

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 29, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:02 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CHIEF OF POLICE ROBERT MESHISHNEK.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE MARCH 8, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MARCH 30, 2016 CLAIMS CHECKS #56634 ~ #56673 IN THE AMOUNT OF \$45,855.20 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MARCH 17, 2016 ~ MARCH 23, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 29, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 10, 2016 MANUAL CLAIMS CHECKS #56556 ~ #56557 IN THE AMOUNT OF \$635.19; MARCH 23, 2016 CLAIMS CHECKS #56558 ~ #56633 IN THE AMOUNT OF \$168,804.72" WITH THE EXCEPTION OF CHECK #56648, WHICH WILL BE REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION, AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

COUNCILMEMBER FOLL STATED THAT CHECK #56648 IS FOR WATER METERS FROM FERGUSON ENTERPRISES FOR \$4,300 AND WE ARE JUST TONIGHT BEING ASKED TO APPROVE THE BID.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO HOLD ANY ACTION WITH CHECK #56648 TO FERGUSON ENTERPRISES PENDING THE OUTCOME OF THE BID DECISION ON AGENDA ITEM #16.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:38:48 PM](#)

KAREN LEARN, CHAMBER OF COMMERCE, STATED THAT SHE WANTED TO THANK THE MAYOR AND COUNCIL FOR ATTENDING THE AFTER HOURS EVENT AT SAUNDRA'S FURNITURE.

JEFF KOFFEL, TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT (TEDD) DIRECTOR, STATED THAT HE HAS COMMENTS REGARDING AGENDA ITEM #5 - THE OUT OF TOWN COMMITTEE. MR. KOFFEL STATED

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THAT TEDD SUPPORTS THE IDEA OF JOINING THIS COMMITTEE ALONG WITH OTHERS TO WORK WITH THE CITY ON ISSUES.

ZACH ROSS, REPRESENTATIVE OF THE CHAMBER OF COMMERCE, STATED THAT HE SUPPORTS OPTION #3 AS PRESENTED BY THE MAYOR FOR AN OUT OF TOWN COMMITTEE. HE STATED THAT THIS WOULD HELP TO GIVE THE BUSINESS OWNERS A VOICE ON ITEMS THAT AFFECT EVERYONE IN THE COMMUNITY.

JEFFREY VANDERVERT STATED THAT HE IS STARTING A BIKE AND FOOT PATROL IN COLVILLE TO HELP WITH THE HOMELESS. HE STATED THAT HE TALKED TO COLVILLE POLICE OFFICER DUSTIN HUGHES. HE STATED THAT THEY WANT TO HELP THE HOMELESS FIND RESOURCES. HE STATED THAT HE HAS 5 INDIVIDUALS THAT WORK FOR HIM. THE BUSINESS IS CALLED UNIQUE BIKE AND FOOT PATROL OF COLVILLE. HE STATED THAT SOME LOCAL BUSINESSES HAVE AGREED TO PROVIDE SOME FUNDING. THE COUNCIL SUGGESTED THAT HE TALK WITH POLICE CHIEF MESHISHNEK.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#05. DISCUSSION ONLY:                    CONSIDERATION OF AN OUT OF TOWN COMMITTEE.**

[6:47:38 PM](#)

MAYOR JANKE STATED THAT HE IS TRYING TO ADDRESS A CONCERN THAT WE HAVE LIMITED OPPORTUNITY FOR OUT OF TOWN BUSINESS OWNERS TO WEIGH IN ON CRITICAL ISSUES.

COUNCILMEMBER KYLE STATED THAT HE IS OPPOSED TO THIS IDEA, NOT BECAUSE OF THE INPUT OR THE COMMITTEE, BUT BECAUSE IT IS BEING CALLED AN OUT OF TOWN BUSINESS OWNERS COMMITTEE. HE STATED THAT THIS IS ESSENTIALLY A CITY SPONSORED LOBBYIST FOR A SPECIAL INTEREST GROUP. HE SUPPORTS THE BUSINESS OWNERS, BUT NOT BY FORMING A CITY SPONSORED GROUP.

COUNCILMEMBER PIFER STATED THAT HE HAS AN ISSUE WITH THE OUT OF TOWN BUSINESSES AND NOT INCLUDING THE IN TOWN BUSINESS OWNERS.

COUNCILMEMBER FOLL STATED THAT SHE LIKES THE IDEA OF INPUT, BUT IT'S THE DETAILS OF HOW THIS WOULD HAPPEN. SHE STATED THAT MAYBE WE SHOULDN'T RESTRICT IT TO JUST OUT OF TOWN, MAYBE ALL BUSINESS OWNERS.

COUNCILMEMBER PIFER STATED THAT HE LIKES THE DIALOGUE IDEA BUT WOULD LIKE IT TO INCLUDE MORE THAN JUST OUT OF TOWN.

COUNCILMEMBER LAWSON STATED THAT SHE IS HESITANT TO ESTABLISH ANOTHER COMMITTEE WHEN WE HAVE TROUBLE FILLING POSITIONS ON ALL OF OUR OTHER COMMITTEES.

COUNCILMEMBER BIRCH STATED THAT SOMEHOW THE BUSINESSES SHOULD BE INVOLVED.

MAYOR JANKE STATED THAT HE WOULD LIKE TO TAKE THE COMMENTS FROM THE COUNCIL AND BRING BACK SOME OTHER OPTIONS WITH A DIFFERENT TWIST.

COUNCILMEMBER FOLL STATED THAT SHE THINKS THAT THE CHAMBER OF COMMERCE IS THE NATURAL CONDUIT FOR THIS IDEA.

MAYOR JANKE STATED THAT HE WILL BRING BACK SOME OTHER OPTIONS.

**#06. DISCUSSION/ACTION:                    COLVILLE VALLEY SWIM CLUB REQUEST TO CAMP IN YEP KANUM PARK FROM JULY 14 – 18, 2016 FOR THE ANNUAL SWIM MEET.**

[7:16:36 PM](#)

ERIN ZAWADSKI, COLVILLE VALLEY SWIM CLUB, STATED THAT THEY WOULD LIKE PERMISSION TO CAMP IN THE PARK FOR THE ANNUAL SWIM MEET. SHE STATED THAT THE CANADIANS WOULD LIKE TO COME ON THURSDAY NIGHT AND LEAVE ON MONDAY.

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COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 8.32 AND ALLOW THE COLVILLE VALLEY SWIM CLUB TO CAMP IN YEP KANUM PARK FROM JULY 14 – 17, 2016 FOR FOUR NIGHTS.

MOTION PASSED.

- #07. INFORMATION ONLY: RURAL RESOURCES VICTIM SERVICES AND STEVENS COUNTY LAW ENFORCEMENT TO INTRODUCE A COUNTY-WIDE SEXUAL ASSAULT AWARENESS CAMPAIGN.**

[7:20:19 PM](#)

ANGELA BRIDEGAM, RURAL RESOURCE VICTIM SERVICES, STATED THAT RURAL RESOURCES IS STARTING A NEW COUNTY-WIDE SEXUAL ASSAULT AWARENESS CAMPAIGN. SHE STATED THAT SHE WOULD ALSO LIKE TO ASK FOR A VERBAL COMMITMENT FROM ALL THE COUNCILMEMBERS TO SUPPORT THE CAMPAIGN.

**PUBLIC HEARINGS/ACTION:**

- #08. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET.**

[7:35:04 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET OPEN AT 7:35 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:36:00 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 7:36 P.M.

- #09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1559 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

MOTION PASSED.

*(ORDINANCE NO. 1559 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #10. PUBLIC HEARING: CONSIDER ZONE BOUNDARY CHANGE #1-16 TO CHANGE 10.4 ACRES FROM GENERAL RESIDENTIAL TO GENERAL COMMERCIAL.**

[7:38:45 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER ZONE BOUNDARY CHANGE #1-16 TO CHANGE 10.4 ACRES FROM GENERAL RESIDENTIAL TO GENERAL COMMERCIAL OPEN AT 7:38 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:39:28 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 7:39 P.M.

- #11. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING ZONING DESIGNATIONS.**

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CITY PLANNER RJ KEETCH STATED THAT THIS IS PART OF THE REVIEW PROCESS FOR THE STREET SHOP REBUILD. IT WAS DISCOVERED THAT THE AREA WAS ZONED AS RESIDENTIAL AND WE NEED TO CHANGE THE ZONING TO COMMERCIAL. WE ALSO HAD SOME RIGHT-OF-WAY GOING THROUGH THE PROPERTY.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1560 N.S. AMENDING ZONING DESIGNATIONS.

MOTION PASSED.

*(ORDINANCE NO. 1560 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**NEW BUSINESS:**

**#17. DISCUSSION/ACTION: PROPOSED VACATION OF 10<sup>TH</sup> AVENUE.**

[7:42:09 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE RECOMMENDATION OF STAFF AND THE PLANNING COMMISSION AND APPROVE THE VACATION OF 10<sup>TH</sup> AVENUE AS PRESENTED.

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION MAKING THIS CONTINGENT ON A LETTER BEING RECEIVED FROM AVISTA AND ALL OTHER UTILITIES THAT THERE ARE NO UTILITY CONCERNS.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

**#18. DISCUSSION/ACTION: POSSIBLE APPROVAL OF SHORT PLAT #1-16.**

[7:46:16 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE RECOMMENDATION OF STAFF AND THE PLANNING COMMISSION AND APPROVE SHORT PLAT #1-16 AS PRESENTED.

MOTION PASSED.

**#12. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING WATER RATES AND TEMPORARY SERVICE INTERRUPTIONS.**

[7:47:42 PM](#)

CITY TREASURER VICKIE STRONG EXPLAINED THAT THE CURRENT ORDINANCE ONLY WENT THROUGH 2015, SO THIS IS JUST TO REFLECT THE CURRENT RATES, THERE IS NO INCREASE. IT IS ALSO ADDING BACK IN THE LANGUAGE REGARDING TEMPORARY SERVICE INTERRUPTIONS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1561 N.S. AMENDING WATER RATES AND TEMPORARY SERVICE INTERRUPTIONS.

MOTION PASSED.

*(ORDINANCE NO. 1561 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#13. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING SEWER RATES.**

[7:53:41 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1562 N.S. AMENDING SEWER RATES.

MOTION PASSED.

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*(ORDINANCE NO. 1562 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#14. DISCUSSION/ACTION:      **POSSIBLE BID AWARD FOR THE HAWTHORNE - WALNUT TO CRESTVIEW PROJECT.****

[7:54:42 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AWARD THE BID FOR THE HAWTHORNE – WALNUT TO CRESTVIEW PROJECT TO KNIFE RIVER IN THE AMOUNT OF \$1,730,859.52.

MOTION PASSED.

**#15. DISCUSSION/ACTION:      **POSSIBLE APPROVAL OF THE 2016 PROFESSIONAL SERVICES AGREEMENT WITH APPLIED SOLUTIONS, LLC.****

[7:59:09 PM](#)

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE 2016 PROFESSIONAL SERVICES AGREEMENT WITH APPLIED SOLUTIONS, LLC FOR A TOTAL CONTRACT COST NOT TO EXCEED \$28,000.00 AND MODIFYING SECTION 14 TO USE EXPIRE RATHER THAN TERMINATE.

MOTION PASSED.

**#16. DISCUSSION/ACTION:      **POSSIBLE BID AWARD 2016 WATER METERS.****

[8:04:06 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE 2016 WATER METER/TRANSCIEVER UNIT BID TO FERGUSON ENTERPRISES, INC. TO BE FUNDED OUT OF THE WATER/SEWER DEPARTMENT BUDGET FOR AN APPROXIMATE ANNUAL COST OF \$40,000.00.

MOTION PASSED.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE WILL CONTACT FERGUSON ENTERPRISES AND GET A NEW INVOICE FOR THE BILL ASSOCIATED WITH CHECK #56648 AND THAT CHECK AND INVOICE WILL BE VOIDED.

**#19. DISCUSSION ONLY:      **DISCUSS DOWNTOWN PLANNING.****

[8:09:52 PM](#)

CITY PLANNER RJ KEETCH STATED THAT VARIOUS ISSUES HAVE COME UP AND IT IS TIME TO UPDATE THE COLVILLE 2000 PLAN. HE STATED THAT HE WOULD LIKE TO SEEK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THIS PROJECT AND MAKE IT THE NEXT PLANNING PRIORITY AFTER THE CITY STRATEGIC PLAN.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO HAVE THE CITY PLANNER CONTINUE THE STRATEGIC PLANNING EFFORT AND VISIONING FOR THE DOWNTOWN AREA TO THE NEXT LEVEL AND MAKE IT A PRIORITY WITH A REPORT BACK ON PROGRESS.

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#20. CITY ATTORNEY:      **REPORT ON ANY PENDING ITEMS.****

MAYOR JANKE STATED THAT THE CITY ATTORNEY HAS DRAFTED A REVISED NUISANCE ORDINANCE AND THEY WILL TAKE IT TO THE COUNTY PROSECUTOR FOR REVIEW PRIOR TO ANY OTHER ACTION.

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MAYOR JANKE STATED THAT WE ARE STILL NEGOTIATING A FRANCHISE WITH CHARTER CABLE AND A PROPOSAL WILL BE COMING TO COUNCIL ON APRIL 26<sup>TH</sup>. AS PART OF THIS WE ARE LOOKING AT PROCEDURES AND PERMITS ASSOCIATED WITH A FRANCHISE.

MAYOR JANKE STATED THAT HE HAS BEEN IN DISCUSSION WITH THE FOREST SERVICE REGARDING A USE AGREEMENT FOR THE AIRPORT AND THEY ARE HOPING TO HAVE A DRAFT THIS WEEK. THE AIRPORT BOARD WILL REVIEW THE DRAFT AT THE APRIL 6<sup>TH</sup> BOARD MEETING.

**#21. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

[8:24:22 PM](#)

THE REVIEW OF THE CROSSING FLAGS WILL BE COMING TO COUNCIL FOR DISCUSSION IN MAY.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY PLANNER RJ KEETCH STATED THAT THE HERITAGE COURT CHARRETTE HAS BEEN NARROWED DOWN TO MAY 17, 18 OR 19. HE ALSO STATED THAT THE RFP'S (REQUEST FOR PROPOSALS) FOR THE STRATEGIC PLAN ARE BEING REVIEWED.

COUNCILMEMBER FOLL STATED THAT THERE WILL BE NO SPRING RETREAT BUT POTENTIALLY ONE IN THE FALL. SHE ALSO STATED THAT SHE WOULD LIKE STAFF TO SPELL OUT THE COUNCIL GOALS ON THE BRIEFING SHEETS.

COUNCILMEMBER CONNER STATED THAT SHE APPRECIATED THE PLACEMENT OF A CROSSWALK FLAG AT SAFEWAY. SHE ALSO STATED THAT SHE HAS BEEN PARTICIPATING IN THE INTERVIEWS FOR SWIMMING POOL STAFF.

COUNCILMEMBER PIFER ASKED IF THE STREET SWEEPER WILL FOLLOW THE SPRING CLEANUP TO CLEAN UP ANY MATERIALS THAT REMAIN IN THE STREET. MAYOR JANKE STATED THAT THEY WILL BE SWEEPING AFTER THE CLEANUP. COUNCILMEMBER PIFER STATED THAT THE ORDINANCE WE PASSED ON WATV'S REQUIRES HELMETS FOR EVERYONE AND THE STATE LAW DOES NOT. HE STATED THAT WE SHOULD BRING OUR ORDINANCE IN LINE WITH THE RCW'S.

COUNCILMEMBER KYLE STATED THAT HE APPRECIATES STAFF ASKING ABOUT SAFETY AND SAFETY AROUND POWER LINES.

MAYOR JANKE STATED THAT MUNICIPAL RESEARCH AND SERVICES CENTER (MRSC) WAS FUNDED BY THE LEGISLATURE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:33:41 PM](#) MOTION PASSED.

**TIME OF ADJOURNMENT: 8:33 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager