

Colville, Washington
Regular City Council Meeting Minutes
March 28, 2017

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:02 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR JANKE.

ABSENT: COUNCILMEMBER CHRIS LOGGERS.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, STREET/PARK SUPERINTENDENT TERRY LECAIRE, RECREATION COORDINATOR JILLIAN MARSHALL, POLICE CHIEF ROBERT MESHISHNEK, FIRE CHIEF BRAD MANKE AND CITY ATTORNEY LOGAN WORLEY.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE MARCH 14, 2017 REGULAR CITY COUNCIL MEETING.**
- #02. **MARCH 29, 2017 CLAIMS CHECKS #59239 ~ #59301 IN THE AMOUNT OF \$115,892.86 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MARCH 9, 2017 ~ MARCH 22, 2017 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 28, 2017 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 29, 2017 CLAIMS CHECKS #59239 ~ #59301 IN THE AMOUNT OF \$115,892.86" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:48 PM](#)

KAREN LEARN, COLVILLE CHAMBER OF COMMERCE, STATED THAT THEY WANTED TO INVITE EVERYONE TO THE AFTER HOURS EVENT ON THURSDAY, MARCH 30, 2017 AT HOME SUITE HOME AT 5:00 P.M.

PUBLIC HEARINGS:

- #05. **PUBLIC HEARING:** CONSIDER AN AMENDMENT TO THE 2017-2018 CITY OF COLVILLE BIENNIAL OPERATING BUDGET.

[6:34:25 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2017-2018 CITY OF COLVILLE BIENNIAL OPERATING BUDGET OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:35:17 PM](#)

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AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:35 P.M.

#06. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2017-2018 CITY OF COLVILLE BIENNIAL OPERATING BUDGET.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1586 N.S. AMENDING THE 2017-2018 CITY OF COLVILLE BIENNIAL OPERATING BUDGET.

MOTION PASSED.

(ORDINANCE NO. 1586 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#07. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, FOR CONSTRUCTION ACTIVITIES ON US 395 FOR A PAVING PROJECT FROM JUNE TO AUGUST.

[6:36:55 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, FOR CONSTRUCTION ACTIVITIES ON US 395 FOR A PAVING PROJECT FROM JUNE TO AUGUST OPEN AT 6:36 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

MAYOR JANKE STATED THAT THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) WILL BE PAVING MAIN STREET THIS SUMMER. HE ALSO STATED THAT PART OF THE PROPOSAL IS TO DO WORK IN THE EVENING TO MINIMIZE THE IMPACT ON TRAFFIC FLOW DURING THE DAY.

ANDY HYDORN, BENNY'S COLVILLE INN, STATED THAT THIS IS THE BUSIEST TIME OF THE YEAR FOR HIS BUSINESS. HE STATED THAT THE HOSPITALITY INDUSTRY IS SUSCEPTIBLE TO NEGATIVE COMMENTS ONLINE WHEN THINGS LIKE THIS ARE HAPPENING. HE STATED THAT SUNDAYS ARE THE LOWEST OCCUPANCY. HE STATED THAT HE TALKED TO WSDOT ABOUT EARLY EVENING HOURS AND BEING DONE BY 10:00 P.M. OR 11:00 P.M.

[6:41:18 PM](#)

AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:41 P.M.

#08. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.45 – NOISE REGULATIONS, FOR CONSTRUCTION ACTIVITIES ON US 395 FOR A PAVING PROJECT FROM JUNE TO AUGUST.

MARK ALLEN, WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT), STATED THAT THE GRINDING AND PAVING ON MAIN STREET IN COLVILLE WILL BE IN THE CITY LIMITS FOR ABOUT 2 WEEKS. HE STATED THAT DELIVERY OF MATERIALS TO THE SITE CAN BE AN ISSUE WHEN TRAFFIC IS BACKED UP. HE ALSO STATED THAT THEY COULD DO DAYTIME WORK AND DIVERT ALL THE TRAFFIC ON TO THE TRUCK ROUTE FROM ROUNDABOUT TO ROUNDABOUT.

COUNCILMEMBER KYLE STATED THAT THERE ARE APARTMENTS, MOTELS, SINGLE FAMILY RESIDENCES AND MOBILE HOME PARKS IN THE AREA AND THAT THIS KIND OF WORK BEING DONE ANYTIME AFTER 10:00 P.M. WILL IMPACT MANY CITIZENS. HE STATED THAT HE IS AGAINST THIS REQUEST AND WILL VOTE AGAINST IT.

COUNCILMEMBER FOLL ASKED ABOUT THE IMPACT TO THE BUSINESSES DURING THE DAY. COUNCILMEMBER KYLE STATED THAT BUSINESSES WILL BE IMPACTED BY CONSTRUCTION.

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COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO GRANT A VARIANCE TO THE NOISE ORDINANCE TO WSDOT FROM 10:00 P.M. TO 7:00 A.M. AS REQUESTED.

MOTION PASSED. *THERE WERE TWO DISSENSION NOTED FROM COUNCILMEMBERS KYLE AND BIRCH.*

THE CONSENSUS WAS TO HAVE WSDOT START ON THE NORTH END OF COLVILLE AND WORK SOUTH.

PUBLIC APPEARANCES AND FORUM TIME:

- #09. DISCUSSION/ACTION: **REQUEST TO CLOSE ASTOR AVENUE FROM MAIN STREET TO THE ALLEY ON WEDNESDAYS AND SATURDAYS FROM MAY THROUGH OCTOBER FOR THE FARMERS MARKET.****

[7:35:38 PM](#)

MERRITT ACHESON, 896 HWY 395 S., STATED THAT THE FARMERS MARKET WOULD LIKE TO CLOSE ASTOR AVENUE FROM MAIN STREET TO THE ALLEY FROM 7:00 A.M. TO 3:00 P.M. ON WEDNESDAYS AND SATURDAYS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST TO CLOSE ASTOR AVENUE FROM MAIN STREET TO THE ALLEY ON WEDNESDAYS AND SATURDAYS FROM MAY THROUGH OCTOBER FOR THE FARMER'S MARKET FOR 2017 FROM 7:00 A.M. TO 3:00 P.M.

MOTION PASSED.

UNFINISHED BUSINESS:

- #10. DISCUSSION/ACTION: **PROPOSED ORDINANCE AMENDING THE 501 (C) 3 IRRIGATION WATER RATE.****

[7:41:00 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1587 N.S. AMENDING THE 501(C)3 IRRIGATION WATER RATE.

MAYOR JANKE REQUESTED A ROLL CALL VOTE:

KYLE – NO; BIRCH – YES; PIFER – NO; CONNER – YES; LAWSON – YES; FOLL – NO.

MOTION FAILS PER RCW 35A.12.120 WHICH STATES IN PART, THAT NO ORDINANCE AND NO RESOLUTION OR ORDER SHALL HAVE ANY VALIDITY OR EFFECT UNLESS PASSED BY THE VOTES OF AT LEAST FOUR (4) COUNCILMEMBERS.

- #11. DISCUSSION/ACTION: **PROPOSED ORDINANCE ELIMINATING THE 3RD COUNCIL MEETING OF THE MONTH.****

[7:47:58 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1588 N.S. ELIMINATING THE 3RD COUNCIL MEETING OF EACH MONTH.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BIRCH.*

(ORDINANCE NO. 1588 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #12. DISCUSSION/ACTION: **PROPOSED RESOLUTION UPDATING THE COUNCIL RULES OF PROCEEDINGS TO ELIMINATE THE 3RD COUNCIL MEETING OF THE MONTH.****

[7:49:16 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 04-17 UPDATING THE COUNCIL RULES OF PROCEEDINGS TO ELIMINATE THE 3RD COUNCIL MEETING OF THE MONTH.

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MOTION PASSED.

(RESOLUTION NO. 04-17 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

#13. DISCUSSION/ACTION: **PROPOSED AMENDMENT TO THE COLVILLE VOLUNTEER FIRE DEPARTMENT POLICY.**

[7:51:14 PM](#)

FIRE CHIEF BRAD MANKE REVIEWED THE PROPOSED CHANGES. HE STATED THAT THE MAJOR CHANGE IS THAT THEY WOULD LIKE TO EXCEED THE 35 MEMBER POLICY IN ANTICIPATION OF RESIGNATIONS OR RETIREMENTS DURING THE YEAR. HE STATED THAT THEY ONLY CONDUCT RECRUIT TRAINING IN THE SPRING AND THAT THIS WOULD ALLOW THEM TO HAVE RECRUITS READY. HE STATED THAT THE AGREEMENT THEY HAVE WITH STEVENS COUNTY FIRE DISTRICT 3 IS THAT THEY HAVE AGREED TO PAY FOR ONE OF THE OFFICER POSITIONS. HE ALSO STATED THAT THE OFFICER IS THE LIAISON BETWEEN THE CITY FIRE DEPARTMENT AND STEVENS COUNTY FIRE DISTRICT 3. COUNCILMEMBER FOLL STATED THAT THE WORD ASSIST CHIEF NEEDS TO BE CHANGED TO ASSISTANT CHIEF ON PAGE 10. SHE ALSO STATED THAT POLICY SHOULD BE CHANGED TO POLICY MANUAL.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE PROPOSED AMENDMENT TO THE COLVILLE VOLUNTEER FIRE DEPARTMENT POLICY MANUAL WITH THE CHANGES AS NOTED.

MOTION PASSED.

CHIEF MANKE STATED THAT THEY HAVE ONLY HAD A FEW CALLS IN THE MONTH OF MARCH. HE ALSO STATED THAT THEY HAD A MAJOR BREAK DOWN IN A TRUCK.

#14. DISCUSSION/ACTION: **PROPOSED AMENDMENT TO THE VINSON FUND OPERATING PRINCIPLES AND GUIDELINES.**

[8:00:47 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE PROPOSED AMENDMENT TO THE VINSON FUND OPERATING PRINCIPLES AND GUIDELINES.

MOTION PASSED.

#15. DISCUSSION/ACTION: **POSSIBLE BID AWARD FOR THE 2017 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT.**

[8:02:37 PM](#)

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THIS IS AN ANNUAL BID.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO AWARD THE 2017 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT TO INTERSTATE CONCRETE & ASPHALT.

MOTION PASSED.

#16. DISCUSSION/ACTION: **PROPOSED RESOLUTION ADOPTING A SOCIAL MEDIA POLICY FOR THE CITY OF COLVILLE.**

[8:07:21 PM](#)

COUNCILMEMBER FOLL STATED THAT WE COULD DO A ONE-SIDED FACEBOOK SO WE COULD POST BUT NOT ALLOW ANY COMMENTS.

MAYOR JANKE STATED THAT THERE IS A WISH FOR A SOCIAL MEDIA POLICY BY SOME DEPARTMENTS. HE STATED THAT FURTHER RESEARCH NEEDS TO BE DONE BEFORE ESTABLISHING THE POLICY.

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#17. DISCUSSION/ACTION: **POSSIBLE RE-APPOINTMENT TO THE COLVILLE LIBRARY BOARD OF TRUSTEES.**

[8:14:09 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECOND THE MOTION TO APPROVE THE RE-APPOINTMENT OF MELISSA STALP TO THE COLVILLE LIBRARY BOARD OF TRUSTEES.

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#18. CITY ATTORNEY: **REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT CITY ATTORNEY LOGAN WORLEY IS WORKING ON SEVERAL ITEMS AND WILL BE BRINGING THEM TO THE NEXT COUNCIL MEETING.

CITY ATTORNEY LOGAN WORLEY STATED THAT HE IS WORKING ON THE RABIES ORDINANCE. HE STATED THAT HE IS GETTING THE SIGN ORDINANCE PUT TOGETHER. HE STATED THAT THEY NEED TO TAKE THE NEXT STEP WITH GEORGE THOMAS REGARDING HIS BUILDING AT THE MUNICIPAL AIRPORT.

#19. COUNCIL PENDING ITEMS: **REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE STATED THAT CITY PLANNER RJ KEETCH HAS A DRAFT SIX YEAR CAPITAL FACILITIES PLAN THAT HE WILL BE BRINGING TO COUNCIL.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE AN UPDATE ON THE FACILITIES MAINTENANCE ISSUES LIST OUTSIDE OF HEALTH AND SAFETY.

RECREATION COORDINATOR JILLIAN MARSHALL STATED THAT THE T-BALL SIGN-UPS JUST CLOSED AND WILL START IN A FEW WEEKS. SHE STATED THAT WE RANKED 28TH FOR THE COLVILLE MOUNTAIN PROJECT AND PROBABLY WILL NOT RECEIVE THE GRANT FUNDING THAT WAS REQUESTED.

COUNCILMEMBER KYLE STATED THAT THERE WAS AN ARTICLE FROM THE ASSOCIATED PRESS THAT TALKED ABOUT A TEN MILLION DOLLAR LAWSUIT THAT WAS AWARDED DUE TO A COMMA BEING LEFT OUT.

COUNCILMEMBER PIFER STATED THAT NORTHEAST WASHINGTON WILL OR IS GETTING CLOSE TO HAVING A TAXI. HE STATED THERE IS A GENTLEMAN THAT HAS A COUPLE OF VEHICLES. HE STATED THAT HE WENT TO THE WILD AND SCENIC FILM FESTIVAL AND THERE WAS NOTHING TO GIVE CREDIT TO VINSON FUND ON THE MAIN SCREEN.

COUNCILMEMBER CONNER STATED THAT THE HISTORICAL SOCIETY MET AND THEY DISCUSSED THE REVISED HOURS. SHE ALSO STATED THAT A NEW REVISED ORDINANCE FOR PARK HOURS WILL COME BACK AT THE NEXT COUNCIL MEETING.

COUNCILMEMBER LAWSON STATED THAT THE FIRE DEPARTMENT IS CONTINUING TO TRAIN AND GET ORGANIZED.

COUNCILMEMBER FOLL STATED THAT THERE ARE CITIZENS IN KETTLE FALLS THAT ARE CONCERNED ABOUT CAMP AND JAM USING THEIR PARK AND MAKING MONEY OFF OF THE PARK. SHE ALSO STATED THAT MAYBE WE SHOULD MAKE EVERYONE THAT RECEIVES VINSON FUNDS READ A FEW SENTENCES ABOUT VINSON FUNDS AT THEIR EVENT.

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COUNCILMEMBER KYLE STATED THAT HE WENT TO THE CHAMBER OF COMMERCE BOARD MEETING AND HE WILL CONTINUE TO ATTEND AS A COUNCIL LIAISON. HE STATED THEY ARE STILL GETTING COMMENTS ABOUT WANTING THE TRAFFIC/PEDESTRIAN SIGNALS BACK ON MAIN STREET.

MAYOR JANKE CONFIRMED THAT TRAFFIC SIGNALS ARE NOT WARRANTED ON MAIN STREET AND WE WOULD NEED APPROVAL FROM WSDOT TO PUT THEM BACK. HE STATED THAT THERE WAS A MEETING TODAY FOR THE FIRE/POLICE/EOC CENTER AND THEY SETTLED ON POSSIBLE SITES. HE ALSO STATED THAT THEY WILL WORK ON A MEMORANDUM OF UNDERSTANDING (MOU) AND APPLY FOR A PLANNING GRANT. HE STATED THAT THEY ARE WORKING ON TWO TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANTS, ONE FOR PLANNING FOR PATHS AND TRAILS AND ANOTHER FOR FLASHING PEDESTRIAN CROSSING LIGHTS. HE STATED THAT A TASK ORDER WITH STEVE NELSON AT CENTURY WEST ENGINEERING HAS BEEN ISSUED FOR THE SPLASHPAD DESIGN. HE STATED THAT THE TREE MANAGEMENT PLAN IS OUT FOR QUOTE. HE STATED THAT HE SIGNED A PROCLAMATION FOR MEN'S HEALTH WEEK. HE STATED THAT THE COUNTY IS WORKING ON AN UPDATE TO THEIR COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP). HE STATED THAT WELCH COMER IS WORKING ON THE PAPI LIGHTING AIRPORT GRANT AND ONE FOR THE RUNWAY RESURFACING. HE STATED THAT THE TREE REMOVAL CONTRACT CAME IN A LITTLE UNDER BUDGET.

COUNCILMEMBER KYLE STATED THAT THE LAST TIME HE CHECKED THE PANNING WAS NOT FUNCTIONING AT 100% AT THE SOLAR ARRAY. MAYOR JANKE STATED THAT THE WEATHER HAS BEEN A PROBLEM AND THEY ARE AWARE OF AND WORKING ON THE ISSUE. MAYOR JANKE STATED THE PUBLIC WORKS DIRECTOR JOB CLOSES TOMORROW, MARCH 29, 2017 AT 5:00 P.M.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[8:42:27 PM](#)

TIME OF ADJOURNMENT: 8:42 P.M.

MAYOR LOUIS F. JANKE

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager