

Colville, Washington
Regular City Council Meeting Minutes
January 24, 2017

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:02 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNOR, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CHIEF OF POLICE ROBERT MESHISHNEK, LIBRARY MANAGER KRISTA OHRTMAN, RECREATION COORDINATOR JILLIAN MARSHALL AND CITY ATTORNEY LOGAN WORLEY.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JANUARY 10, 2017 REGULAR CITY COUNCIL MEETING.**
- #02. **JANUARY 10, 2017 MANUAL CLAIMS CHECKS #58778 ~ #58782 IN THE AMOUNT OF \$284,038.52 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JANUARY 25, 2017 CLAIMS CHECKS #58783 ~ #58856 IN THE AMOUNT OF \$211,221.03 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **DECEMBER, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **DECEMBER 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100499 ~ #100506 IN THE AMOUNT OF \$291,082.74.**
- #06. **JANUARY 5, 2017 ~ JANUARY 18, 2017 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 24, 2017 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JANUARY 10, 2017 MANUAL CLAIMS CHECKS #58778 ~ #58782 IN THE AMOUNT OF \$284,038.52; JANUARY 25, 2017 CLAIMS CHECKS #58783 ~ #58856 IN THE AMOUNT OF \$211,221.03; DECEMBER 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100499 ~ #100506 IN THE AMOUNT OF \$291,082.74" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PRIORITY ITEM:

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#08. DISCUSSION/ACTION: **PROPOSED RESOLUTION DECLARING AN EMERGENCY DUE TO CITY STREET CONDITIONS.**

MAYOR JANKE STATED THAT HE MET WITH THE STREET/PARK SUPERINTENDENT, TERRY LECAIRE ON JANUARY 19, 2017 REGARDING THE STREET CONDITIONS. HE ALSO STATED THAT HE DECLARED AN EMERGENCY AND HIRED COLVILLE VALLEY CONCRETE TO HELP WITH THE SNOW REMOVAL ON THE CITY STREETS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 01-17 DECLARING AN EMERGENCY DUE TO CITY STREET CONDITIONS.

MOTION PASSED.

(RESOLUTION NO. 01-17 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#08A. DISCUSSION/ACTION: **PROPOSED RESOLUTION DECLARING AN EMERGENCY DUE TO FLOODING AND INTERIOR DAMAGE AT THE COLVILLE PUBLIC LIBRARY.**

MAYOR JANKE STATED THAT ON JANUARY 19, 2017 HE DECLARED AN EMERGENCY AT THE LIBRARY DUE TO A FROZEN DRAIN ON THE ROOF CAUSING FLOODING AND INTERIOR DAMAGE AT THE COLVILLE PUBLIC LIBRARY.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 02-17 DECLARING AN EMERGENCY AT THE COLVILLE PUBLIC LIBRARY DUE TO WATER DAMAGE.

MOTION PASSED.

(RESOLUTION NO. 02-17 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

UNFINISHED BUSINESS:

#09. DISCUSSION/ACTION: **PROPOSED ORDINANCE AMENDING COLVILLE MUNICIPAL CODE SECTION 10.32.040(A), RELATING TO HELMET USE ON WHEELED ALL-TERRAIN VEHICLES.**

[6:43:11 PM](#)

POLICE CHIEF ROBERT MESHISHNEK STATED THAT AFTER THE LAST ORDINANCE WAS PASSED THERE WAS A DISCREPANCY WITH THE STATE LAW. HE STATED THAT THIS PROPOSED ORDINANCE STATES THAT THE BIGGER SIDE BY SIDE WATVS WITH PASSENGER COMPARTMENTS AND ROLL BARS ARE NOT REQUIRED TO WEAR A HELMET. HE ALSO STATED THAT ADDING A SEATBELT REQUIREMENT IN AN ENCLOSED PASSENGER COMPARTMENT WOULD BE COMPLIANT WITH THE STATE LAW.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE PROPOSED ORDINANCE LANGUAGE TO INCLUDE "EQUIPPED WITH SEATBELTS" IN THE FIRST SENTENCE IN SECTION 1.

MOTION PASSED. *THERE WERE TWO DISSENSION NOTED FROM COUNCILMEMBERS FOLL AND PIFER.*

THE CONSENSUS OF THE COUNCIL WAS TO SEND THIS PROPOSED ORDINANCE BACK TO THE CITY ATTORNEY AND HAVE THE LANGUAGE CHANGED TO REQUIRE THE WEARING OF SEATBELTS. CITY ATTORNEY LOGAN WORLEY WILL REVISE THE PROPOSED ORDINANCE AND BRING IT BACK TO COUNCIL.

#10. DISCUSSION/ACTION: **DISCUSS AND DETERMINE HOW AND IF WE WILL PROCEED WITH A NEW SPLASH PAD.**

[6:55:29 PM](#)

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MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE HAS DONE A LOT OF RESEARCH ON DIFFERENT TYPES OF SPLASH PADS ALONG WITH RECREATION COORDINATOR JILLIAN MARSHALL.

RECREATION COORDINATOR JILLIAN MARSHALL STATED THAT THEY LISTED FOUR OPTIONS. THE OPTIONS ARE DO NOTHING AND NOT PROVIDE A KIDDIE POOL OR SPLASH PAD. USE THE \$70,000 PREVIOUSLY DISCUSSED TO CONSTRUCT A NEW FLOW THROUGH SPLASH PAD EITHER AT THE EAST END OF THE POOL OR IN THE CURRENT WADING POOL LOCATION. SUPPLEMENT THE \$70,000 WITH ADDITIONAL FUNDS (\$30,000 TO \$50,000) EITHER FROM THE CITY CAPITAL FACILITIES PROJECT (CFP) OR SPENCER FUND AND CONSTRUCT A NEW SPLASH PAD. EITHER AT THE EAST END OF THE POOL OR IN A THE CURRENT WADING POOL LOCATION. FIND OPTIONS TO USE THE \$70,000 FOR LEVERAGING POTENTIAL GRANTS AND OR OUTSIDE FUNDING, THIS COULD TAKE UP TO TWO YEARS AND MAY REQUIRE AN ADOPTED PARK MASTER PLAN.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS EXPLAINED THE DIFFERENCE BETWEEN A FLOW THROUGH SYSTEM AND A RECIRCULATED SYSTEM. HE STATED THAT THE FLOW THROUGH SYSTEM IS HOOKED DIRECTLY TO THE CITY POTABLE WATER AND THE WATER GOES INTO THE SANITARY SEWER SYSTEM. HE STATED THAT THE RECIRCULATED SYSTEM IS MORE LIKE THE SWIMMING POOL FILTRATION AND REQUIRES CERTIFIED OPERATORS, PUMPS, CHLORINE AND CHEMICALS.

MAYOR JANKE STATED THAT THE FUNDING POSSIBILITIES ARE CAPITAL FACILITIES PROJECT (CFP) FUNDS AND SPENCER FUNDS. HE ALSO STATED THAT THE SPENCER FUND ORDINANCE STATES THAT IT CAN BE USED FOR THE DEVELOPMENT AND MAINTENANCE OF NEW OR ADDITIONAL PUBLIC RECREATIONAL FACILITIES, SO THIS PROJECT MEETS THE CRITERIA FOR SPENCER FUNDS.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO PROCEED TO GET DETAILED INFORMATION FOR A SPLASH PAD UP TO \$85,000.

MAYOR JANKE STATED THAT THE INTENT OF THE MOTION IS TO SET A BUDGET AND TAKE IT TO POTENTIAL CONTRACTORS TO SEE WHAT WE CAN GET FOR \$85,000.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS WILL PUT IT OUT FOR REQUEST FOR PROPOSAL (RFP) AND SEE WHAT WE CAN GET FOR \$85,000.

MAYOR JANKE STATED THAT THE FINAL DECISION ON THE FUNDING SOURCE WILL OCCUR AFTER WE ARE READY TO PROCEED.

MOTION PASSED.

NEW BUSINESS:

#11. DISCUSSION/ACTION: **PROPOSED ORDINANCE REPEALING COLVILLE MUNICIPAL CODE CHAPTER 11.01, ORDINANCE NO. 1502 N.S., DUE TO NEW REGULATIONS FOR MEDICAL MARIJUANA.**

[7:22:28 PM](#)

CITY ATTORNEY LOGAN WORLEY STATED THAT THIS ORDINANCE CAME ABOUT WHEN THE LOCAL MARIJUANA DISPENSARY APPLIED FOR A LICENSE TO SELL MEDICAL MARIJUANA AND IT WAS NOTICED THAT THE ORDINANCE IS OUT OF DATE. HE ALSO STATED THAT THE LAWS HAVE CHANGED AND THAT MEDICAL MARIJUANA MUST BE SOLD AT LICENSED WASHINGTON DISPENSARIES.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1582 N.S. REPEALING COLVILLE MUNICIPAL CODE CHAPTER 11.01, ORDINANCE NO. 1502 N.S., DUE TO NEW REGULATIONS FOR MEDICAL MARIJUANA.

MOTION PASSED.

(ORDINANCE NO. 1582 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

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#12 DISCUSSION/ACTION: **REQUEST FOR VINSON FUNDS FOR THE KETTLE FALLS CAMP AND JAM.**

[7:31:04 PM](#)

SHARON MCGRANE, VINSON FUND COMMITTEE, STATED THAT THE VINSON COMMITTEE RECOMMENDS FUNDING FOR THE KETTLE FALLS CAMP AND JAM.

MARK HARDING, KETTLE FALLS CAMP AND JAM COORDINATOR, STATED THAT HE USED TO ORGANIZE THIS EVENT IN NEWPORT. HE STATED THAT THEY BRING IN AN INFLUX OF PEOPLE FOR THE WEEKEND EVENT. HE STATED THAT HE MOVED THE EVENT TO KETTLE FALLS AND IS LOOKING TO UPGRADE THE ENTERTAINMENT.

COUNCILMEMBER LOGGERS ASKED ABOUT THE WORKSHOPS THAT ARE HELD AT THE CAMP AND JAM. MARK HARDING STATED THAT THIS TAKES PLACE OUTSIDE THE GATE AND THERE IS NO COST TO ATTEND. HE STATED THAT THE BANDS AND TEACHERS THAT COME TO PERFORM DONATE THEIR TIME TO WORK WITH INDIVIDUALS THAT WOULD LIKE TO LEARN ABOUT MUSIC. HE STATED THAT LAST YEAR THEY HAD 120 PEOPLE ATTEND THE FREE WORKSHOPS. HE ALSO STATED THAT HE IS TRYING TO LOWER THE ENTRANCE COST THIS YEAR TO GET MORE PEOPLE TO ATTEND.

COUNCILMEMBER PIFER ASKED IF HE IS REQUESTING FUNDS FROM OTHER ORGANIZATIONS. MARK HARDING STATED THAT HE IS LOOKING TO GET DONATIONS FROM OTHER ORGANIZATIONS AND BUSINESSES.

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE KETTLE FALLS CAMP AND JAM IN THE AMOUNT OF \$2,500.

MOTION PASSED.

#13. DISCUSSION/ACTION: **REQUEST FOR VINSON FUNDS FOR THE KETTLE FALLS HISTORICAL CENTER.**

[7:40:48 PM](#)

TIANE SHOEMAKER, VINSON FUND COMMITTEE CHAIR, STATED THAT THE VINSON COMMITTEE RECOMMENDS THE FUNDING FOR THE KETTLE FALLS HISTORICAL CENTER. SHE STATED THAT THE FUNDS WILL PROVIDE AN OUTDOOR INTERPRETIVE SIGN THAT CAN BE USED BY VISITORS YEAR-ROUND.

DOT JAVORKA, KETTLE FALLS HISTORICAL CENTER, STATED THAT THE THREE PANEL SIGN THAT WILL BE OUT FRONT WILL COVER THE NATIVE AMERICAN HISTORY, HUDSON BAY COMPANY AND KETTLE FALLS AREA. SHE ALSO STATED THAT THEY ARE VOLUNTEER RUN AND ARE OPEN MAY 15TH UNTIL SEPTEMBER 15TH. SHE STATED ON THE DAYS THAT THERE MAY NOT BE A VOLUNTEER AVAILABLE THE PANELS OUTSIDE OFFER CULTURAL BACKGROUND TO THE AREA.

COUNCILMEMBER KYLE STATED THAT THEY ARE NOT NECESSARILY SIGNS THAT ARE BEING PUT UP BUT A PIECE OF ART THAT HAS EDUCATION WITH IT AND EXPLAIN THE AREA.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE KETTLE FALLS HISTORICAL CENTER IN THE AMOUNT OF \$4,821.

MOTION PASSED.

#14. DISCUSSION/ACTION: **REQUEST FOR VINSON FUNDS FOR THE WILD & SCENIC FILM FESTIVAL.**

[7:52:13 PM](#)

DAN PRICE, KETTLE RANGE CONSERVATION GROUP, STATED THAT THIS IS AN OUTREACH EVENT MEANT TO EDUCATE THE PUBLIC ON OUTDOOR EVENTS AND ENVIRONMENTAL ISSUES. HE STATED

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THAT THEY TEND TO STAY AWAY FROM CONTROVERSIAL FILMS AS THEY ARE HERE MORE TO EDUCATE AND TO GET YOUTH OUTSIDE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE WILD & SCENIC FILM FESTIVAL IN THE AMOUNT OF \$1,600.

MOTION PASSED.

#15. DISCUSSION/ACTION: **REQUEST FOR VINSON FUNDS FOR THE WOODLAND THEATRE.**

[7:59:06 PM](#)

TIANE SHOEMAKER, VINSON FUND COMMITTEE CHAIR, STATED THAT THE VINSON COMMITTEE RECOMMENDS THE FUNDING TO THE WOODLAND THEATRE FOR THE SIGNAGE FOR THE FRONT OF THE BUILDING AS PART OF THE FRONT FAÇADE. SHE STATED THAT THEY ARE GOING TO PUT UP THREE SIGN BOARDS TO BE USED FOR ADVERTISING THE EVENTS AT THE THEATRE.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDS FOR THE WOODLAND THEATRE IN THE AMOUNT OF \$4,600.

MOTION PASSED.

#16. DISCUSSION/ACTION: **PROPOSED ORDINANCE FIXING THE TIME AND PLACE OF REGULAR MEETINGS OF THE CITY COUNCIL.**

[8:09:47 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1583 N.S. FIXING THE TIME AND PLACE OF REGULAR MEETINGS OF THE CITY COUNCIL.

MOTION PASSED.

(ORDINANCE NO. 1583 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

#17. CITY ATTORNEY: **REPORT ON ANY PENDING ITEMS.**

CITY ATTORNEY LOGAN WORLEY STATED THAT THE MEDICAL MARIJUANA WAS COMPLETED TODAY. HE STATED THAT CITY PLANNER RJ KEETCH HAS THE FLOOD ORDINANCE BACK FROM THE STATE. HE ALSO STATED THAT THEY ARE DOING GOOD WITH THE TIMELINE AND DATES.

#18. COUNCIL PENDING ITEMS: **REVIEW LIST OF COUNCIL PENDING ITEMS.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE WOULD LIKE TO SEE ITEM #2 REVIEW OF MARKET CONDITIONS ON THE PROPERTY TO THE EAST OF THE WATER SHOP COMPOUND TAKEN OFF THE LIST. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS WILL COME BACK TO COUNCIL WITH A RECOMMENDATION.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT ITEM #3, GARDEN HOMES WATER SYSTEM TRANSFER AGREEMENT IS DOWN TO ONE PERSON LEFT TO SIGN. MAYOR JANKE STATED THAT THIS WILL BE LEFT ON THE LIST.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

MAYOR JANKE STATED THAT THE PERSONNEL POLICY WILL BE GOING TO THE UNION FOR COMMENTS. HE STATED THAT THERE WILL BE A MEETING TO DISCUSS SUB-CONTRACTING OF EMPLOYEES TO THE LIBRARY DISTRICT. HE STATED THAT AN OFFER WAS MADE TO MR. KEEFE FOR THE PURCHASE OF THE

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PARKING LOT. HE ALSO STATED THAT MR. KEEFE HAS NOT RESPONDED TO THE OFFER AND THAT IT WAS CONTINGENT UPON COUNCIL APPROVAL AND A CONDITIONAL USE PERMIT TO ALLOW PARKING. HE STATED THAT THE AIRPORT WAS CLOSED FOR APPROXIMATELY 5 DAYS FOR THE LACK OF SNOW REMOVAL. HE STATED THAT ON MONDAY, JANUARY 23, THEY HAD STANDARD OPERATING GUIDELINE (SOG) TRAINING FOR THE DEPARTMENT HEADS. HE STATED THAT OFFICER SPRING IS RETIRING ON APRIL 15, 2017. HE STATED THAT THE COLVILLE MOUNTAIN TELECOM LEASE IS NOW GOING TO BE USING THE SPECIAL USE PERMIT RATES THE GOVERNMENT USES.

MAYOR JANKE STATED THAT STREET/PARK SUPERINTENDENT TERRY LECAIRE REPORTED THAT THIS WINTER THEY HAVE ALREADY HAD 100 HOURS OF OVERTIME, AND USED 12,000 GALLONS OF DEICER AND 500 YARDS OF SAND.

MAYOR JANKE STATED THAT ON FEBRUARY 22ND HE WILL BE HAVING A JOINT MEETING TO IDENTIFY NEEDS AND HOW TO MOVE FORWARD TO UPGRADE AND OR REPLACE THE FIRE HALL. HE ALSO STATED THEY WOULD DISCUSS THE POSSIBILITY OF A SHARED FACILITY WITH FIRE DISTRICT 3, AN EMERGENCY COMMAND CENTER AND POLICE.

COUNCILMEMBER FOLL THANKED CITY TREASURER VICKIE STRONG FOR THE PROPERTY AND SALES TAX INFORMATION.

COUNCILMEMBER BIRCH STATED THAT HE MIGHT NOT BE AT THE NEXT COUNCIL MEETING.

COUNCILMEMBER KYLE STATED THAT THERE ARE STILL SOME SUBSTANTIAL SNOW PILES THAT ARE BLOCKING INTERSECTIONS BEING CREATED BY PROPERTY OWNERS. HE STATED THAT ONE OF THE LOCATIONS IS AT OAK AND DOMINION.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECOND THE MOTION TO ADJOURN THE MEETING.

[8:36:46 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:36 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager