

Colville, Washington
Regular City Council Meeting Minutes
September 23, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:25 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:15 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: MAYOR DEBORAH RARRICK

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND CITY TREASURER VICKIE STRONG.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE SEPTEMBER 9, 2014 REGULAR CITY COUNCIL MEETING.**
- #02. **SEPTEMBER 10, 2014 MANUAL CLAIMS CHECK #52536 IN THE AMOUNT OF \$181.66 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **SEPTEMBER 24, 2014 CLAIMS CHECKS #52537 ~ #52613 IN THE AMOUNT OF \$110,535.35 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER 4, 2014 ~ SEPTEMBER 18, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE SEPTEMBER 23, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: SEPTEMBER 10, 2014 MANUAL CLAIMS CHECK #52536 IN THE AMOUNT OF \$181.66; SEPTEMBER 24, 2014 CLAIMS CHECKS #52537 ~ #52613 IN THE AMOUNT OF \$110,535.35" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:37 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

NEW BUSINESS:

- #06. **DISCUSSION/ACTION: PROPOSED RESOLUTION REGARDING CHANGES TO THE BY-LAWS AND INTERLOCAL AGREEMENT TO THE CITIES INSURANCE ASSOCIATION OF WASHINGTON.**

FRED LEE, HUB INTERNATIONAL, CITY BROKER, STATED THAT THE CITY HAS BEEN A MEMBER OF THE CIAW (CITIES INSURANCE ASSOCIATION OF WASHINGTON) SINCE 1989 AND THE CURRENT RENEWAL

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WAS ON A SEPTEMBER 1 FISCAL YEAR. THIS PROPOSAL WOULD CHANGE TO A DECEMBER 1ST RENEWAL AND FISCAL YEAR.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 15-14 REGARDING CHANGES TO THE BY-LAWS AND INTERLOCAL AGREEMENT TO THE CITIES INSURANCE ASSOCIATION OF WASHINGTON.

FRED LEE STATED THAT HE WILL RETURN WITH THE ANNUAL RENEWAL INFORMATION SOMETIME IN NOVEMBER.

[6:57:21 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#07. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

MAYOR PRO-TEM FOLL STATED THAT SHE MET WITH THE CITY ATTORNEY TO DISCUSS CONTRACTS FOR INDIGENT DEFENSE.

#08. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

MAYOR PRO-TEM FOLL STATED THAT NOVEMBER 11TH IS A HOLIDAY AND A SCHEDULED COUNCIL MEETING DATE. SHE STATED THAT THE MEETING WILL NEED TO BE CANCELLED OR RESCHEDULED FOR ANOTHER DATE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO RESCHEDULE THE NOVEMBER 11, 2014 COUNCIL MEETING TO MONDAY, NOVEMBER 10, 2014.

[7:08:01 PM](#)

MOTION PASSED.

MAYOR PRO-TEM FOLL DISTRIBUTED THE DEPARTMENT HEAD 2015-2016 GOALS AND OBJECTIVES. COUNCILMEMBER JANKE ASKED WHO HAS BEEN ASSIGNED TO TAKE CARE OF EMERGENCY MANAGEMENT PLANNING. MAYOR PRO-TEM FOLL WILL FOLLOW UP ON THIS ISSUE WITH THE POLICE CHIEF.

COUNCILMEMBER LAWSON STATED THAT THE MAYOR PRO-TEM IS WORKING IN THE BREAKROOM AREA AND SHE WOULD LIKE TO ENCOURAGE THE MAYOR PRO-TEM TO USE THE MAYOR'S OFFICE AS A WORK SPACE.

COUNCILMEMBER JANKE STATED THAT HE WILL NOT BE HERE FOR THE NEXT MEETING. HE STATED THAT THE COLVILLE MOUNTAIN COMMITTEE MET LAST WEEK AND ONE OF THEIR NEXT STEPS WILL BE TO HAVE A MEETING WITH THE ADJACENT LAND OWNERS TO TALK ABOUT ACCESS.

COUNCILMEMBER BIRCH ASKED IF WE HAVE A BROKEN DOWN STREET SWEEPER. HE STATED THAT THERE ARE PROBLEMS ALL OVER THE CITY WITH DIRT AND DEBRIS. HE ALSO STATED THAT THE STREETS BY THE DOLLAR STORE NEED TO BE DEALT WITH IN SOME MANNER.

MAYOR PRO-TEM FOLL STATED THAT INTERVIEWS WERE CONDUCTED LAST MONDAY FOR THE PLANNER POSITION. SHE STATED THAT WE ARE CHECKING REFERENCES AND WILL BE DOING A BACKGROUND CHECK ON THE CANDIDATE OF CHOICE. SHE IS HOPEFUL THAT WE WILL BE ABLE TO

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HAVE SOMEONE IN THE OFFICE BY MID OCTOBER. SHE ALSO STATED THAT WE ARE PROCEEDING WITH THE BUILDING OFFICIAL POSITION AND HAVE UPDATED AND REVISED THE JOB DESCRIPTION. WE HOPE TO ADVERTISE THIS POSITION BY OCTOBER 1ST AND INTERVIEW IN LATE OCTOBER. SHE STATED THAT WE ARE ALSO LOOKING INTO INTERIM CONTRACTS FOR THIS POSITION TO FILL IN FOR VACATIONS, ETC.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:31:47 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:31 P.M.

MAYOR PRO-TEM NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager