THOSE EXTRA FUNDS HAVE BEEN PUT IN THE FIRE DEPARTMENT RESERVE. HE STATED THAT WE RECEIVED \$26,300 FROM WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) FOR THE PRELIMINARY ENGINEERING FOR THE TRUCK ROUTE. HE ALSO STATED THAT WE DID NOT RECEIVE THE GRANT FROM THE TRANSPORTATION IMPROVEMENT BOARD (TIB) FOR THIS PROJECT. HE STATED THAT THE ASSOCIATION OF WASHINGTON CITIES (AWC) SCHOLARSHIP NOMINATION IS DUE BY MARCH 8, 2019 AND ASKED COUNCILMEMBER STALP TO PROVIDE THE INFORMATION TO THE HIGH SCHOOL. HE STATED THAT BUILDING OFFICIAL/INSPECTOR DAVE HARPER HAS BEEN WORKING ON A CODE ENFORCEMENT ISSUE WITH A BUILDING THAT HAD MANY VIOLATIONS.

COUNCILMEMBER STALP STATED THAT SHE WOULD ALSO REACH OUT TO OTHER ENTITIES TO SEE ABOUT GETTING ADDITIONAL NOMINATIONS FOR THE AWC SCHOLARSHIP.

[8:12:56 PM](#) MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION AT 8:12 P.M. TO DISCUSS PERSONNEL PER RCW 42.30.110(f) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 10 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND CITY ATTORNEY LOGAN WORLEY REMAINED IN ATTENDANCE.

[8:23:37 PM](#) MAYOR JANKE RECONVENED THE REGULAR MEETING AT 8:23 P.M.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER SMITH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:24:04 PM](#)  
MOTION PASSED.

**TIME OF ADJOURNMENT: 8:24 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, MMC, PFO, City Clerk/  
Human Resources Manager