

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**February 14, 2017**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:06 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, RECREATION COORDINATOR JILLIAN MARSHALL AND CITY ATTORNEY CHARLIE SCHUERMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JANUARY 24, 2017 REGULAR CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE JANUARY 31, 2017 REGULAR CITY COUNCIL MEETING.**
- #03. **FEBRUARY 15, 2017 CLAIMS CHECKS #58939 ~ #59031 IN THE AMOUNT OF \$396,725.38 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JANUARY 31, 2017 EFT DEBITS AND INTERNAL CHECKS #100507 ~ #100512 IN THE AMOUNT OF \$10,724.23.**
- #05. **JANUARY, 2017 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **JANUARY 26, 2017 ~ FEBRUARY 8, 2017 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 14, 2017 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 15, 2017 CLAIMS CHECKS #58939 ~ #59031 IN THE AMOUNT OF \$396,725.38; JANUARY 31, 2017 EFT DEBITS AND INTERNAL CHECKS #100507 ~ #100512 IN THE AMOUNT OF \$10,724.23" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

MAYOR JANKE ASKED HOW THE COUNCIL WOULD LIKE TO HANDLE PUBLIC COMMENTS ON THE NUMEROUS ITEMS ON THE AGENDA.

COUNCILMEMBERS KYLE AND FOLL STATED THEY PREFER TO HAVE COMMENTS DURING THE PUBLIC COMMENT PERIOD.

COUNCILMEMBERS PIFER, BIRCH AND LOGGERS STATED THAT THEY PREFER TO LEAVE THE DOOR OPEN FOR COMMENTS DURING THE AGENDA ITEM.

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COUNCILMEMBERS LAWSON AND CONNER STATED THAT THEY HAVE NO PREFERENCE.

MAYOR JANKE STATED THAT THE PROPERTY ACQUISITION HAS BEEN TAKEN OUT OF EXECUTIVE SESSION AND THIS ITEM WILL BE A REGULAR AGENDA ITEM.

RYKE DAHLEN, PARKING COMMISSION CHAIR, READ A PREPARED STATEMENT IN SUPPORT OF THE PURCHASE OF THE LOT AT 2<sup>ND</sup> AND MAIN STREET.

STEWART KENT, PARKING COMMISSION, STATED THAT HE SUPPORTS THE PURCHASE OF THE LOT AT 2<sup>ND</sup> AND MAIN STREET.

BRAD MOORHEAD, LOGGER TAVERN, STATED THAT THE LOT AT 2<sup>ND</sup> AND MAIN STREET WAS WELL USED WHEN IT WAS OPEN AND SUPPORTS THE PURCHASE OF THE LOT.

ROSE HENN, GOODWILL MANAGER, STATED THAT SHE SUPPORTS THE PURCHASE OF THE LOT AT 2<sup>ND</sup> AND MAIN STREET.

MURIEL MEYER, 506 S. OAK, STATED THAT SHE IS IN FAVOR OF KEEPING THE NOON FIRE WHISTLE.

JOHN PROGAR, PRESIDENT OF THE FARMER MARKET, STATED THAT THE NOON FIRE WHISTLE IS EXTREMELY DISRUPTIVE DURING THE DAYS OF THE FARMERS MARKET.

JACKIE NANCE, HOME SUITE HOME FURNITURE STORE, STATED THAT SHE NEEDS THE ALLEY BEHIND CITY HALL TO STAY OPEN IN ORDER TO RECEIVE FREIGHT.

SAUNDRA WILMA, 279 S. MAIN, STATED SHE ALSO HAS THE SAME CONCERN ABOUT THE ALLEY THAT RUNS BEHIND HER BUSINESS.

**PUBLIC HEARING/ACTION:**

**#08. PUBLIC HEARING: REQUEST TO SURPLUS ITEMS OWNED BY THE WATER/SEWER DEPARTMENT.**

[6:48:56 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING ON THE REQUEST TO SURPLUS ITEMS OWNED BY THE WATER/SEWER DEPARTMENT OPEN AT 6:48 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY HAVE AN 8' X 16' ALUMINUM DOCK AND A COPY MACHINE THAT ARE NO LONGER BEING USED BY THE WATER/SEWER DEPARTMENT.

[6:50:47 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:50 P.M.

**#09. DISCUSSION/ACTION: POSSIBLE APPROVAL TO SURPLUS AND SELL OR DISPOSE OF A COPY MACHINE AND A BOAT DOCK.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE SURPLUS OF THE PROPERTY OWNED BY THE WATER/SEWER DEPARTMENT AND ALLOW THE STAFF TO PROCEED WITH SELLING OR DISPOSING OF THE COPY MACHINE AND THE BOAT DOCK.

MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#10. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDS FOR THE AREA 36 BLUES AND MUSIC BENEFIT.**

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[6:51:40 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE ALLOCATION OF VINSON FUNDS FOR THE AREA 36 BLUES AND MUSIC BENEFIT IN THE AMOUNT OF \$4,500.

MOTION PASSED.

**#11. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDS FOR THE STEVENS COUNTY HARVEST FESTIVAL.**

[7:01:19 PM](#)

MICHELLE LOFTIS, DIRECTOR AT THE VOLUNTEER FOOD AND RESOURCE CENTER, STATED THAT SHE HAS REQUESTED VINSON FUNDS FOR THE STEVENS COUNTY HARVEST FESTIVAL.

COUNCIL MEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE ALLOCATION OF VINSON FUNDS FOR THE STEVENS COUNTY HARVEST FESTIVAL IN THE AMOUNT OF \$4,540.

MOTION PASSED.

**#12. INFORMATION ONLY: COLVILLE CHAMBER OF COMMERCE MAIN STREET IMPROVEMENT SURVEY REPORT.**

[7:06:59 PM](#)

JIM DAVIS, CHAMBER OF COMMERCE DOWNTOWN COMMITTEE, STATED THAT THE DOWNTOWN COMMITTEE DISTRIBUTED SURVEYS TO THE DOWNTOWN BUSINESSES, PROPERTY OWNERS AND EMPLOYEES IN THE BUSINESS IMPROVEMENT DISTRICT (BID). HE STATED THAT 92 SURVEYS WERE RETURNED AND THE #1 PRIORITY WAS IDENTIFIED AS PEDESTRIAN CROSSING LIGHTS AT BIRCH AND MAIN STREET AND 1<sup>ST</sup> AND MAIN STREET. HE ALSO STATED THE REST OF THE SURVEY PRIORITIES WERE #2 REMODEL HERITAGE COURT, #3 INCREASE PARKING AT 2<sup>ND</sup> AND MAIN STREET, #4 PEDESTRIAN SAFETY, #5 REPLACE AGING STREET TREES, #6 CLOSE ASTOR STREET BETWEEN MAIN AND OAK AND TURN INTO A PARK AND #7 BUILD A RAISED, CONCRETE "SPEED TABLE" ON MAIN STREET.

RYKE DAHLEN STATED THAT HE IS CONCERNED ABOUT THE PRICE OF THE PROPOSED SPEED TABLE VERSUS THE PRICE OF IMPROVING ALL OF THE PEDESTRIAN CROSSINGS DOWNTOWN.

SAUNDRA WILMA STATED THAT SHE HAS ATTENDED THE STRATEGIC PLANNING SESSIONS AND SHE HEARD THE #1 CONCERN WAS THE TRAFFIC LIGHTS AND PEDESTRIAN CROSSINGS.

**NEW BUSINESS:**

**#13. DISCUSSION/ACTION: POSSIBLE APPROVAL OF TASK ORDER #17-02 FOR DOWNTOWN ASTOR, MAIN AND HERITAGE COURT DESIGN CONTRACT.**

[7:30:18 PM](#)

PHIL BOYD, WELCH COMER, STATED THAT THE PROPOSAL IS BROKEN OUT IN SMALLER PHASES TO MAKE IT EASIER TO DECIDE WHERE COUNCIL WANTS TO GO AND HOW FAR THEY WOULD LIKE TO GO.

MAYOR JANKE STATED THAT THE GOAL TONIGHT IS TO GIVE WELCH COMER A DIRECTION OF WHAT WE WOULD LIKE TO HAVE STARTED.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE UP TO \$84,725 FOR TOPOGRAPHIC AND PRELIMINARY DESIGN FOR PHASES 1, 2, 4 AND 6, PENDING APPROVAL TO BE PAID OUT OF A SOURCE TO BE RECOMMENDED BY THE MAYOR TO BE BROUGHT BACK AT THE NEXT MEETING.

COUNCILMEMBER FOLL STATED SHE DOES NOT WANT TO USE CAPITAL FACILITIES PROJECT (CFP) FUNDS.

MOTION PASSED.

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MAYOR JANKE STATED THAT A COMMITTEE IS IMPORTANT TO PROVIDE INPUT FOR THE PRELIMINARY DESIGN. CITY PLANNER RJ KEETCH WILL HAVE A COMMITTEE SET UP PRIOR TO THE FEBRUARY 28, 2017 COUNCIL MEETING.

**#14. DISCUSSION/ACTION: POSSIBLE APPROVAL OF TASK ORDER #17-03 FOR THE US 395 SIDEWALK PROJECT.**

[8:08:44 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE WERE AWARDED A GRANT FROM THE TRANSPORTATION IMPROVEMENT BOARD (TIB) TO UPGRADE THE SIDEWALKS FROM RAILROAD TO BUENA VISTA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE TASK ORDER #17-03 FOR THE US 395 SIDEWALK PROJECT WITH WELCH COMER IN THE AMOUNT OF \$55,200.

MAYOR JANKE STATED THAT THE CITY IS REQUIRED TO PROVIDE A 5% MATCH FOR THE GRANT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO FUND THE CITY MATCH OF \$12,000 FROM THE ENDING FUND BALANCE IN THE STREET FUND.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

**#15. DISCUSSION: PRESENTATION OF ENGINEERING AWARDS FOR THE HAWTHORNE PROJECTS.**

[8:14:43 PM](#)

MATT GILLIS, WELCH COMER ENGINEERS, STATED THAT THE CITY RECEIVED A BRONZE AWARD FOR PHASE 1 AND A GOLD AWARD FOR PHASE 2 OF THE HAWTHORNE AVENUE PROJECT.

**#15A. DISCUSSION/ACTION: DISCUSS REAL ESTATE AND PROPERTY ACQUISITION REGARDING THE LOT LOCATED AT 2<sup>ND</sup> AND MAIN.**

[8:19:34 PM](#)

CITY PLANNER RJ KEETCH STATED THAT THE LOT WILL REQUIRE A CONDITIONAL USE PERMIT, AND THE PROCESS WILL TAKE ABOUT 6 WEEKS.

MAYOR JANKE STATED THAT ADDITIONAL IMPROVEMENTS WILL BE NEEDED INCLUDING PAVING AND LANDSCAPING THAT WILL BE IN ADDITION TO THE PURCHASE PRICE.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE THE PURCHASE OF THE KEEFE LOT AT 2<sup>ND</sup> AND MAIN STREET USING BUSINESS IMPROVEMENT DISTRICT (BID) FUNDS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE THE PURCHASE PRICE OF \$45,000.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

**#16. DISCUSSION/ACTION: PROPOSED ORDINANCE CHANGING SOLID WASTE RATES IN THE CITY OF COLVILLE.**

[8:39:04 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE NEW RATES FOR SUNSHINE DISPOSAL WILL BE EFFECTIVE APRIL 1, 2017.

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COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1584 N.S. ADOPTING NEW SOLID WASTE RATES IN THE CITY OF COLVILLE.

MOTION PASSED.

*(ORDINANCE NO. 1584 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#17. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR 2017 WATER METERS.**

[8:46:19 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE WATER METER BID GOES OUT EVERY YEAR.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AWARD THE 2017 WATER METER/TRANSCIEVER UNIT BID TO FERGUSON ENTERPRISES, INC.

MOTION PASSED.

**#18. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR YEP KANUM PARK TREE REMOVAL.**

[8:48:07 PM](#)

COUNCILMEMBER LOGGERS STATED THAT HE WOULD LIKE TO LEAVE SOME HIGH STUMPS FOR FUTURE WOOD CARVINGS AND SOME LOW ONES TO BE USED FOR BENCHES.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AWARD THE BID FOR YEP KANUM PARK TREE REMOVAL TO NORTHWEST TREE SERVICE UP TO THE AMOUNT OF \$41,350.68.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO FUND THIS PROJECT OUT OF CURRENT EXPENSE CAPITAL FACILITIES PROJECT (CFP) FUNDS.

MOTION TO AMEND PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOLL.*

ORIGINAL MOTION AS AMENDED PASSED.

**#19. DISCUSSION/ACTION: PROPOSED RESOLUTION DECLARING AN EMERGENCY DUE TO SNOW AND STREET CONDITIONS.**

[9:04:22 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 03-17 DECLARING AN EMERGENCY DUE TO SNOW AND STREET CONDITIONS.

MOTION PASSED.

*(RESOLUTION NO. 03-17 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#20. DISCUSSION: POSSIBLE SUSPENSION OF THE NOON FIRE WHISTLE.**

[9:09:27 PM](#)

MAYOR JANKE STATED THAT SEVERAL INDIVIDUALS HAVE COMMENTED ON THE NOISE OF THE NOON WHISTLE AND FEEL IT SHOULD BE SUSPENDED.

FOLLOWING DISCUSSION, THE CONSENSUS OF THE COUNCIL WAS TO KEEP THE NOON FIRE WHISTLE.

~~**#21. EXECUTIVE SESSION: DISCUSS REAL ESTATE AND PROPERTY ACQUISITION PER RCW 42.30.110(1)(b).**~~

**COMMITTEE OR SPECIAL REPORTS:**

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**#22. REPORTS: JANUARY MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

9:17:26 PM

NO COMMENTS.

**#23. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

COUNCILMEMBER FOLL ASKED ABOUT THE ITEMS THAT HAVE BEEN ON THE LIST FOR A COUPLE OF YEARS. MAYOR JANKE STATED THAT ALL OF THE ITEMS ARE CURRENTLY PENDING OR ARE BEING WORKED ON.

**#24. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER PIFER STATED THAT THE BIKE RACK AT THE LIBRARY WILL BE COMING TO COUNCIL ON FEBRUARY 28, 2017.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

RECREATION COORDINATOR JILLIAN MARSHALL STATED THAT SHE WILL BE BRINGING FORWARD A NEW SATURDAY MORNING RUN PROGRAM FOR ALL AGES AT THE NEXT COUNCIL MEETING.

CITY PLANNER RJ KEETCH STATED THAT THE NEXT PLANNING COMMISSION MEETING IS MARCH 8, 2017. MAYOR JANKE STATED THAT THE STRATEGIC PLANNING PACKET FOR THE MARCH 7, 2017 SPECIAL MEETING WILL BE AVAILABLE TO COUNCILMEMBERS THIS WEEK.

COUNCILMEMBER PIFER STATED THAT THE HOPE STREET PROJECT WILL BE AT THE FEBRUARY 28, 2017 COUNCIL MEETING WITH A DRAFT PROPOSAL REGARDING HOMELESSNESS. HE STATED THAT THE BIKE RACK PROPOSAL WILL COME TO COUNCIL ON FEBRUARY 28, 2017. HE ALSO STATED THAT MOST OF THE MAIN STREET FLAGS ARE GONE.

COUNCILMEMBER CONNER STATED THAT THE STEVENS COUNTY HISTORICAL SOCIETY IS INTERESTED IN AMENDING THE PARK HOURS FOR THEIR LOCATION. SHE ALSO STATED THAT THEY HAVE TREES ON THE PROPERTY THAT THEY ARE CONCERNED ABOUT. SHE STATED THAT THE SKATEPARK HAS BEEN DISCUSSED AT THE PARK AND RECREATION BOARD. SHE STATED THAT HEARTH AND HOME IS LEAVING THE AREA. SHE ALSO STATED THAT HI-TEST SAND IS LOOKING AT THE ADDY SITE.

COUNCILMEMBER LAWSON STATED THAT THE VOLUNTEER FIREFIGHTERS DO HAVE AN APP FOR THEIR PHONES TO BE NOTIFIED OF FIRE CALLS.

COUNCILMEMBER FOLL PASSED OUT AN ARTICLE ON THE CAT GROUP THAT HAS COME TO COUNCIL BEFORE.

MAYOR JANKE STATED THAT THE LIBRARY REPAIRS SHOULD BE DONE BY FEBRUARY 20, 2017. HE STATED THAT HE WILL BE HAVING A MEETING ON FEBRUARY 22, 2017 WITH THE FIRE DISTRICT AND OTHERS TO TALK ABOUT A JOINT FACILITY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

9:45:19 PM

MOTION PASSED.

**TIME OF ADJOURNMENT: 9:45 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest:\_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager