

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:29:18 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:30:13 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**ABSENT:** NONE

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND MECHANIC JEFF LONG.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE MAY 27, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JUNE 11, 2014 CLAIMS CHECKS #51765 ~ #51843 IN THE AMOUNT OF \$134,899.24 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MAY, 2014 PAYROLL CHECKS #51726 ~ #51764 IN THE AMOUNT OF \$275,942.73 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **MAY, 2014 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **MAY 23, 2014 ~ JUNE 5, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER FOSTER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JUNE 10, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 11, 2014 CLAIMS CHECKS #51765 ~ #51843 IN THE AMOUNT OF \$134,899.24; MAY, 2014 PAYROLL CHECKS #51726 ~ #51764 IN THE AMOUNT OF \$275,942.73" AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER JANKE REQUESTED A CLARIFICATION ON ITEM #8 FROM THE MAY 27, 2014 MINUTES REGARDING THE RTPO UPDATE AND PART OF THE DISCUSSION WAS THAT COLVILLE WOULD SUPPORT A REGIONAL AIRPORT BUT NOT NECESSARILY IN COLVILLE. THE ISSUE OF TRAINS WAS ALSO BROUGHT UP AND SHOULD BE MENTIONED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO BRING THE REVISED MINUTES OF THE MAY 27, 2014 COUNCIL MEETING BACK FOR POSSIBLE APPROVAL.

[6:36:24 PM](#)

MOTION TO AMEND PASSED.

[6:36:44 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

**PUBLIC HEARING:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

**#06. PUBLIC HEARING: CONSIDER THE PROPOSED ADOPTION OF A WATER USE EFFICIENCY (WUE) GOAL AND MEASURES FOR THE CITY OF COLVILLE.**

6:37:25 PM MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER THE PROPOSED ADOPTION OF A WATER USE EFFICIENCY (WUE) GOAL AND MEASURES FOR THE CITY OF COLVILLE OPEN AT 6:37 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE GOAL THAT WAS PUT IN PLACE WAS TO REDUCE OVERALL CONSUMPTION PER CONNECTION BY 4% BY 2020. THE CITY OF COLVILLE IS A MUNICIPAL WATER SUPPLIER AND THEREFORE WE MUST COMPLY WITH THIS RULE. HE STATED THAT THE GOALS AND MEASURES NEED TO BE ADOPTED BY JULY, 2014. ERIC DURPOS REVIEWED THE MEASURES THAT WERE SELECTED AS FOLLOWS:

- **USE RECLAIMED WATER FOR IRRIGATION AND PROCESS PURPOSES AT OUR WASTEWATER TREATMENT FACILITY.** THE CITY OF COLVILLE IS CURRENTLY IRRIGATING ALL THE GROUNDS AT THE TREATMENT FACILITY WITH RECLAIMED WATER AND WILL CONTINUE TO DO SO.
- **CONDUCT A RATE STUDY.** ERIC DURPOS STATED THAT THE LAST RATE STUDY WAS DONE IN 2010 AND ANOTHER ONE IS PLANNED FOR 2018.
- **SHOW CONSUMPTION HISTORY ON UTILITY BILLS.** ERIC DURPOS STATED THAT HE WILL BE WORKING WITH THE TREASURER'S OFFICE TO COME UP WITH A WAY TO SHOW CONSUMPTION HISTORY ON THE BILLS BY 2020.
- **DISTRIBUTE INDOOR/OUTDOOR CONSERVATION KITS TO CUSTOMERS.** ERIC DURPOS STATED THAT THEY WILL BEGIN DISTRIBUTING CONSERVATION KITS IN 2014.
- **MAILINGS AND BROCHURES EDUCATING CUSTOMERS ON CONSERVATION TIPS.** ERIC DURPOS STATED THAT THIS MEASURE WOULD INCLUDE PROVIDING WATER CONSERVATION BROCHURES AT THE TREASURER'S OFFICE FRONT COUNTER AND OCCASIONALLY INCLUDING WATER CONSERVATION TIPS IN MAILINGS. ONE OF THESE MAILINGS WILL BE SENT IN THE FORM OF THE CONSUMER CONFIDENCE REPORT.
- **PROVIDE EDUCATION TO ELEMENTARY SCHOOL STUDENTS ON WATER CONSERVATION.** ERIC DURPOS STATED THAT STARTING IN 2015 THEY WILL CONDUCT CLASSROOM PRESENTATIONS FOR ELEMENTARY SCHOOL STUDENTS AND HAND OUT COLORING BOOKS AND TALK ABOUT HOW IMPORTANT WATER CONSERVATION IS.

ERIC DURPOS ALSO STATED THAT THEY ALREADY COMPLY WITH ANNUAL LEAK DETECTION. HE ALSO STATED THAT ALL SERVICES ARE METERED.

COUNCILMEMBER LAWSON ASKED HOW CONDUCTING A RATE STUDY WILL HELP CONSERVE WATER USE. ERIC DURPOS STATED THAT IT WILL EVALUATE THE TIER STRUCTURE THAT WE CURRENTLY UTILIZE. THE CUSTOMER CLASSES WOULD BE RE-EVALUATED.

BILL PIFER, 1930 EAST IVY, STATED THAT HE IS CONCERNED ABOUT THE RATE STUDIES AND THE FACT THAT WE ARE DOING ONE IN 2018. HE STATED THAT HE WOULD BE CAUTIOUS ABOUT WHAT WE IMPLEMENT BASED ON A RATE STUDY. HE STATED THAT IF CONSERVATION PRICING MEANS THAT WE RAISE THE RATES SO HIGH THAT WE WON'T USE ANY WATER AT ALL, THEN WE ARE HEADING IN THE WRONG DIRECTION.

6:45:16 PM AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 6:45 P.M.

**#07. DISCUSSION/ACTION: POSSIBLE ADOPTION OF THE WATER USE EFFICIENCY (WUE) RULE ALONG WITH THE GOAL AND MEASURES.**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

COUNCILMEMBER KYLE ASKED ABOUT THE ASSOCIATED COSTS TO IMPLEMENT THESE MEASURES.

COUNCILMEMBER JANKE STATED THAT HE ALSO WONDERED ABOUT THE ASSOCIATED COSTS AND WHAT YEAR WE ARE USING AS THE BASELINE. ERIC DURPOS STATED THAT THEY USED 2013 CONSUMPTION AS THE BASELINE.

COUNCILMEMBER FOLL STATED THAT SHE HAD THE SAME QUESTION AND MAYBE IT NEEDS TO SAY THAT THE BASE IS 2013.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE CAN COME BACK WITH COST ESTIMATES. HE STATED THAT WE ALREADY DO SOME OF THESE AND IT MIGHT TAKE SOME TIME TO GET THE ASSOCIATED COSTS. HE WOULD LIKE TO ADOPT THIS TONIGHT AND COME BACK TO COUNCIL WITH THOSE COSTS. HE STATED THAT THESE ARE THE MOST COST EFFECTIVE MEASURES. THEY GIVE THE CITY AN A LA CARTE LIST TO CHOOSE THE MEASURES.

COUNCILMEMBER FOLL ASKED IF WE ARE DOING OUR BEST WITH OUR OWN SYSTEMS. ERIC DURPOS STATED THAT WE ARE DOING OUR BEST WITHIN THE LIMITS OF THE BUDGET.

COUNCILMEMBER KYLE ASKED IF WE ARE LOOKING AT USING RECLAIMED WATER FOR OTHER LARGE USERS SUCH AS THE GOLF COURSE. ERIC DURPOS STATED THAT OUR SYSTEM IS CLASS B REUSE SO WE CAN ONLY USE OUR RECLAIMED WATER ON OUR OWN LAND.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT THE WATER USE EFFICIENCY RULE ALONG WITH THE GOAL AND MEASURES WITH THE UNDERSTANDING THAT THE ASSOCIATED COSTS WILL BE BROUGHT BACK TO THE NEXT COUNCIL MEETING.

COUNCILMEMBER FOLL STATED THAT SHE IS UNCOMFORTABLE ADOPTING THIS WITHOUT ALL THE INFORMATION. SHE STATED THAT SHE IS ALSO INTERESTED IN THE FULL LIST OF IDEAS THAT WAS PROVIDED.

[6:58:46 PM](#)

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS FOLL AND BIRCH.*

**PUBLIC COMMENT PERIOD:**

**#08. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

**NEW BUSINESS:**

**#09. DISCUSSION/ACTION: CRYSTAL FALLS PROPERTY MANAGEMENT PROPOSAL.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE CITY PURCHASED THIS PROPERTY IN 1925. HE STATED THAT IN 2005 WE TRIED TO PERFECT THE WATER RIGHT AND APPLIED FOR A CHANGE/TRANSFER OF WATER RIGHT. HE STATED THAT IT WAS CONCLUDED THAT THE NON-CONSUMPTIVE WATER RIGHT WAS NO LONGER VALID. HE STATED THAT IN 1994 THE PROPERTY WAS LOGGED, AT THAT TIME WE GOT A 20 YEAR ROAD USE PERMIT THAT JUST EXPIRED IN 2014. HE STATED THAT WE RECENTLY HIRED MAURICE WILLIAMSON TO DO AN APPRAISAL AND INVENTORY OF THE PROPERTY. HE STATED THAT HE MET WITH COUNCILMEMBER JANKE TO LOOK AT OPTIONS AND THE BEST WAY TO MANAGE THE PROPERTY.

ERIC DURPOS STATED THAT THE PROPOSAL IS AS FOLLOWS BROKEN OUT INTO STEPS:

**STEP 1:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

TO INSURE FUTURE ACCESS TO THE PROPERTY, RENEW ROAD USE PERMIT WITH THE WASHINGTON STATE PARKS AND RECREATION COMMISSION

THE CITY HAS HAD A LONG STANDING ROAD USE PERMIT FOR THE CRYSTAL FALLS PROPERTY WHICH WAS OBTAINED IN 1994 TO FACILITATE THE LOGGING THAT TOOK PLACE. THE PERMIT WAS GRANTED BY THE WASHINGTON STATE PARKS AND RECREATION COMMISSION. THE PERMIT EXPIRED THIS YEAR. THE CITY IS ACTIVELY PURSUING RENEWING THE PERMIT. ALL NEW PERMITS GRANTED BY THE COMMISSION ARE ONLY GRANTED FOR 5 YEAR TERMS. THE COST OF THE PERMIT IS \$ 4,600.00.

STEP 2:

APPROVE THE AMENDED FOREST MANAGEMENT AGREEMENT WITH WILLIAMSON CONSULTING (SEE ATTACHED) TO MANAGE THE COMMERCIAL THINNING OF THE PROPERTY. THE LOGGING WOULD TAKE PLACE EITHER IN 2014 OR 2015 DEPENDING ON THE CONSULTANT'S RECOMMENDATION OF POTENTIAL IMPACTS SUCH AS SOIL DISTURBANCES, EROSION, AND MARKET CONDITIONS.

STEP 3:

USE THE LOGGING PROCEEDS OF APPROXIMATELY \$391,000 AFTER FORESTER FEES AND NECESSARY TAXES TO FUND PRE-COMMERCIAL THINNING AS OUTLINED AND RECOMMENDED IN THE TIMBER EVALUATION REPORT SUBMITTED BY WILLIAMSON CONSULTING IN APRIL 2014 (SEE ATTACHED).

STEP 4:

THE CRYSTAL FALLS PROPERTY WAS ORIGINALLY PURCHASED FOR FUTURE WATER RIGHTS TO SERVE THE CITY. IN HOLDING TRUE TO THE INTENT OF THE PROPERTY, THE CITY COULD USE THE REMAINING REVENUE FROM LOGGING TO PURCHASE ADDITIONAL WATER RIGHTS. THE WATER RIGHTS CONSIST OF 353 ACRE FT. (QA) AND 577 GPM (QI) FROM DARRIN MCCANNA. CURRENT VALUES RANGE FROM \$1,500 TO \$2,000 PER ACRE FT. DARRIN HAS THREE CERTIFICATES THAT ARE EASILY TRANSFERRABLE AND IN TRUST AT THE CURRENT TIME. I WOULD RECOMMEND ADDING ONE TO OUR CURRENT RIGHT AND LEAVE THE OTHER TWO IN TRUST FOR FUTURE USE FOR EITHER CREATING A WATER BANK WITHIN WRIA 59 OR FOR FUTURE ECONOMIC DEVELOPMENT. WATER RIGHT PURCHASES ARE SIMILAR TO REAL ESTATE TRANSACTIONS AND REQUIRE EARNEST MONEY DOWN AND THE REST DUE UPON SUCCESSFUL TRANSFER. IF COUNCIL APPROVES THIS REQUEST, WE COULD HAVE THE CITY ATTORNEY START NEGOTIATIONS.

STEP 5:

RETAIN AND CONTINUE TO MANAGE THE CRYSTAL FALLS PROPERTY ASSET FOR FUTURE TIMBER HARVEST IN FUTURE YEARS. PURSUE A PERMANENT LONG TERM EASEMENT WITH THE WASHINGTON STATE PARKS AND RECREATION COMMISSION.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE RENEWAL AND PURCHASE OF THE ROAD USE PERMIT IN THE AMOUNT OF \$4,600.00 COMING FROM THE WATER/SEWER PROFESSIONAL SERVICES ACCOUNT, APPROVE THE FOREST MANAGEMENT AGREEMENT WITH WILLIAMSON CONSULTING FOR 10% OF THE LOGGING PROCEEDS AND APPROVE THE MUNICIPAL SERVICES ADMINISTRATOR TO WORK WITH THE CITY ATTORNEY TO START THE NEGOTIATION PROCESS TO PURCHASE UP TO 353 ACRE FT. OF WATER RIGHT CERTIFICATES.

COUNCILMEMBER FOLL STATED THAT SHE IS CONCERNED THAT WE ALWAYS HAVE THINGS THAT EXPIRE AND NOBODY KNOWS ABOUT IT. SHE REQUESTED THAT A TICKLER SYSTEM BE DEVELOPED TO ENSURE THESE ISSUES DON'T OCCUR IN THE FUTURE. SHE WOULD LIKE TO HEAR HOW THE DEPARTMENTS ARE HANDLING THIS ISSUE IN THEIR DEPARTMENT.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

COUNCILMEMBER JANKE STATED THAT HE WANTS AN ACCOUNTING METHOD WITH A REGULAR SUMMARY OF TASKS WITH HOURS SPENT AND AN ITEMIZED INVOICE FROM WILLIAMSON CONSULTING. HE ALSO STATED THAT HE WOULD LIKE ALL THIS INFORMATION TO GO IN THE PROPERTY BINDER IN THE BUILDING/PLANNING DEPARTMENT.

COUNCILMEMBER FOLL STATED THAT ANYTHING THAT IS NEGOTIATED REGARDING THE WATER RIGHTS WILL NEED TO COME BACK TO COUNCIL FOR FINAL APPROVAL.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE THAT THE WATER RIGHT NEGOTIATIONS CAN ONLY GO UP TO THE VALUE OF THE PROCEEDS FROM THE TIMBER SALE.

[7:32:52 PM](#)

MOTION TO AMEND FAILED.

[7:34:21 PM](#)

ORIGINAL MOTION PASSED.

**#10. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE DOMINION AVENUE WATER MAIN REPLACEMENT PROJECT.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE DOMINION AVENUE WATER MAIN REPLACEMENT PROJECT TO VERSATILE INDUSTRIES IN THE AMOUNT OF \$168,773.00.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO KNOW WHAT THE ENGINEER'S ESTIMATE WAS AND HOW THIS BID RELATES. HE ALSO STATED THAT HE WOULD LIKE THAT INFORMATION ADDED IN THE FUTURE. ERIC DURPOS STATED THAT THIS BID WAS ABOUT \$50,000 LESS THAN THE ESTIMATE. HE WILL PROVIDE THE DETAILED BREAKDOWN TO ALL COUNCILMEMBERS.

[7:39:07 PM](#)

MOTION PASSED.

**#11. DISCUSSION/ACTION: POSSIBLE ADOPTION OF THE PROPOSED FLEET/EQUIPMENT MANAGEMENT GUIDE.**

MECHANIC JEFF LONG STATED THAT THE PRIMARY GOAL OF THE COMMITTEE WAS TO DEVELOP A FLEET/EQUIPMENT MANAGEMENT GUIDE. HE STATED THAT THE GUIDE WAS SENT TO ALL DEPARTMENT HEADS FOR REVIEW AND COMMENT. HE STATED THAT THE GUIDE WILL HELP THE COUNCIL AND THE DEPARTMENT HEADS THROUGH THE DECISION MAKING PROCESS WHEN WE LOOK TO ADD OR REPLACE VEHICLES OR EQUIPMENT.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT THE FLEET/EQUIPMENT MANAGEMENT GUIDE AS RECOMMENDED BY THE FLEET/EQUIPMENT MANAGEMENT COMMITTEE AND CONTINUE THE MORATORIUM ON PURCHASES THROUGH 2014 WHILE THE GUIDE IS IMPLEMENTED, AND ALL VEHICLES AND EQUIPMENT TO BE TAKEN OFF THE CFP (CAPITAL FACILITIES PLAN) AND ONLY USE THE GUIDE TO EVALUATE FUTURE PURCHASES AND ANY SURPLUS FUNDS RECEIVED WILL GO INTO THE EQUIPMENT RESERVE ACCOUNT FOR THAT FUND TO BE USED ON FUTURE PURCHASES.

[7:58:32 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE STATED THAT THIS COMMITTEE IS NOT DONE AND WILL BE LOOKING AT A FEW OTHER ISSUES.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

**#12. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING BIENNIAL BUDGETING FOR THE CITY OF COLVILLE.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1523 N.S. ESTABLISHING BIENNIAL BUDGETING FOR THE CITY OF COLVILLE.

COUNCILMEMBER KYLE STATED THAT HE THINKS THAT THERE NEEDS TO BE LIMITS IN WRITING IN THE ORDINANCE THAT DEAL WITH WHAT WILL BE DONE DURING THE MID-BIENNIAL REVIEW.

COUNCILMEMBER JANKE STATED THAT HE AGREES THAT IT SHOULD BE ADDRESSED, HE SUGGESTED THAT IT BE DONE IN THE BUDGET POLICIES, WHICH THE BUDGET COMMITTEE IS CURRENTLY REVIEWING AND UPDATING.

[8:09:23 PM](#)

MOTION PASSED.

*(ORDINANCE NO. 1523 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#13. DISCUSSION/ACTION: REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.32 FOR A CITY EMPLOYEE WELLNESS EVENT.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO GRANT A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.32 ALLOWING A PAINTBALL COMPETITION DURING THE EMPLOYEE WELLNESS POTLUCK ON JUNE 26, 2014 FROM 12:00 NOON TO 1:30 P.M. AT THE GRASS AREA NEXT TO THE WATER/SEWER DEPARTMENT.

[8:12:54 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#14. DISCUSSION: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

**#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER JANKE STATED THAT HIS UNDERSTANDING WAS THAT ITEM #10 – THE REVIEW OF THE RECREATION DEPARTMENT PHYSICAL ASSESSMENT WAS THAT WE WOULD INVESTIGATE OTHER OPTIONS FOR THE BUILDING. THIS ITEM WILL REMAIN ON THE PENDING LIST FOR NOW.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE HAS A SEWER MAIN PROJECT THAT HE WOULD LIKE TO DO ON 4<sup>TH</sup> AVENUE. THE LINE IS COLLAPSED AND IT IS ABOUT A BLOCK IN LENGTH AND GOES UP THE ALLEY. HE STATED THAT THE WORK IS ESTIMATED AT ABOUT \$60,000. HE STATED THAT IT HASN'T BEEN PUT OUT TO BID YET. HE ASKED TO BE ABLE TO PUT IT OUT TO BID AND RETURN TO COUNCIL FOR FURTHER ACTION AFTER THE BIDS ARE RECEIVED. THERE WERE NO OBJECTIONS FROM THE COUNCIL.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

ERIC DURPOS STATED THAT THE GROUND BREAKING FOR HUB SENIOR CENTER PROJECT IS TOMORROW AT 12:15 P.M. HE STATED THAT TOMORROW IS ALSO THE KICK OFF MEETING FOR THE AG FOOD AND RESOURCE CENTER PROJECT AND HE WILL BE ATTENDING. COUNCILMEMBER JANKE STATED THAT IF THERE ARE ANY COUNCILMEMBERS THAT WANT TO BE INVOLVED IN THIS PROJECT TEDD HAS INDICATED THAT THEY WOULD WELCOME A COUNCIL REPRESENTATIVE. COUNCILMEMBER KYLE VOLUNTEERED TO REPRESENT THE CITY COUNCIL.

ERIC DURPOS STATED THAT THE NPDES (NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM) PERMIT AT THE TREATMENT PLANT WAS ADMINISTRATIVELY EXTENDED. HE STATED THAT THE CITY HAS ASKED FOR REDUCED MONITORING AND A FEW OTHER ITEMS AND SOMEONE IS COMING THURSDAY TO REVIEW THOSE CONCERNS.

CITY TREASURER VICKIE STRONG ASKED WHO IS IN CHARGE OF DYING TREES ON CITY PROPERTY ON COLVILLE MOUNTAIN. SHE STATED THAT AS YOU ARE GOING UP CEDAR THEY ARE DYING. COUNCILMEMBER JANKE STATED THAT THIS MIGHT BE SOMETHING TO PASS ON TO THE COLVILLE MOUNTAIN COMMITTEE. IT WAS DECIDED THAT THE MAYOR SHOULD DECIDE WHO WILL GO TO LOOK AT THOSE TREES.

COUNCILMEMBER BIRCH STATED THAT THE CROSSWALK SIGN IN FRONT OF MCDONALDS IS ON THE GROUND AND HE ASKED WHO IS RESPONSIBLE FOR THOSE SIGNS. IT WAS STATED THAT THOSE ARE THE RESPONSIBILITY OF THE STATE BUT THE STREET DEPARTMENT WILL TAKE CARE OF IT.

COUNCILMEMBER JANKE STATED THAT A LOT OF SIGNS ARE BEING OBSTRUCTED IN TOWN BY TREES AND BUSHES. HE REQUESTED THAT STAFF BE DILIGENT AND LOOK FOR THOSE WHEN THEY ARE OUT ON JOBS. COUNCILMEMBER JANKE STATED THAT HE GOT A CALL FROM DAVID HONEYCUTT FROM HEWES MARINE AND THEY ARE LOOKING AT A MAJOR ADDITION. HE STATED THAT THEY HAVE BEEN REFERRED TO THE BUILDING/PLANNING DEPARTMENT AND THE TECHNICAL REVIEW COMMITTEE. COUNCILMEMBER JANKE STATED THAT HE IS GOING TO BE GONE UNTIL THE 20<sup>TH</sup> OF JULY AND WOULD LIKE PERMISSION TO POSSIBLY BE EXCUSED FROM THE NEXT THREE COUNCIL MEETINGS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO EXCUSE COUNCILMEMBER JANKE AND ALLOW HIM TO MISS THE NEXT THREE COUNCIL MEETINGS.

[8:34:40 PM](#)  
MOTION PASSED.

COUNCILMEMBER KYLE STATED THAT THE INTERSECTION AT DOMINION AND OAK HAS AN OBSTRUCTION AND WE NEED TO ENFORCE THE MUTCD (MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES). HE ALSO WANTED TO COMMEND THE POLICE CHIEF ON THE WORK BEING DONE IN AND AROUND THE CITY PARK.

MAYOR RARRICK STATED THAT WE JUST HIRED TWO NEW POLICE OFFICERS.

COUNCILMEMBER LAWSON STATED THAT SHE WILL BE GONE FOR THE NEXT COUNCIL MEETING. SHE ALSO STATED THAT SHE COULDN'T BELIEVE THAT THERE IS NO BUILDING PERMIT REQUIRED FOR THE FILL AND ASPHALT WORK THAT WAS JUST DONE AT BOOTH AND LADUKE AND THERE WAS NO OVERSIGHT ON THE PROJECT. SHE STATED THAT SHE WOULD LIKE CLARITY ON WHAT HAPPENED AND LOOK AT ADOPTING RULES SO IT DOESN'T HAPPEN IN THE FUTURE. ERIC DURPOS STATED THAT HE HAS SOME INFORMATION AND WILL GET BACK TO COUNCIL.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 10, 2014**

COUNCILMEMBER FOLL STATED THAT THE ORGANIZATIONAL ANALYSIS COMMITTEE IS WORKING ON THE REVIEW OF THE JOB DESCRIPTION FOR THE BUILDING/PLANNING DIRECTOR POSITION SINCE THERE IS A VACANCY IN THAT POSITION. SHE STATED THAT A DRAFT WILL BE BROUGHT BACK TO COUNCIL FOR APPROVAL.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:45:24 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:45 P.M.**

\_\_\_\_\_  
MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager