

Colville, Washington
Regular City Council Meeting Minutes
April 24, 2018

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:03 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, SABINS, SMITH AND STALP.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER JACK SMITH, COUNCILMEMBER MELISSA STALP AND MAYOR LOU JANKE.

ABSENT: COUNCILMEMBER MALLORY CONNER AND COUNCILMEMBER ADENA SABINS.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, PUBLIC WORKS DIRECTOR JEFF COCHRAN, POLICE CHIEF ROBERT MESHISHNEK, LIBRARY MANAGER SARAH ENGLISH AND FIRE CHIEF RAY WINSOR.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE APRIL 10, 2018 REGULAR CITY COUNCIL MEETING.**
- #02. **APRIL 10, 2018 MANUAL CLAIMS CHECK #61960 IN THE AMOUNT OF \$150.72 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **APRIL 25, 2018 CLAIMS CHECKS #61961 ~ #62036 IN THE AMOUNT OF \$84,472.91 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **APRIL 5, 2018 ~ APRIL 18, 2018 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER STALP SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE APRIL 24, 2018 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 10, 2018 MANUAL CLAIMS CHECK #61960 IN THE AMOUNT OF \$150.72; APRIL 25, 2018 MANUAL CLAIMS CHECKS #61961 ~ #62036 IN THE AMOUNT OF \$84,472.91" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

NEW BUSINESS:

- #06. **DISCUSSION/ACTION:** PROPOSED RESOLUTION CONFIRMING THE AVAILABILITY OF GRANT MATCHING FUNDS FOR THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION DIVISION FOR A RELOCATED AND WIDENED RUNWAY.

[6:32:31 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 06-18 CONFIRMING THE AVAILABILITY OF GRANT MATCHING

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FUNDS FOR THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION DIVISION FOR A RELOCATED AND WIDENED RUNWAY.

MOTION PASSED.

(RESOLUTION NO. 06-18 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#07. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR CITY FUEL FOR 2018-2019.

[6:41:49 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER STALP SECONDED THE MOTION TO AWARD THE 2018-2019 CITY FUEL BID TO BUSCH DISTRIBUTORS, INC. FOR A BID MARGIN PRICE OF 12.5 CENTS PER GALLON.

MOTION PASSED.

#08. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR NINE (9) SETS OF FIREFIGHTER TURNOUTS.

[6:43:00 PM](#)

FIRE CHIEF RAY WINSOR STATED THAT THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) REQUIREMENTS STATE THAT STRUCTURAL GEAR IS TO BE REPLACED EVERY 10 YEARS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO AWARD THE BID FOR NINE (9) SETS OF FIREFIGHTER TURNOUTS TO CURTIS IN THE AMOUNT OF \$14,781.96.

MOTION PASSED.

#09. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR FIRE HOSE.

[6:48:16 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER SMITH SECONDED THE MOTION TO AWARD THE BID FOR 8 – 100' SECTIONS OF 5" SUPPLY HOSE WITH LOCKING STORZ CONNECTIONS FROM MUNICIPAL EMERGENCY SERVICES (MES) IN THE AMOUNT OF \$4,702.12.

MOTION PASSED.

#10. DISCUSSION/ACTION: PAVING OF ALLEY BETWEEN 2ND AND 3RD AVENUE AND MAIN AND OAK STREET.

[6:52:38 PM](#)

PUBLIC WORKS DIRECTOR JEFF COCHRAN STATED THAT HE RECEIVED A QUOTE TO PAVE THE REST OF THE ALLEY BETWEEN 2ND AND 3RD AVENUE AND MAIN AND OAK STREET. HE STATED THAT THE QUOTE WAS FOR \$23,691.76.

THE CONSENSUS WAS NOT TO MOVE FORWARD WITH THIS PROJECT.

#11. DISCUSSION/ACTION: RECOMMENDATION FOR WATER/SEWER DEPARTMENT PROPERTY LOCATED EAST OF THE WATER/SEWER DEPARTMENT BUILDING.

[6:59:32 PM](#)

PUBLIC WORKS DIRECTOR JEFF COCHRAN STATED THAT THERE ARE NO WATER/SEWER SERVICES TO THE PROPERTY ADJACENT TO THE PUBLIC WORKS FACILITY. HE STATED THAT HE IS NOT AWARE OF THE PROPERTY HAVING ANY USE TO THE CITY. HE STATED THAT HE RECOMMENDS SELLING THE PROPERTY.

COUNCILMEMBER SMITH STATED THAT WE MAY NOT HAVE A NEED NOW BUT MAY IN THE FUTURE. HE STATED THAT HE IS AGAINST SELLING THE PROPERTY RIGHT NOW. HE ALSO STATED THAT HE WOULD LIKE TO KNOW THE VALUE OF THE PROPERTY.

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COUNCILMEMBER LAWSON STATED THAT SHE CAN SEE MORE BENEFITS TO KEEPING THE PROPERTY THAN SELLING IT.

IT WAS THE CONSENSUS OF THE COUNCIL TO PUT THIS ITEM ON THE COUNCIL PENDING LIST AND REVIEW IT AGAIN IN SIX MONTHS.

MAYOR JANKE ASKED PUBLIC WORKS DIRECTOR JEFF COCHRAN TO GET AN APPROXIMATE VALUE OF THE LAND AND WHAT THE SURVEY COSTS WOULD BE TO SUBDIVIDE THE PROPERTY.

COMMITTEE OR SPECIAL REPORTS:

#12. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

MAYOR JANKE STATED THAT ITEM #12 CEDAR LOOP WATER SYSTEM IS CLOSE TO BEING FINALIZED. HE STATED THAT ITEM #10 MASON HEIGHTS SEWER REPLACEMENT EASEMENTS ARE STILL IN PROCESS.

COUNCILMEMBER FOLL ASKED ABOUT ITEM #11 FILTRATION SYSTEM AT THE POOL. MAYOR JANKE STATED THAT THEY DID HAVE A MEETING WITH POOL WORLD. HE STATED THAT POOL WORLD PROVIDED A LETTER ON HOW THEY RECOMMEND TO WORK THROUGH THE FILTRATION SYSTEM AND THE PUMP. HE ALSO STATED THAT THEY SUBMITTED THE FINAL CONSTRUCTION DRAWINGS TO THE DEPARTMENT OF HEALTH.

#13. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

MAYOR JANKE STATED THAT THE RABIES ORDINANCE WAS ADDED TO THE LIST. HE STATED THAT POLICE CHIEF ROBERT MESHISHNEK HAS BEEN DISCUSSING THE OPTIONS AVAILABLE WITH MATT SCHANZ AT THE NORTHEAST TRI COUNTY HEALTH DISTRICT. HE STATED THAT WE WILL NEED TO HAVE AN OPERATING AGREEMENT WITH THE NORTHEAST TRI COUNTY HEALTH DISTRICT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

[7:14:55 PM](#)

LIBRARY MANAGER SARAH ENGLISH STATED THAT THEY WILL BE HAVING AN ELDER LAW CLASS INCLUDING ESTATE PLANNING ON MAY 4 FROM 1:00 P.M. – 4:00 P.M. SHE STATED THAT THEY WILL HAVE A SASQUATCH EXPERT COME TO DISCUSS THE ICONIC CREATURE SASQUATCH, APE, MAN OR MYTH ON MAY 14 FROM 6:00 P.M. – 7:00 P.M.

FIRE CHIEF RAY WINSOR STATED THAT THEY HAD TWO MEMBERS ATTEND THE DISABILITY FAIR AT THE COMMUNITY COLLEGE. HE STATED THAT THEY WILL BE PARTICIPATING IN THE MOCK DUI DRILL TOMORROW AT THE HIGH SCHOOL.

CITY PLANNER RJ KEETCH STATED THAT THERE WILL BE A BIKE, PEDESTRIAN AND TRAIL PLAN FIELD SURVEY MEETING TOMORROW WITH WELCH COMER. HE STATED THAT THE DOWNTOWN PLAN HAS A TENTATIVE AGREEMENT WITH TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT (TEDD), MAIN STREET PROGRAM AND THE CHAMBER OF COMMERCE TO WORK TOGETHER AS A NEW BOARD CALLED COLVILLE TOGETHER. HE ALSO STATED THAT THE NEXT DOWNTOWN PLAN MEETING WILL BE ON MAY 8. HE STATED THAT THE CAPITAL FACILITIES PLAN (CFP) CALL FOR PROJECTS WILL BE OUT SOON. HE STATED THAT THEY ARE USING THE PUBLIC USE PERMITS SINCE THEY WERE APPROVED BY COUNCIL. HE STATED THAT THEY ARE WORKING WITH VAAGEN BROTHERS ON A PROPOSED CROSS LAMINATED TIMBER FACILITY NEAR THE CURRENT SITE. HE STATED THAT COUNCILMEMBER CONNOR, ROSEMARY SHAW AND MURIEL MEYER ARE AT THE REVITALIZE WASHINGTON CONFERENCE.

COUNCILMEMBER FOLL STATED THAT THE PROCESS FOR CFP HAS BEEN ON THE COUNCIL PENDING LIST FOR A LONG TIME. SHE STATED THAT WE STILL DO NOT HAVE THE WRITTEN PROCESS FOR THE CFP. MAYOR JANKE STATED THAT HE WOULD LIKE TO CONTINUE WITH THE CURRENT PROCESS WITH THE DEPARTMENT HEADS MEETING AND REVIEWING THE PROJECTS.

PUBLIC WORKS DIRECTOR JEFF COCHRAN STATED THAT THEY ARE WORKING ON THE SPRING CLEAN UP AND HOPE TO BE FINISHED NEXT WEEK. HE STATED THAT NEXT WEEK THEY WILL START THE WATER

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MAIN FLUSHING. HE STATED THAT TWO SEASONAL EMPLOYEES WILL START TOMORROW. HE STATED THAT THEY CONTACTED THE MANAGER AT HORIZON BANK ABOUT THE POTHOLE. HE STATED THAT AVISTA IS MARKING TREES FOR PRUNING AND REMOVAL TO GET THEM OUT OF THE POWER LINES. HE STATED THAT THEY RECEIVED APPROVAL TO ORDER THE RFB'S. HE ALSO STATED THAT AUTO ZONE HAS BROKEN GROUND.

CITY TREASURER VICKIE STRONG STATED THAT THEY ARE READING THE WATER METERS THIS MONTH WHICH WILL INCLUDE WINTER WATER USAGE.

COUNCILMEMBER SMITH STATED THAT THE HUB SENIOR CENTER IS LOSING BOTH OF THEIR PART-TIME COOKS. HE ALSO STATED THAT THE MEMBERSHIP AGE IS 50. HE STATED THAT THE POLICE CHIEF AND SHERIFF ARE GOING TO THE SCHOOL BOARD MEETING TOMORROW NIGHT TO DISCUSS THE PROPOSAL OF RESOURCE OFFICERS AT THE SCHOOLS.

COUNCILMEMBER LAWSON STATED THAT THE TREE BOARD HAD TWO EVENTS FOR ARBOR DAY. SHE STATED THAT THEY PLANTED A DONATED TREE FROM DANIELS NURSERY AT ANGUS MCDONALD PARK AND HAD A NOTABLE TREE WALK. SHE ALSO STATED THAT THERE WERE SEVEN PEOPLE THAT ATTENDED THE TWO-HOUR NOTABLE TREE WALK.

COUNCILMEMBER LOGGERS STATED THAT HE ATTENDED THE DOMINION MEADOWS ATHLETIC ASSOCIATION (DMAA) MEETING A COUPLE OF WEEKS AGO.

COUNCILMEMBER FOLL STATED THAT THEY SHOULD HAVE COUNCIL REPRESENTATIVES ON THE COLVILLE MOUNTAIN COMMITTEE. COUNCILMEMBERS LAWSON AND SMITH STATED THAT THEY WOULD BE INTERESTED. COUNCILMEMBER FOLL STATED THAT SHE IS REALLY CONCERNED ABOUT THE AREA AROUND 8TH AND LINCOLN. SHE STATED THAT SOMETHING NEEDS TO BE DONE ABOUT THE NUISANCE PROPERTIES.

MAYOR JANKE STATED THAT VAAGENS IS DONATING TIME, EQUIPMENT AND GRAVEL TO RE-DO THE ROADS AND PARKING AREAS AT VAAGENS PARK. HE STATED THAT COLVILLE ROTARY IS GOING TO CONTINUE TO CLEAN UP HERITAGE COURT WITH THE HELP OF CITY CREWS. HE ALSO STATED THAT THE PLUM TREE PLANTERS WILL STAY FOR NOW. HE STATED THAT MAY 18 IS BIKE TO WORK AND SCHOOL DAY. HE STATED THAT THE FINAL AGREEMENT IS SIGNED AND DELIVERED FOR THE TREE MANAGEMENT PLAN. HE STATED THAT THE COUNTY WILL ALLOCATE SURFACE TRANSPORTATION PROGRAM (STP) FUNDS TO US THAT WILL BE EARMARKED FOR THE TRUCK ROUTE. HE ALSO STATED THAT WE WILL NOT GET THE MONEY UNTIL OCTOBER. HE STATED THAT HE RECEIVED AN INVITATION TO AN AVISTA COMMUNITY LEADERS EVENT ON MAY 14TH. HE STATED THAT THE NOISE ORDINANCE HAS AN EXEMPTION THAT STATES SOUNDS ORIGINATING FROM OFFICIALLY SANCTIONED PARADES AND OTHER PUBLIC EVENTS ARE EXEMPT FROM THE NOISE ORDINANCE. HE STATED THAT IF SOMEONE HAS A PUBLIC USE PERMIT THEY DO NOT NEED TO COME TO COUNCIL FOR A NOISE VARIANCE. HE STATED THAT IF THE EVENT IS ON PRIVATE PROPERTY THEY WILL NEED TO COME TO COUNCIL FOR A NOISE VARIANCE. HE STATED THAT WE WILL CONTINUE TO ALLOW BUILDING AND PLANNING TO AUTHORIZE A NOISE ORDINANCE VARIANCE ON PUBLIC PROPERTY VIA THE PUBLIC USE PERMIT PROCESS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER SMITH MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:55:04 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:55 P.M.

MAYOR LOUIS F. JANKE

Attest: _____

Holly Pannell, MMC, PFO, City Clerk/
Human Resources Manager