

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**November 22, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:14 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER DOUG KYLE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND STREET/PARK SUPERINTENDENT TERRY LECAIRE.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

**#01. MINUTES OF THE NOVEMBER 8, 2016 REGULAR CITY COUNCIL MEETING.**

**#02. NOVEMBER 10, 2016 MANUAL CLAIMS CHECKS #58338 ~ #58339 IN THE AMOUNT OF \$37,864.22 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**

**#03. NOVEMBER 23, 2016 CLAIMS CHECKS #58340 ~ #58436 IN THE AMOUNT OF \$479,482.29 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**

**#04. OCTOBER 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100484 ~ #100491 IN THE AMOUNT OF \$12,834.24.**

**#05. NOVEMBER 3, 2016 ~ NOVEMBER 16, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 22, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 10, 2016 MANUAL CLAIMS CHECKS #58338 ~ #58339 IN THE AMOUNT OF \$37,864.22; NOVEMBER 23, 2016 CLAIMS CHECKS #58340 ~ #58436 IN THE AMOUNT OF \$479,482.29; OCTOBER 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100484 ~ #100491 IN THE AMOUNT OF \$12,834.24" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

**#06. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

[6:32:52 PM](#)

AVRUM BAUM, 1512 MCFARLAND ROAD, STATED THAT HE HOPES TO SPEAK TONIGHT DURING THE DOWNTOWN PARKING ITEM.

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STEWART KENT, 164 E. CEDAR LOOP, STATED THAT HE IS ON THE PARKING COMMISSION AND WOULD LIKE TO DISCUSS THE PARKING LOT ON MAIN STREET TONIGHT. HE ALSO STATED THAT IT IS IMPORTANT TO THINK ABOUT THE BUSINESSES THAT NEED THIS PARKING LOT AND THAT THE WORKERS SHOULD BE PARKING SOMEWHERE OTHER THAN IN FRONT OF THEIR BUSINESS.

**PUBLIC HEARING:**

**#07. PUBLIC HEARING: FINAL PUBLIC HEARING ON THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.**

[6:35:28 PM](#)

MAYOR JANKE DECLARED THE FINAL PUBLIC HEARING ON THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET OPEN AT 6:35 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:36:39 PM](#)

AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:36 P.M.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#08. DISCUSSION/ACTION: DISCUSS A PLAN TO ADDRESS HOMELESSNESS IN COLVILLE.**

DR. BARRY BACON, 570 HOTCHKISS RD, STATED THAT HE WOULD LIKE TO ADDRESS THE PROBLEM WITH HOMELESSNESS. HE STATED THAT THERE IS A GROUP CALLED THE HOPE STREET PROJECT AND THEY ARE LOOKING FOR PARTNERS INCLUDING THE CITY OF COLVILLE. HE ALSO STATED THAT HE WOULD LIKE ONE OR TWO COUNCILMEMBERS TO VOLUNTEER TO WORK WITH THEM. DR. BACON STATED THAT HE WOULD LIKE THE CITY TO GET SOME OF THE FUNDING THAT THE COUNTY RECEIVES FOR HOMELESSNESS.

DR. BACON STATED THAT COUNCILMEMBER LOGGERS HAS SUGGESTED HE COMBINE THE PROGRAM WITH ENVIRONMENTAL AND CONSERVATION CONCEPT. COUNCILMEMBER LOGGERS STATED THAT THE FISH HATCHERY GROUNDS WOULD BE A GOOD TOOL TO USE.

MAYOR JANKE ASKED IF HE HAS TALKED TO ANYONE AT THE COUNTY REGARDING THE HOMELESSNESS. DR. BACON STATED THAT HE HAS BRIEFLY DISCUSSED THE ISSUE WITH THE COUNTY COMMISSIONERS.

COUNCILMEMBER PIFER STATED THAT HE WOULD VOLUNTEER TO BE A CITY REPRESENTATIVE. MAYOR JANKE STATED THAT HE WOULD LIKE CITY PLANNER RJ KEETCH TO BE INVOLVED ALSO.

**UNFINISHED BUSINESS:**

**#09. DISCUSSION: UPDATE REGARDING THE YEP KANUM PARK TREE ASSESSMENT.**

[6:50:45 PM](#)

MAYOR JANKE STATED THAT A NEW GROUP HAS REVIEWED THE TREES AND A NEW INVENTORY LIST HAS BEEN PROVIDED.

COUNCILMEMBER LOGGERS STATED THAT A REVIEW WAS DONE ON NOVEMBER 18. HE ALSO STATED THAT THEY LOOKED AT ALL THE TREES AND RECATEGORIZED THEM WITH NEW NUMBERS AND MADE A DECISION ON WHICH TREES TO REMOVE, WHICH TREES HAVE ISSUES, WHICH TREES ARE IN NEED OF PRUNING AND WHICH TREES HAVE GROWTH DEFECTS.

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MAYOR JANKE STATED THAT HE HAS ASKED STREET/PARK SUPERINTENDENT TERRY LECAIRE TO LOOK INTO THE COST AND IMPACT OF REMOVING TREES. HE ALSO STATED THAT WE MAY NOT NEED TO DO A FOREST PRACTICE PERMIT AND THAT MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS IS RESEARCHING THIS.

MAYOR JANKE STATED THAT THIS WILL BE ON THE DECEMBER 13 AGENDA FOR POSSIBLE ACTION.

**#10. DISCUSSION/ACTION:      **DISCUSS DOWNTOWN PARKING OPTIONS.****

[7:01:08 PM](#)

CITY PLANNER RJ KEETCH STATED THAT URBAN DESIGN AND REVITALIZATION PLANNING IS TO STRATEGICALLY PLACE PARKING LOTS AND KEEP THE DOWNTOWN CORE POPULATED WITH BUILDINGS. HE ALSO STATED THAT WE HAVE A LIMITED AMOUNT OF B.I.D. FUNDS AND THERE ARE BETTER USES OF THESE FUNDS TO ENHANCE THE MAIN STREET PROGRAM AND THE DOWNTOWN AREA. HE ALSO STATED THAT HE THINKS WE COULD USE THESE FUNDS FOR PARKING ENFORCEMENT AND PARKING MANAGEMENT.

PARKING COMMISSION CHAIR RYKE DAHLEN STATED THAT FOLLOWING THE COLVILLE 2000 PLAN DIAGONAL PARKING WAS NOT PUT BACK IN PLACE BETWEEN 2<sup>ND</sup> AND 3<sup>RD</sup> ON MAIN STREET AND THAT THE BUSINESSES ARE SUFFERING FROM THE LACK OF PARKING. HE ALSO STATED THAT MOST OF THE SPACES ARE BEING USED BY EMPLOYEES OF THE BUSINESSES. HE STATED THAT THE PARKING COMMISSION WOULD LIKE PERMISSION TO ENTER INTO NEGOTIATIONS FOR THE PURCHASE OF THE PARKING LOT AT 2<sup>ND</sup> AND MAIN STREET.

PARKING COMMISSION CHAIR RYKE DAHLEN STATED THAT THE LOT IS GOOD TO GO AND NO IMPROVEMENTS NEED TO BE DONE UNTIL AFTER THE LOT IS PAID FOR. CITY PLANNER RJ KEETCH STATED THAT ANYTIME A NEW DEVELOPMENT OR NEW USE IS IN PLACE THEN YOU HAVE TO MAKE IMPROVEMENTS AND MEET THE STANDARDS. MR. DAHLEN STATED THAT THE PARKING COMMISSION HAS NO PLANS TO IMPROVE THE LOT UNTIL AFTER IT IS PAID FOR.

COUNCILMEMBER BIRCH STATED THAT HE WOULD LIKE TO KNOW IF THE PARKING LOT WOULD BE GRANDFATHERED INTO THE NEW STANDARDS WHICH REQUIRE THAT SOME IMPROVEMENTS BE MADE FOR THE LOT.

AVRUM BAUM STATED THAT THE TOWN CAN ONLY GROW IF WE HAVE THE BASICS.

STEWART KENT STATED THAT HE HAS WORKED ON A CAMPAIGN IN IDAHO WORKING WITH THE BUSINESS OWNERS TO GET THEIR EMPLOYEES TO PARK OFF OF THE MAIN STREET AND TO PARK IN PARKING LOTS.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO GRANT PERMISSION FOR THE PARKING COMMISSION TO OPEN NEGOTIATION FOR THE PURPOSE OF PURCHASING THE LOT AT 2<sup>ND</sup> AND MAIN STREET.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO STATE THAT THE NEGOTIATIONS WOULD GO THROUGH THE MAYOR.

COUNCILMEMBER PIFER STATED THAT THE IDEA IS THAT THE MAYOR WOULD BE DIRECTLY INVOLVED IN THE NEGOTIATIONS.

COUNCILMEMBER FOLL STATED THAT THE COUNCIL NEEDS CLARITY ON WHAT WOULD BE INVOLVED FOR THE IMPROVEMENTS AND IF THEY WOULD BE NECESSARY.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.      *THERE WERE TWO DISSENSION NOTED FROM COUNCILMEMBERS FOLL AND LAWSON.*

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**#11. DISCUSSION/ACTION:      MAIN STREET – PEDESTRIAN CROSSING FLAGS.**

[7:59:11 PM](#)

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT HE WOULD LIKE TO BUY MORE FLAGS IN 2016 AND HE DIDN'T BUDGET FOR THIS ADDITIONAL EXPENDITURE.

COUNCILMEMBER FOLL STATED THAT SHE THINKS WE SHOULD BUY THE CHEAPER FLAGS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE THE PURCHASE OF LESS EXPENSIVE FLAGS IN THE AMOUNT OF \$500 TO REPLENISH THE NUMBER OF FLAGS IN EACH CONTAINER TO THREE.

MOTION PASSED.

**NEW BUSINESS:**

**#12. DISCUSSION/ACTION:      POSSIBLE APPROVAL OF TASK ORDER 16-02 FOR THE AIRPORT TRANSMISSION MAIN PROJECT.**

[8:14:06 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE AIRPORT TRANSMISSION MAIN IS OLD STEEL WITH CRACKS, LEAKS AND RUSTED OUT. HE ALSO STATED THAT THIS TRANSMISSION MAIN CURRENTLY FEEDS RESERVOIR 3.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE TASK ORDER 16-02 WITH WELCH COMER IN THE AMOUNT OF \$58,200 FOR THE DESIGN, BIDDING, AND CONSTRUCTION PHASE SERVICES AND \$2,200 REIMBURSABLE EXPENSES FOR ADDITIONAL FEDERAL AVIATION ADMINISTRATION (FAA) PERMITTING FOR THE AIRPORT TRANSMISSION MAIN PROJECT.

MOTION PASSED.

**#13. DISCUSSION/ACTION:      POSSIBLE FINAL ACCEPTANCE OF THE STREET SHOP REBUILD PROJECT.**

[8:24:17 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE STREET SHOP REBUILD PROJECT WITH TW CLARK IN THE AMOUNT OF \$1,437,383.21.

MOTION PASSED.

**#14. DISCUSSION/ACTION:      POSSIBLE RE-APPOINTMENT TO THE COLVILLE AIRPORT ADVISORY BOARD.**

[8:26:32 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF STEVE PIETROBURGO TO THE COLVILLE AIRPORT ADVISORY BOARD.

MOTION PASSED.

**#15. DISCUSSION:              PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.**

[8:27:01 PM](#)

COUNCILMEMBER FOLL ASKED IF THERE WAS ANY CONSIDERATION BEING GIVEN TO THE REQUEST FOR FUNDING FROM THE COLVILLE VALLEY ANIMAL SANCTUARY.

MAYOR JANKE STATED THAT THERE WAS CONSIDERABLE DISCUSSION REGARDING THE ANIMAL SANCTUARY. HE ALSO STATED THAT NO ONE ON THE COUNCIL PROPOSED ANYTHING AND ELECTED NOT TO PURSUE IT. HE ALSO STATED THAT HE HAS RECEIVED A COPY OF THE LETTER THAT THE ANIMAL SANCTUARY HAS SENT TO THE COUNTY COMMISSIONERS REQUESTING FUNDING.

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COUNCILMEMBER PIFER STATED THAT IF WE HAD THE MONEY IT WOULD BE BETTER SPENT ON OUR CITY FACILITY. COUNCILMEMBER CONNER STATED THAT SHE AGREED WE SHOULD FUND OUR OWN CITY ANIMAL SHELTER FIRST.

**COMMITTEE OR SPECIAL REPORTS:**

**#16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT THE GOTHAM LEASE IS NEARLY COMPLETE. HE ALSO STATED THAT THE LEASE FOR THE UNDERGROUND TANK AT THE AIRPORT IS NEARLY COMPLETE. HE STATED THAT CITY ATTORNEY CHARLIE SCHUERMAN IS SENDING OUT THE INDIGENT DEFENSE CONTRACTS TODAY.

**#17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE STATED THAT THE CROSSING FLAGS WERE DISCUSSED AND ARE READY TO BE TAKEN OFF THE LIST. COUNCILMEMBER PIFER STATED THAT HE WILL HAVE A PROPOSED DRAWING OF THE BIKE RACK AT THE LIBRARY.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

[8:41:48 PM](#)

COUNCILMEMBER CONNER STATED THAT SHE AND POLICE CHIEF ROBERT MESHISHNEK ATTENDED THE HISTORICAL SOCIETY BOARD MEETING. THE CHIEF WAS ASKED TO ATTEND AS THEY ARE HAVING PROBLEMS WITH PEOPLE ON THE PROPERTY WHEN THEY ARE NOT SUPPOSED TO BE. SHE ALSO STATED THAT THE LAND IS CONSIDERED A PARK AND THE HISTORICAL SOCIETY WANTED TO KNOW IF THEY ARE INCLUDED IN THE PARK ORDINANCE.

COUNCILMEMBER PIFER STATED THAT HE ATTENDED THE LAKE ROOSEVELT FORUM LAST WEEK.

MAYOR JANKE STATED THAT MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS RECEIVED A \$227,199 GRANT FOR SIDEWALK IMPROVEMENTS BETWEEN BUENA VISTA AND THE NORTH ROUNDABOUT. HE ALSO STATED THAT TODAY THEY POURED CONCRETE UP AT THE NEW RESERVOIR. HE STATED THAT THE AIRPORT LOUNGE WILL BE GETTING A NEW HEATER. HE ALSO STATED THAT THE AWC (ASSOCIATION OF WASHINGTON CITIES) CENTER FOR QUALITY COMMUNITIES SCHOLARSHIP NOTICE WAS RECEIVED. COUNCILMEMBER PIFER VOLUNTEERED TO WORK WITH THE SCHOOL DISTRICT AND HANDLE THE SCHOLARSHIP.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:51:28 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:51 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest:\_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager