

Colville, Washington
Regular City Council Meeting Minutes
August 22, 2017

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:00 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, PUBLIC WORKS DIRECTOR JEFF COCHRAN, FIRE CHIEF RAY WINSOR AND CITY ATTORNEY LOGAN WORLEY.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **AUGUST 23, 2017 CLAIMS CHECKS #60298 ~ #60411 IN THE AMOUNT OF \$189,354.59 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **JULY 31, 2017 EFT DEBITS AND INTERNAL CHECKS #100567 ~ #100574 IN THE AMOUNT OF \$12,967.05.**
- #03. **AUGUST 3, 2017 ~ AUGUST 16, 2017 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 22, 2017 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 23, 2017 CLAIMS CHECKS #60298 ~ #60411 IN THE AMOUNT OF \$189,354.59; JULY 31, 2017 EFT DEBITS AND INTERNAL CHECKS #100567 ~ #100574 IN THE AMOUNT OF \$12,967.05" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:57 PM](#)

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES:

- #05. **INFORMATION ONLY:** DEPARTMENT OF ECOLOGY TO PRESENT OUTSTANDING PERFORMANCE AWARD FOR THE WASTEWATER TREATMENT PLANT.

KIM PRISOCK, DEPARTMENT OF ECOLOGY, PRESENTED THE OUTSTANDING PERFORMANCE AWARDS FOR 2015 AND 2016 CALENDAR YEARS FOR THE WASTE WATER TREATMENT PLANT.

- #06. **DISCUSSION/ACTION:** AMERICAN LEGION RIDERS REQUEST FOR TRAFFIC ASSISTANCE ON SEPTEMBER 9, 2017 FOR THE ANNUAL 9-11 MEMORIAL RIDE.

[6:38:37 PM](#)

Colville, Washington
Regular City Council Meeting Minutes
August 22, 2017

JOHN HORTON, AMERICAN LEGION RIDERS, STATED THAT THEY ARE REQUESTING TRAFFIC ASSISTANCE FOR THE ANNUAL 9-11 RIDE. HE STATED THAT THEY WILL ASSEMBLE AT SUPER ONE FOODS, GO DOWN MAIN STREET TO THE SOUTH ROUNDABOUT, UP HAWTHORNE TO MINER, ACROSS SILKE ROAD AND OVER TO THE HIGH SCHOOL. HE STATED THAT THE RIDE WILL CONTINUE THROUGH NEWPORT AND DEER PARK AND TERMINATE IN CHEWELAH THIS YEAR.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO GRANT THE REQUEST FOR POLICE AND FIRE DEPARTMENT ASSISTANCE WITH THE 9-11 MEMORIAL RIDE ON SEPTEMBER 9, 2017.

MOTION PASSED.

NEW BUSINESS:

#07. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR A FENCING PROJECT AT THE WASTEWATER TREATMENT FACILITY.

[6:41:38 PM](#)

PUBLIC WORKS DIRECTOR JEFF COCHRAN STATED THAT THIS WILL COMPLETE THE FENCING PROJECT AROUND THE WASTEWATER TREATMENT FACILITY THAT WAS STARTED LAST YEAR.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AWARD THE WASTE WATER TREATMENT FACILITY FENCING PROJECT TO NORTHWEST FENCE COMPANY IN THE AMOUNT OF \$50,761.38.

MOTION PASSED.

#08. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PURCHASE A REPLACEMENT FIRE DEPARTMENT LADDER TRUCK.

[6:50:09 PM](#)

FIRE CHIEF RAY WINSOR STATED THAT A NEW LADDER TRUCK IS OUT OF THE QUESTION AND THE CITY'S PRICE RANGE. HE STATED THAT THEY HAVE FOUND A USED TRUCK IN TEXAS THAT MEETS OUR NEEDS. HE ALSO STATED THAT THEY WOULD LIKE PERMISSION TO GO TO TEXAS TO INSPECT THE TRUCK PRIOR TO THE POSSIBLE PURCHASE.

CITY ATTORNEY LOGAN WORLEY CONFIRMED THAT HE HAS REVIEWED THE JUSTIFICATION AND THIS PURCHASE WOULD MEET THE SPECIAL MARKET CONDITIONS EXEMPTION.

#09. DISCUSSION/ACTION: PROPOSED RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS FOR SPECIFIC EQUIPMENT DUE TO SPECIAL MARKET CONDITIONS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 14-17 WAIVING THE COMPETITIVE BIDDING REQUIREMENTS FOR SPECIFIC EQUIPMENT DUE TO SPECIAL MARKET CONDITIONS.

MOTION PASSED.

(RESOLUTION NO. 14-17 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE PURCHASE OF A USED 1999 SPARTAN QUALITY 105' QUINT (LADDER TRUCK) FROM TEXAS FIRE TRUCKS CONTINGENT ON SATISFACTORY INSPECTION BY CITY OF COLVILLE FIRE AND STREET DEPARTMENTS TO BE FUNDED FROM THE FIRE TRUCK RESERVE.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AMEND THE MOTION TO APPROVE THE OUT OF STATE TRAVEL FOR TWO EMPLOYEES TO INSPECT THE USED LADDER TRUCK, LOCATED IN DENTON, TEXAS FOR A MAXIMUM COST OF \$2,000.

Colville, Washington
Regular City Council Meeting Minutes
August 22, 2017

MOTION TO AMEND PASSED.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AMEND THE MOTION TO INCLUDE THE PURCHASE COST OF THE TRUCK UP TO A MAXIMUM OF \$144,875.00.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

COMMITTEE OR SPECIAL REPORTS:

#10. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

[7:16:54 PM](#)

MAYOR JANKE STATED THAT THE SIGN ORDINANCE WILL NEED TO GO TO THE PLANNING COMMISSION BEFORE COMING TO COUNCIL.

#11. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

THERE WAS NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

[7:21:31 PM](#)

PUBLIC WORKS DIRECTOR JEFF COCHRAN STATED THAT RESERVOIR #3 IS NEARING SUBSTANTIAL COMPLETION. HE STATED THAT CEDAR STREET IS ALSO NEARING COMPLETION AND IS BEING PAVED.

MAYOR JANKE STATED THAT THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) HAS REQUESTED TO WORK THURSDAY NIGHT TO TRY AND FINISH PAVING IN TOWN.

CITY PLANNER RJ KEETCH STATED THAT THEY HAD THE FIRST ASTOR CORRIDOR DESIGN WORKSHOP TODAY WITH MEMBERS FROM THE CHAMBER OF COMMERCE, ROTARY AND THE CITY. HE STATED THAT HE IS PREPARING THE REQUEST FOR PROPOSALS (RFP) FOR THE DOWNTOWN REVITALIZATION PLAN. HE STATED THAT THE PLANS ARE DONE FOR AUTO ZONE, GROCERY OUTLET DID SOME CONCRETE WORK TODAY AND THAT THE FIRED-UP BREWERY IS PROGRESSING. HE ALSO STATED THAT THEY ARE STARTING TO WORK ON THE COMPREHENSIVE PLAN UPDATE.

JEFF LONG, STEVENS COUNTY FIRE DISTRICT 3 COMMISSIONER, STATED THAT HE APPLIED FOR A DEPARTMENT OF NATURAL RESOURCES FIRE FIGHTING VEHICLE AND WAS APPROVED. HE STATED THAT THEY WILL RECEIVE A TYPE 5 FIRE FIGHTING VEHICLE, IT IS A 2001, 2-3 TON TRUCK WITH A 620 GALLON TANK.

COUNCILMEMBER BIRCH STATED THAT THE WEEDS IN THE CURBS ARE OVERGROWN.

COUNCILMEMBER PIFER STATED THAT THE SOD AT THE SPRAY PARK ON THE WEST SIDE DOES NOT LOOK GOOD. COUNCILMEMBER KYLE STATED THAT THERE IS AN ISSUE WITH A LACK OF SPRINKLER HEADS IN THE AREA. COUNCILMEMBER PIFER STATED THAT THE ENTRANCE TO THE BASEMENT OF THE POOL IS AN EYESORE. HE STATED THAT HE ATTENDED THE HISTORICAL SOCIETY MEETING AND STATED THAT THE ISSUE OF DENYING THE RENTAL OF THEIR MEETING ROOM WAS A SINGLE PERSON DECISION AND SHOULDN'T HAVE OCCURRED.

COUNCILMEMBER CONNER STATED THAT THE GROCERY OUTLET IS PROJECTED TO OPEN ON DECEMBER 8TH. SHE STATED THAT THE ENTIRE PARKING LOT WILL BE RE-PAVED AND STRIPED. SHE STATED THAT SHE ATTENDED THE PARK AND RECREATION BOARD MEETING LAST NIGHT AND THEY WILL BE COMING TO COUNCIL WITH A RECOMMENDATION TO RE-BUILD THE ENTRANCE SIGN TO YEP KANUM PARK.

COUNCILMEMBER LAWSON STATED THAT THE SPRAY PARK IS VERY POPULAR.

Colville, Washington
Regular City Council Meeting Minutes
August 22, 2017

MAYOR JANKE STATED THAT WE HAVE SUBMITTED TWO TRANSPORTATION IMPROVEMENT BOARD (TIB) APPLICATIONS. HE STATED THAT ONE APPLICATION IS FOR AN OVERLAY ON RAILROAD STREET AND THE OTHER IS FOR SIDEWALKS OFF OF HAWTHORNE TO FORT COLVILLE SCHOOL. HE STATED THAT HE HAS A MEETING THIS WEEK REGARDING CITY FIELD USE AND AGREEMENTS. HE STATED THAT JILLIAN MARSHALL WILL BE THE PARK/RECREATION DIRECTOR AS OF FRIDAY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:48:22 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:48 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, MMC, PFO, City Clerk/
Human Resources Manager