

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**November 25, 2014**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM LOUIS JANKE.

[6:30:18 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:04 PM](#)

**PRESENT:** COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

**ABSENT:** COUNCILMEMBER NANCY FOLL AND MAYOR DEBORAH RARRICK.

**STAFF PRESENT:** POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH, CITY PLANNER RJ KEETCH AND BUILDING INSPECTOR/OFFICIAL DAVE HARPER.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE NOVEMBER 10, 2014 REGULAR CITY COUNCIL MEETING.**
- #02. **NOVEMBER 10, 2014 MANUAL CLAIMS CHECK #52980 IN THE AMOUNT OF \$221.05 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **NOVEMBER 26, 2014 CLAIMS CHECKS #52981 ~ #53059 IN THE AMOUNT OF \$84,786.56 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER 7, 2014 ~ NOVEMBER 19, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 25, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 10, 2014 MANUAL CLAIMS CHECK #52980 IN THE AMOUNT OF \$221.05; NOVEMBER 26, 2014 CLAIMS CHECKS #52981 ~ #53059 IN THE AMOUNT OF \$84,786.56" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:21 PM](#)

MOTION PASSED.

MAYOR PRO-TEM JANKE INTRODUCED RJ KEETCH, THE NEW CITY PLANNER AND DAVE HARPER, THE NEW BUILDING INSPECTOR/OFFICIAL.

**PUBLIC HEARING:**

- #05. **PUBLIC HEARING: SECOND AND FINAL PUBLIC HEARING ON THE PROPOSED 2015-2016 BIENNIAL BUDGET FOR THE CITY OF COLVILLE.**

[6:33:58 PM](#) MAYOR PRO-TEM JANKE DECLARED THE SECOND AND FINAL PUBLIC HEARING ON THE PROPOSED 2015-2016 BIENNIAL BUDGET OPEN AT 6:33 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID.

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WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:35:22 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM JANKE CLOSED THE PUBLIC HEARING AT 6:35 P.M.

**#06. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING THE 2015-2016 BIENNIAL BUDGET FOR THE CITY OF COLVILLE.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1530 N.S. ADOPTING THE 2015-2016 BIENNIAL BUDGET FOR THE CITY OF COLVILLE.

MAYOR PRO-TEM JANKE REPORTED THAT THERE WILL BE SOME ADDITIONAL CHARGES FOR THE 911 COMMUNICATION CENTER FOR APPROXIMATELY \$40,000 IN 2015. THIS ITEM WILL NEED TO BE AMENDED AFTER THE FIRST OF THE YEAR.

[6:42:55 PM](#)  
MOTION PASSED.

*(ORDINANCE NO. 1530 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**PUBLIC COMMENT PERIOD:**

**#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

**NEW BUSINESS:**

**#08. DISCUSSION/ACTION: PROPOSED ORDINANCE RELATING TO PARKING REGULATIONS ON THE CITY STREETS TO ALLOW FOR A LOADING/UNLOADING ZONE ON BIRCH AVENUE.**

COUNCILMEMBER KYLE STATED THAT HE THINKS THAT IT BLOCKS THE SIDEWALK. HE SUGGESTED THAT THE LOADING ZONE BE EXPANDED 15 FEET FURTHER WEST AND ALLOW A PARALLEL LOADING ZONE TO AVOID BLOCKING THE SIDEWALK.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS WILL CONSULT WITH SAUNDRA WILMA FIRST AND THEN BRING THIS ITEM BACK FOR POSSIBLE APPROVAL.

**#09. DISCUSSION/ACTION: POSSIBLE APPROVAL TO MOVE FORWARD WITH THE APPLICATION PROCESS TO OBTAIN THE VACATED U.S. BORDER PATROL BUILDING.**

CHIEF MESHISHNEK STATED THAT THERE ARE OTHER COSTS NOT IN THE PACKET. THESE INCLUDE DOORS FOR APPROXIMATELY \$3,000, ADDITIONAL PLUMBING AND VINYL FOR APPROXIMATELY \$800-\$1,400 AND CHANGING TO A SINGLE STALL RESTROOM.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO AUTHORIZE THE MAYOR PRO-TEM TO MOVE FORWARD WITH THE APPLICATION PROCESS TO OBTAIN THE VACATED US BORDER PATROL BUILDING.

COUNCILMEMBER LAWSON STATED THAT SHE IS CONCERNED THAT WE DON'T HAVE THE FUNDING TO TAKE ON ANOTHER FACILITY.

[7:04:53 PM](#)

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MOTION PASSED.

- #10. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE CONTRACT WITH COLVILLE CONSTRUCTION FOR THE 4<sup>TH</sup> AVENUE SEWER MAIN REPLACEMENT PROJECT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE PROJECT WENT WELL AND CAME IN UNDER BUDGET.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE CONTRACT WITH COLVILLE CONSTRUCTION FOR THE 4<sup>TH</sup> AVENUE SEWER MAIN REPLACEMENT PROJECT IN THE AMOUNT OF \$42,286.80.

[7:06:13 PM](#)

MOTION PASSED.

- #11. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE VINSON FUND COMMITTEE.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF KATHY AHLENSLAGER TO THE VINSON FUND COMMITTEE.

[7:07:08 PM](#)

MOTION PASSED.

- #12. DISCUSSION/ACTION: POSSIBLE CANCELLATION OF THE DECEMBER 23, 2014 AND/OR THE DECEMBER 30, 2014 REGULAR CITY COUNCIL MEETINGS.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO CANCEL THE DECEMBER 23, 2014 AND THE DECEMBER 30, 2014 REGULAR CITY COUNCIL MEETINGS.

[7:10:12 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

- #13. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #14. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

FIRE CHIEF JOE HIRSCH STATED THAT WE ARE DOING A LOT OF TRAINING.

COUNCILMEMBER FOSTER STATED THAT THE COLVILLE MOUNTAIN COMMITTEE IS STILL WORKING ON CONTACTING PROPERTY OWNERS REGARDING ACCESS TO THE AREA.

COUNCILMEMBER BIRCH ASKED ABOUT THE GRANT FOR BULB-OUTS ON MAIN STREET. ERIC DURPOS STATED THAT THE CITY DID NOT GET THAT GRANT.

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COUNCILMEMBER KYLE STATED THAT ROTARY WAS ASKING HOW THE CITY FEELS ABOUT THE NEW BIKE RACK. HE ALSO STATED THAT AVISTA CREWS WILL BE HANGING THE CHRISTMAS LIGHTS ACROSS MAIN STREET THIS WEEK.

MAYOR PRO-TEM JANKE STATED THAT HE SENT A LETTER TO THE ROTARY AND THE HIGH SCHOOL INTERACT CLUB THANKING THEM FOR THE BIKE RACK.

COUNCILMEMBER LAWSON STATED THAT SHE ATTENDED SOME FIRE DEPARTMENT TRAINING AND WAS IMPRESSED WITH THE PROFESSIONALISM IN THE DEPARTMENT. SHE ALSO STATED THAT THERE IS A PROBLEM TREE ON THE NEW TRAIL BY THE ROTARY TRAIL AND IT NEEDS TO BE TAKEN DOWN.

THERE WAS SOME DISCUSSION REGARDING PARKING AROUND CITY PARKS. CHIEF MESHISHNEK IS LOOKING INTO CHANGING THE ORDINANCE TO DEAL WITH THIS PROBLEM.

MAYOR PRO-TEM JANKE STATED THAT THE CROSSWALK AT SAFEWAY ON MAIN STREET HAS RECEIVED SOME COMPLAINTS. ERIC DURPOS WILL CONTACT THE WSDOT (DEPARTMENT OF TRANSPORTATION) AND SEE WHAT WE CAN DO. MAYOR PRO-TEM JANKE ALSO STATED THAT THE COMMUNITY RECYCLING COMMITTEE IS WORKING ON COMMUNITY INFORMATION TO LET PEOPLE KNOW WHAT RECYCLING IS AVAILABLE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:30:36 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 7:30 P.M.**

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MAYOR PRO-TEM LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager