

Colville, Washington
Regular City Council Meeting Minutes
December 13, 2016

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:31:07 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

ABSENT: COUNCILMEMBER MALLORY CONNER.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE AND CITY ATTORNEY CHARLIE SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE NOVEMBER 22, 2016 REGULAR CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE NOVEMBER 29, 2016 REGULAR CITY COUNCIL MEETING.**
- #03. **DECEMBER 14, 2016 CLAIMS CHECKS #58495 ~ #58569 IN THE AMOUNT OF \$335,005.88 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER, 2016 PAYROLL CHECKS #58464 ~ #58493 IN THE AMOUNT OF \$281,421.23 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **NOVEMBER, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **NOVEMBER 24, 2016 ~ DECEMBER 7, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE DECEMBER 13, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 14, 2016 CLAIMS CHECKS #58495 ~ #58569 IN THE AMOUNT OF \$335,005.88; NOVEMBER 2016 PAYROLL CHECKS #58464 ~ #58493 IN THE AMOUNT OF \$281,421.23" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

MAYOR JANKE STATED THAT SOME ITEMS ON THE AGENDA WILL BE MOVED TO A DIFFERENT ORDER FOR A MORE EFFICIENT MEETING.

PUBLIC COMMENT PERIOD:

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

AVRUM BAUM, 1512 MCFARLANE ROAD, STATED THAT HE HAS A SINCERE INTEREST IN THE WELFARE OF OUR COMMUNITY.

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ALEX PANAGOTACOS, RURAL RESOURCES VICTIM SERVICES, STATED THAT THE LAST TIME SHE PRESENTED TO THE COUNCIL THE QUESTION WAS ASKED HOW MANY CLIENTS WERE FROM COLVILLE. SHE STATED THAT 32% OF THE CLIENTS THAT THEY HAVE HELPED ARE FROM COLVILLE.

ROSS NELSON, 724 N. CARTER STREET, STATED THAT THERE ARE ISSUES WITH 7TH STREET, BETWEEN THE SEARS STORE AND LINCOLN. HE STATED THAT HE WOULD LIKE TO SEE IT PAVED BECAUSE IT IS BEING USED INSTEAD OF THE ROUNDABOUT.

LYNN O'CONNOR, 153 N. WYNNE STREET, STATED THAT SHE REPRESENTS THE COLVILLE ROTARY AND THEY ARE IN SUPPORT OF AGENDA ITEM #10 WHICH IS THE HERITAGE COURT PROJECT.

AVRUM BAUM, 1512 MCFARLANE ROAD, ASKED HOW THE PUBLIC CAN GET INVOLVED AND GET THE INFORMATION THAT THE COUNCIL GETS FROM THE ATTORNEY AND PRIOR DISCUSSIONS REGARDING THE AGENDA ITEMS. COUNCILMEMBER PIFER STATED THAT THE COUNCIL HAS THE FLEXIBILITY TO ALLOW INDIVIDUALS TO TAKE PART IN THE DISCUSSION. MAYOR JANKE STATED THAT THE ULTIMATE GOAL IS FOR THE COUNCIL TO MAKE AN INFORMED DECISION AND CONSIDER OPTIONS AND COMMENTS.

RON NOBLE, 1175 S. MAIN STREET, STATED THAT HE OWNS PROPERTY IN TOWN AND THAT HE IS A FORMER ROTARY PRESIDENT. HE ALSO STATED THAT WHEN HERITAGE COURT WAS ORIGINALLY DONE IT WAS A COOPERATIVE EFFORT BETWEEN THE ROTARY CLUB AND THE CITY. HE ALSO STATED IT WAS ONE OF THE FIRST EFFORTS TO MAKE A PLACE DOWNTOWN TO ENJOY AND RELAX WHILE SHOPPING DOWNTOWN. HE ALSO STATED THE ROTARY CLUB WOULD LIKE TO CONTINUE TO WORK WITH THE CITY TO MAKE THIS A BEAUTIFUL TOWN.

PUBLIC HEARING/ACTION:

#08. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET.

[6:53:31 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET OPEN AT 6:53 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:54:41 PM](#)

AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:54 P.M.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1580 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

MOTION PASSED.

(ORDINANCE NO. 1580 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC APPEARANCES AND FORUM TIME:

#10. DISCUSSION/ACTION: WELCH COMER PRESENTATION OF DOWNTOWN/HERITAGE COURT DESIGN CONCEPTS & WSDOT PARTNERSHIP OPPORTUNITY.

[6:55:38 PM](#)

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PHIL BOYD, WELCH COMER, PRESENTED A POWERPOINT OF THE DESIGN CONCEPTS FOR THE HERITAGE SQUARE AND ASTOR STREET PROJECT. HE STATED THAT THE PROPOSED HERITAGE SQUARE AND ASTOR DESIGN WOULD INCLUDE A SPEED TABLE, A GATEWAY TO THE CITY, VENDOR LOCATIONS, PUBLIC RESTROOMS, AND A STAGE ALONG WITH OTHER ITEMS TO DRAW CITIZENS TO THE DOWNTOWN AREA.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ALLOW STAFF TO PROCEED WITH THE OPPORTUNITY TO CONSTRUCT A SPEED TABLE AT THE INTERSECTION OF MAIN STREET AND ASTOR AVENUE IN PARTNERSHIP WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) AND DEVELOP A MORE DETAILED SCOPE OF WORK FOR THE WHOLE PROJECT INCLUDING EVERYTHING FROM OAK STREET TO WYNNE STREET.

MOTION PASSED.

UNFINISHED BUSINESS:

- #14. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENTS TO THE COLVILLE TREE BOARD, COLVILLE PLANNING COMMISSION AND COLVILLE HISTORIC PRESERVATION COMMISSION.**

[7:59:16 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE FOLLOWING RE-APPOINTMENTS: LAWRENCE CRESSEY TO THE TREE BOARD AND RUSS LARSEN TO THE HISTORIC PRESERVATION COMMISSION AND THE PLANNING COMMISSION.

MOTION PASSED.

- #11. DISCUSSION/ACTION: POSSIBLE APPROVAL TO SEEK BIDS FOR THE YEP KANUM PARK TREE REMOVAL.**

[8:00:35 PM](#)

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT HE HAS RECEIVED QUOTES FROM MAURICE WILLIAMSON AND NORTHWEST TREE SERVICE TO REMOVE APPROXIMATELY 50 TREES. HE ALSO STATED THAT THERE WERE APPROXIMATELY 13 TREES THAT WOULD NEED TO BE PRUNED.

MAYOR JANKE STATED THAT THE SPENCER FUND IS NOT AN OPTION FOR THIS PROJECT.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO HAVE MUNICIPAL SERVICES PREPARE A DETAILED SCOPE OF WORK AND PUT THE PROJECT OUT TO BID TO BE COMPLETED THIS WINTER TO MINIMIZE DAMAGE TO PARK FACILITIES.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO USE OPTION #2 WHICH IS TO PUT OUT A COMPLETE SCOPE OF WORK IN ONE BID PROPOSAL.

MOTION TO AMEND PASSED.

COUNCILMEMBER LAWSON STATED THAT SHE THINKS IT MIGHT BE WISE TO WAIT FOR A MASTER PLAN FOR THE PARK. SHE ALSO STATED WE SHOULD WAIT UNTIL WE SEE IF WE GET THE DEPARTMENT OF NATURAL RESOURCES GRANT.

ORIGINAL MOTION AS AMENDED PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER LAWSON.*

- #12. DISCUSSION/INFORMATION: INTERPRETATION OF THE CODE REQUIREMENTS FOR DEVELOPMENT OF A PARKING LOT.**

[8:20:16 PM](#)

CITY PLANNER RJ KEETCH STATED THAT THE PARKING LOT AT 2ND AVENUE AND MAIN STREET WOULD NOT BE CONSIDERED GRANDFATHERED SINCE IT HAS NOT BEEN IN USE FOR 180 DAYS. HE ALSO

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STATED THAT THE OTHER ITEMS PER COLVILLE MUNICIPAL CODE 17.72.030 DESIGN REQUIREMENTS WOULD BE REQUIRED NO MATTER WHAT, WHICH INCLUDED PAVING, GRADING, STRIPING, WHEELSTOPS, CURBS, ETC. FOR THE LOT DEVELOPMENT.

COUNCILMEMBER PIFER STATED THAT HE LOOKED AT THE COLVILLE MUNICIPAL CODE 17.88.040 REGARDING VARIANCES AND ASKED IF ALL SIX OF THE CONDITIONS HAVE TO BE MET OR CAN THE CITY GRANT ITSELF A VARIANCE. CITY PLANNER RJ KEETCH STATED THAT THE CONDITIONS CAN BE WORKED THROUGH AND IT IS UP TO THE ZONING BOARD OF ADJUSTMENT.

COMMITTEE OR SPECIAL REPORTS:

#17. REPORTS: NOVEMBER MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

[8:28:19 PM](#)

COUNCILMEMBER BIRCH STATED THAT HE NOTICED IN THE MONTHLY REPORTS THAT THE BUILDING AND PLANNING DEPARTMENT IS RESEARCHING THE RENTAL REGISTRATION ORDINANCE. CITY PLANNER RJ KEETCH STATED THAT THIS WOULD ADDRESS LIFE SAFETY ISSUES. HE ALSO STATED THAT THE RENTAL PROPERTY OWNERS WOULD NEED TO REGISTER WITH THE CITY EVERY 3 YEARS AND WOULD BE INSPECTED.

#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

[8:33:09 PM](#)

MAYOR JANKE STATED THAT THERE WAS A MEETING LAST WEEK WITH THE CITY ATTORNEYS AND MANY ITEMS WERE ADDED TO THE LIST. HE STATED THAT THERE WERE NEW ITEMS AND ITEMS THAT WERE ALREADY IN THE WORKS THAT HAVE BEEN ADDED TO THE LIST.

#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

COUNCILMEMBER PIFER STATED THAT THERE REALLY IS NO LONGER AN ISSUE WITH PROPOSED BRICK FOR THE BIKE RACK AT THE LIBRARY.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

CITY PLANNER RJ KEETCH STATED THAT THE STRATEGIC PLAN CONSULTANTS WILL BE AT THE JANUARY 10, 2017 COUNCIL MEETING TO PROVIDE AN UPDATE.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE RESERVOIR PROJECT IS CONTINUING BUT IS ON HOLD DUE TO THE COLD CONDITIONS. HE ALSO STATED THAT THE SOLAR ARRAY IS ON TARGET. HE STATED THAT THEY ARE LOOKING AT LED LIGHTS FOR CITY HALL, THE LIBRARY AND POLICE DEPARTMENT.

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THE NEW SPEED READERS ON HAWTHORNE WERE INITIALLY HOOKED UP WRONG AND THE BATTERIES WEREN'T CHARGING. HE STATED THAT THE BATTERIES HAVE BEEN CHARGED AND ARE NOW WORKING CORRECTLY.

CITY CLERK HOLLY PANNELL STATED THAT THE AUDIT EXIT CONFERENCE IS SCHEDULED FOR DECEMBER 15, 2016 AT 11:00 A.M.

COUNCILMEMBER KYLE STATED THAT THE AVISTA REPLACEMENT LED STREET LIGHTS ARE ABOUT DONE. MAYOR JANKE STATED THAT THE TRANSPORTATION IMPROVEMENT BOARD (TIB) GRANT THAT WAS RECEIVED WILL COMPLETE THE REST OF THE STREET LIGHT CONVERSION.

COUNCILMEMBER PIFER STATED THAT HE ATTENDED THE SENIOR CENTER MEETING AND STATED THEY ARE DOING GOOD FINANCIALLY. HE ALSO STATED THAT HE ATTENDED THE LIBRARY BOARD MEETING AND THE VISITS TO THE LIBRARY INCREASE SIGNIFICANTLY DURING THE WINTER SEASON. HE ALSO STATED THAT HE WENT TO THE HOMELESS MEETING AND STATED THAT THEY ARE LOOKING AT THE EXCEL BUILDING AS A POSSIBLE LOCATION.

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COUNCILMEMBER LOGGERS STATED THAT HE CONTINUES TO LOOK AT THE TREES AT YEP KANUM PARK.

COUNCILMEMBER FOLL ASKED THE MAYOR AND STAFF TO LOOK AT THE COUNCIL RESOLUTION AND THE PAMPHLET REGARDING CITY COUNCIL MEETINGS AND MAKE SURE THEY ARE CONSISTENT. SHE ALSO STATED THAT SHE HAS COUNCIL ASSIGNMENTS FOR 2017.

MAYOR JANKE STATED THAT THE FIREWORKS WILL BE ON NEW YEARS EVE AND THE FIRE CHIEF HAS SIGNED THE PERMIT. HE ALSO STATED THAT THERE WAS AN ACCIDENT IN THE STREET SHOP COMPOUND BETWEEN TWO CITY EMPLOYEES. HE STATED THAT COUNSELING WILL BE OFFERED TO THE FIRST RESPONDERS THAT WERE AT THE FIRE ON ALADDIN ROAD DUE TO THE CASUALTIES INVOLVED. HE ALSO STATED THAT THE PARK AND RECREATION BOARD IS RECOMMENDING THAT THE PROPOSED SPRAY PARK GO INTO THE DESIGN OF HERITAGE COURT AND ASTOR STREET INSTEAD OF BEING AT THE CITY PARK. MAYOR JANKE STATED THAT HE WILL BE GONE DECEMBER 22, 2016 THROUGH JANUARY 3, 2017.

#13. EXECUTIVE SESSION: DISCUSS REAL ESTATE AND PROPERTY ACQUISITION PER RCW 42.30.110 (1) (b).

[8:51:27 PM](#)

MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION AT 8:51 P.M. TO DISCUSS REAL ESTATE AND PROPERTY ACQUISITION PER RCW 42.30.110(1)(b) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 15 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, PARKING COMMISSION CHAIR RYKE DAHLEN AND CITY ATTORNEY CHARLIE SCHUERMAN REMAINED IN ATTENDANCE.

[9:06:24 PM](#)

MAYOR JANKE RECONVENED THE REGULAR MEETING AT 9:06 P.M. AND STATED THAT THE EXECUTIVE SESSION WOULD LAST AN ADDITIONAL 5 MINUTES.

[9:11:33 PM](#)

MAYOR JANKE RECONVENED THE REGULAR MEETING AT 9:11 P.M.

NEW BUSINESS:

#15. EXECUTIVE SESSION: DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a) & (b).

[9:12:18 PM](#)

MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION AT 9:12 P.M. TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4)(a) & (b) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 5 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REMAINED IN ATTENDANCE.

[9:17:25 PM](#)

MAYOR JANKE RECONVENED THE REGULAR MEETING AT 9:17 P.M.

#16. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE PROPOSED TEAMSTERS NON-SWORN UNIT COLLECTIVE BARGAINING AGREEMENT.

[9:17:38 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE 2017-2020 TEAMSTERS NON-SWORN UNIT COLLECTIVE BARGAINING AGREEMENT.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOLL.*

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADJOURN THE MEETING.

[9:18:44 PM](#)

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MOTION PASSED.

TIME OF ADJOURNMENT: 9:18 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager