

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 30, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:05 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, POLICE CHIEF ROBERT MESHISHNEK, LIBRARY MANAGER KRISTA OHRTMAN, RECREATION COORDINATOR JAKE WILSON, FIRE CHIEF BRAD MANKE, LEAD MECHANIC/FLEET MANAGER JEFF LONG, BUILDING INSPECTOR/OFFICIAL DAVE HARPER, AND CITY ATTORNEY CHARLES SCHUERMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **AUGUST 9, 2016 MANUAL CLAIMS CHECK #57770 IN THE AMOUNT OF \$150.40 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **AUGUST 31, 2016 CLAIMS CHECKS #57771 ~ #57808 IN THE AMOUNT OF \$48,156.87 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **AUGUST 18, 2016 ~ AUGUST 24, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 30, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 9, 2016 MANUAL CLAIMS CHECK #57770 IN THE AMOUNT OF \$150.40; AUGUST 31, 2016 CLAIMS CHECKS #57771 - #57808 IN THE AMOUNT OF \$48,156.87" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARING/ACTION:**

- #05. **PUBLIC HEARING:** CONSIDER THE MUNICIPAL PURPOSES ANNEXATION BY THE CITY OF COLVILLE FOR PROPERTY LOCATED NORTH OF THE CITY LIMITS – APPROXIMATELY 21 ACRES.

[6:32:56 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER THE MUNICIPAL PURPOSES ANNEXATION BY THE CITY OF COLVILLE FOR PROPERTY LOCATED NORTH OF THE CITY LIMITS, APPROXIMATELY 21 ACRES OPEN AT 6:32 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU

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ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:34:07 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:34 P.M.

**#06. DISCUSSION/ACTION: PROPOSED ORDINANCE PROVIDING FOR THE MUNICIPAL PURPOSES ANNEXATION BY THE CITY OF COLVILLE FOR PROPERTY LOCATED NORTH OF THE CITY LIMITS – APPROXIMATELY 21 ACRES.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1572 N.S. PROVIDING FOR THE MUNICIPAL PURPOSES ANNEXATION BY THE CITY OF COLVILLE FOR PROPERTY LOCATED NORTH OF THE CITY LIMITS - APPROXIMATELY 21 ACRES.

MOTION PASSED.

*(ORDINANCE NO. 1572 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**UNFINISHED BUSINESS:**

**#07. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR KELLER HOUSE AND CARRIAGE HOUSE REPAIRS.**

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AWARD THE KELLER HOUSE AND CARRIAGE HOUSE REPAIRS PROJECT TO CHEWELAH CONSTRUCTION IN THE AMOUNT OF \$72,963.56.

MOTION PASSED.

**#08. DISCUSSION: CITY ATTORNEY UPDATE AND STATUS ON DRAFT REVISIONS REGARDING THE NUISANCE ORDINANCE.**

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT A NEW DRAFT ORDINANCE HAS BEEN DONE USING DECIBEL METERS AS THE MEASURE. HE STATED THAT NUMEROUS DRAFTS HAVE BEEN TO THE PROSECUTING ATTORNEY FOR REVIEW. THE PROSECUTOR HAS ASKED FOR SOME SPECIFIC DECIBEL LEVELS TO BE PUT IN THE ORDINANCE. CHARLIE SCHUERMAN STATED THAT THE NEW ORDINANCE WILL NOT DEAL WITH BARKING DOGS, THIS SECTION OF THE EXISTING ORDINANCE WILL REMAIN THE SAME AT THIS TIME.

**NEW BUSINESS:**

**#09. DISCUSSION/ACTION: POSSIBLE APPROVAL FOR REPAIRS TO THE 1994 CITY FIRE TRUCK.**

[6:53:49 PM](#)

LEAD MECHANIC/FLEET MANAGER JEFF LONG STATED THAT THE 1994 CITY FIRE TRUCK IS IN NEED OF A COMPLETE PUMP AND PUMP TRANSMISSION REBUILD. HE STATED THAT THIS IS ONE OF OUR BEST TRUCKS AND WELL WORTH THE COST OF REPAIRS. HE STATED THAT HE DECIDED TO SEND IT TO GENERAL FIRE APPARATUS IN SPOKANE FOR AN ESTIMATE OF THE REPAIRS.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE REPAIRS OF THE 1994 DARLEY FIRE TRUCK BY GENERAL FIRE APPARATUS, NOT TO EXCEED THE AMOUNT OF \$15,000 TO BE FUNDED OUT OF THE CURRENT EXPENSE FIRE TRUCK RESERVE.

MOTION PASSED.

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**#10. DISCUSSION/ACTION: POSSIBLE BID AWARD TO REPAIR THE WALMART LIFT STATION SEWER MAIN.**

[6:57:43 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO AWARD THE PAYLESS FORCE MAIN SEWER PROJECT TO COLVILLE CONSTRUCTION IN THE AMOUNT OF \$68,767.16 TO BE FUNDED OUT OF WATER/SEWER CAPITAL RESERVES.

MOTION PASSED.

**#11. DISCUSSION: SOCIAL MEDIA POLICY.**

[7:02:03 PM](#)

CITY PLANNER RJ KEETCH STATED THAT STAFF WOULD LIKE TO GET APPROVAL FROM THE COUNCIL TO MOVE FORWARD WITH DRAFTING A SOCIAL MEDIA POLICY.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE A FACEBOOK PAGE WITH ONE PERSON IN CHARGE. SHE ALSO STATED THERE ARE OTHER TYPES OF SOCIAL MEDIA BESIDES FACEBOOK THAT THE CITY COULD USE.

COUNCILMEMBER KYLE SUGGESTED USING ADDITIONAL SOCIAL MEDIA OUTLETS FOR THE DISTRIBUTION OF INFORMATION.

THE CONSENSUS OF THE COUNCIL WAS TO MOVE FORWARD AND DRAFT A POLICY TO BE BROUGHT BACK TO THE COUNCIL.

**#12. DISCUSSION/ACTION: FILLING THE RECREATION COORDINATOR POSITION.**

[7:11:14 PM](#)

MAYOR JANKE STATED THAT RECREATION COORDINATOR JAKE WILSON HAS RESIGNED AND HIS LAST DAY WILL BE OCTOBER 24, 2016. MAYOR JANKE STATED THAT HE IS PROPOSING THAT THE POSITION BE MADE FULL-TIME YEAR-ROUND. IT HAS BEEN ADVERTISED THAT WAY TO ALLOW FOR SOME OVERLAP IN THE POSITION. IF COUNCIL IS NOT IN FAVOR OF THE FULL-TIME POSITION, WE WILL PULL THE JOB ADVERTISEMENT.

COUNCILMEMBER KYLE STATED THAT WE MIGHT GET A STRONGER APPLICANT POOL WITH A FULL-TIME JOB. HE ALSO STATED THAT WE NEED TO BE LOOKING AT ALL THE POSITIONS THAT WERE LOST DURING THE ECONOMIC DOWNTURN.

COUNCILMEMBER FOLL STATED THAT SHE WANTS THE JOB DESCRIPTION REVISED AND REQUIRE SOME EXPERTISE. SHE STATED THAT SHE WANTS TO SEE A BROADER AGE GROUP INVOLVED IN PROGRAMS AND MORE YEAR-ROUND ACTIVITIES.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ALLOW THE MAYOR TO MOVE FORWARD WITH FILLING THE RECREATION COORDINATOR POSITION AT FULL TIME.

JAKE WILSON, RECREATION COORDINATOR STATED THAT THERE ARE PROGRAMS IN PROGRESS FOR THE WINTER SEASON. HE STATED THAT THE GIRLS AND BOYS BASKETBALL FORMS HAVE ALREADY GONE OUT. HE ALSO STATED THE POOL FILTRATION PROJECT IS OUT TO BID RIGHT NOW. HE ALSO STATED THAT THE BABYSITTING CLASSES AND SANTA'S HELPER'S WORKSHOP ARE SCHEDULED FOR THE WINTER SEASON.

MAYOR JANKE REQUESTED A ROLL CALL VOTE:

KYLE – NO; BIRCH – NO; PIFER – YES; CONNER – YES; LAWSON – YES; LOGGERS – YES; FOLL – NO.

MOTION PASSED.

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- #13. **DISCUSSION 2017-2018 BUDGET REQUESTS: CITY COUNCIL, CITY HALL, CITY CLERK, CITY TREASURER, STREET, PARK, RECREATION, SWIMMING POOL, POLICE, FIRE, BUILDING/PLANNING, LIBRARY, AIRPORT AND MUNICIPAL SERVICES.**

[7:42:49 PM](#)

2017-2018 BUDGET REQUESTS WERE PRESENTED FOR: CITY COUNCIL, MAYOR, CITY HALL, CITY CLERK, CITY TREASURER, STREET, PARK, RECREATION, SWIMMING POOL, POLICE, FIRE, BUILDING/PLANNING, LIBRARY, AIRPORT AND MUNICIPAL SERVICES.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE SOLAR ARRAY PROJECT WILL START TOMORROW.

MAYOR JANKE STATED THAT HE WOULD LIKE TO START THE COUNCIL MEETING ON SEPTEMBER 13, 2016 AT AN EARLIER TIME DUE TO THE STRATEGIC PLANNING SESSION THAT WILL BE ON THE COUNCIL AGENDA. IT WAS AGREED TO START THE SEPTEMBER 13, 2016 COUNCIL MEETING AT 5:00 P.M.

- #14. **EXECUTIVE SESSION: DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a) & (b).**

[9:33:38 PM](#)

MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a) & (b) AT 9:33 P.M. AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 15 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REMAINED IN ATTENDANCE.

[9:48:07 PM](#)

MAYOR JANKE RECONVENED THE REGULAR MEETING AT 9:48 P.M.

**COMMITTEE OR SPECIAL REPORTS:**

- #15. **CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO DISCUSSION.

- #16. **COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER PIFER STATED THAT HE IS WORKING ON POSSIBLE SOLUTIONS FOR A BIKE RACK AT THE LIBRARY WITH A ROTARY REPRESENTATIVE AND THE LIBRARY MANAGER.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER LOGGERS STATED THAT INFORMATION REGARDING A CAT ORDINANCE HAS BEEN SENT OUT IN AN EMAIL.

MAYOR JANKE STATED THAT WE WERE NOT SUCCESSFUL WITH GRANT FUNDING FOR A NEW FIRE TRUCK. HE ALSO STATED THAT HE ATTENDED A MEETING AT THE COUNTY ABOUT 911 COSTS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[9:53:16 PM](#)

**TIME OF ADJOURNMENT: 9:53 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager