

**COLVILLE, WASHINGTON**  
**CITY COUNCIL MEETING MINUTES**  
**OCTOBER 25, 2011**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEMPORE FOLL.

[7:02:48 PM](#)

**ROLL CALL:** FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:03:56 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE AND COUNCILMEMBER TERRY FOSTER.

**ABSENT:** MAYOR RICHARD NICHOLS

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND ASSISTANT PLANNER MELINDA LEE.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE OCTOBER 11, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **OCTOBER 26, 2011 CLAIMS CHECKS #44986 ~ #45057 IN THE AMOUNT OF \$63,272.55 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER 7, 2011 ~ OCTOBER 20, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 25, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 26, 2011 CLAIMS CHECKS #44986 ~ #45057 IN THE AMOUNT OF \$63,272.55" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:05:04 PM](#)

MOTION PASSED.

**PUBLIC HEARING:**

- #04. **PUBLIC HEARING: PUBLIC HEARING TO REVIEW REVENUE SOURCES FOR THE 2012 BUDGET, INCLUDING POSSIBLE INCREASES IN PROPERTY TAX REVENUES.**

[7:05:18 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO REVIEW REVENUE SOURCES FOR THE 2012 BUDGET, INCLUDING POSSIBLE INCREASES IN PROPERTY TAX REVENUES OPEN AT 7:05 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:07:32 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 7:07 P.M.

**PUBLIC COMMENT PERIOD:**

**COLVILLE, WASHINGTON**  
**CITY COUNCIL MEETING MINUTES**  
**OCTOBER 25, 2011**

**#05. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

VELMER HAWKINS, STATED THAT HE WAS AT THE DEBATE OF CANDIDATES THAT WAS HELD AT THE LEGION HALL WITH MAYOR NICHOLS, DEBORAH RARRICK AND OTHERS. HE STATED THAT HE WAS EXCITED WHEN THE QUESTION WAS ASKED ABOUT THE AIRPORT ADVISORY VOTE, AND THE QUESTION WAS IF THE CANDIDATE WOULD SUPPORT THE OUTCOME OF THE ADVISORY VOTE. HE CLAIMED THAT MAYOR NICHOLS STATED THAT HE WOULD NOT AND EVEN IF IT WAS 99% AGAINST THE AIRPORT, HE WOULD VOTE THE OTHER WAY. HE STATED THAT YOU SHOULDN'T VOTE AGAINST WHAT THE PEOPLE WANT.

**UNFINISHED BUSINESS:**

**#06. DISCUSSION: REVIEW OF THE FINAL DRAFT OF THE 2011 UPDATE TO THE COMPREHENSIVE PLAN.**

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THIS IS ACTUALLY A REVISION, THE RANKING OF THE CURRENT EXPENSE CAPITAL FACILITIES PLAN (CFP) ELEMENT HAS BEEN COMPLETED ALTHOUGH NOT INCLUDED IN THE DRAFT SINCE THIS WAS JUST COMPLETED YESTERDAY. HE STATED THAT COUNCIL COULD WAIT TO ADOPT THIS UPDATE UNTIL THE FINAL CFP EXECUTIVE SUMMARY IS COMPLETED.

COUNCILMEMBER KYLE ASKED HOW DRAMATIC THE CHANGES WOULD BE TO THE CFP. JIM LAPINSKI STATED THAT SOME PROJECTS WERE ELIMINATED AND SOME COMBINED WITH NO MAJOR SURPRISES.

COUNCILMEMBER MANCE STATED THAT SHE THINKS THIS SHOULD BE POSTPONED UNTIL THEY CAN COMPLETE THE DOCUMENT.

COUNCILMEMBER JANKE STATED THAT IT IS IMPORTANT TO HAVE THE UPDATED CAPITAL FACILITIES PLAN AND WOULD LIKE TO SEE THAT SOON. HE STATED THAT HE IS FINE WITH POSTPONING THIS UNTIL THE NEXT COUNCIL MEETING.

COUNCILMEMBER JANKE ASKED IF ANY COUNCILMEMBERS PARTICIPATED IN THE RANKING OF CURRENT EXPENSE PROJECTS. JIM LAPINSKI STATED THAT THERE WERE NO COUNCILMEMBERS JUST DEPARTMENT HEADS. CITY CLERK HOLLY PANSELL STATED THAT CURRENT EXPENSE HAD PREVIOUSLY DEVELOPED A SEPARATE PROCEDURE FROM THE OTHER FUNDS. COUNCILMEMBERS REQUESTED A COPY OF THIS PROCEDURE.

**#07. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING THE PERIODIC UPDATE TO THE COMPREHENSIVE PLAN.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1467 N.S. AND APPROVE THE UPDATE TO THE COMPREHENSIVE PLAN NOW AND THE CFP ELEMENT CAN BE BROUGHT BACK TO THE NEXT COUNCIL MEETING FOR SEPARATE APPROVAL.

[7:25:36 PM](#)

MOTION FAILED.

THIS ISSUE WITH THE UPDATED CFP ELEMENT WILL BE BROUGHT BACK FOR POSSIBLE ACTION AT THE NOVEMBER 8<sup>TH</sup> COUNCIL MEETING.

**#08. DISCUSSION: CONTINUED REVIEW OF THE 2012 PROPOSED BUDGET.**

MAYOR PRO-TEM FOLL STATED THAT THE LODGING TAX COMMITTEE MET AND HAVE PRESENTED THEIR 2012 PROPOSED FUNDING RECOMMENDATIONS. THE COMMITTEE HAD REQUESTS IN THE AMOUNT OF \$103,458 AND AVAILABLE FUNDS FOR 2012 WAS \$70,108. SHE STATED THAT TWO MEMBERS OF THE COMMITTEE ARE HERE TO ANSWER QUESTIONS.

**COLVILLE, WASHINGTON**  
**CITY COUNCIL MEETING MINUTES**  
**OCTOBER 25, 2011**

COUNCILMEMBER JANKE ASKED WHY THE PROJECTED REVENUES ARE LESS.

PERRY ANDERSON, LODGING TAX COMMITTEE, STATED THAT THE AVAILABLE AMOUNT IS LESS SINCE THERE WAS MORE FUNDING CARRIED FORWARD LAST YEAR THAN THIS YEAR. HE ALSO STATED THAT THE REVENUE PROJECTIONS HAVE BEEN LOWERED AND HE HASN'T SEEN A LOSS IN HOTEL ROOM REVENUE.

THERE WAS SOME DISCUSSION REGARDING THE HISTORICAL SOCIETY AND THE AMOUNT OF VISITORS THAT COME TO TOWN FOR THIS PURPOSE AND ALSO WHAT THE CITY OWNS AT THE MUSEUM.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ACCEPT THE RECOMMENDATIONS FOR FUNDING OF 2012 HOTEL/MOTEL FUNDS AS PRESENTED: RENDEZVOUS \$5,000; COLVILLE FLOAT ASSOC. \$2,000; CHAMBER OF COMMERCE \$40,000; PANORAMA RODEO ASSOC. \$4,000; HISTORICAL SOCIETY \$13,000; NE WASHINGTON FAIR \$1,000.

[7:44:09 PM](#)

MOTION PASSED.

COUNCILMEMBER MANCE ASKED ABOUT THE PROPOSAL IN THE 2012 BUDGET FOR AN INDUSTRIAL PARK GRANT MATCH. IT WAS DETERMINED THAT MAYOR NICHOLS WOULD BE BETTER QUALIFIED TO ANSWER THE QUESTIONS ABOUT THIS PROPOSAL.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE FURTHER DISCUSSION REGARDING FUNDING OF THE HISTORICAL SOCIETY.

IT WAS REQUESTED THAT THE CITY ATTORNEY BE CONTACTED TO GIVE AN OPINION ABOUT WHETHER OR NOT THE CITY CAN USE PARKING COMMISSION REVENUES TO HELP PAY FOR THE DIAGONAL PARKING TRANSITION.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE AND RYKE DAHLEN MET WITH THE DOT (DEPARTMENT OF TRANSPORTATION) ABOUT THE PROPOSAL AND COSTS FOR DIAGONAL PARKING. HE HANDED OUT SOME REVISED ESTIMATES OF THE COSTS. HE STATED THAT THE NEW PROPOSAL PROVIDES THAT WE COULD EITHER BAG THE SIGNAL HEADS OR JUST REMOVE THEM IN THE INITIAL PHASE AT FIRST AND BIRCH. IN PHASE TWO FOR PERMANENT IMPLEMENTATION, IF THE TEST IS SUCCESSFUL, THE STATE WOULD WANT TO REMOVE THE SIGNAL POLES. HE STATED THAT AT THE END OF THEIR MEETING WITH THE DOT, THEY AGREED THAT IN THEORY THE CENTER ISLAND ON MAIN STREET WOULD COME OUT, AND A PLAN WOULD BE DESIGNED TO DO DIAGONAL PARKING FROM BIRCH TO FIRST. ERIC DURPOS STATED THAT THE PARKING COMMISSION HAS AGREED TO PAY THE DESIGN FEE WITH WELCH COMER TO MOVE FORWARD WITH DIAGONAL PARKING.

COUNCILMEMBER KYLE STATED THAT EVERYONE IS TRYING TO COME UP WITH A PLAN THAT IS GOING TO BE ACCEPTABLE AND ONLY HAS TO BE DESIGNED ONCE. HE SUGGESTED THAT THIS BE PLACED ON THE NEXT AGENDA WITH A MORE FINAL AND FORMAL PROPOSAL.

**NEW BUSINESS:**

**#09. DISCUSSION/ACTION:     **REQUEST FOR FUNDS FOR SHELVING/ARCHIVING STORAGE ROOM AT CITY HALL.****

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AUTHORIZE THE EXPENDITURE OF FUNDS FOR THE REPAIRS TO THE SHELVING/ARCHIVING ROOM AT CITY HALL IN THE AMOUNT OF \$7,263 WITH MCINELLY'S MAGIC CARPETS TO BE FUNDED WITH EXISTING FUNDS AND \$1,300 ADDITIONAL FUNDS TO COME FROM THE CURRENT EXPENSE ENDING FUND BALANCE.

**COLVILLE, WASHINGTON  
CITY COUNCIL MEETING MINUTES  
OCTOBER 25, 2011**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO DELETE THE CARPET ELEMENT FROM THE PROJECT AND USE THE FUNDS THAT ARE CURRENTLY IN THE BUDGET FIRST.

[8:49:21 PM](#)

MOTION TO AMEND FAILED.

[8:50:04 PM](#)

ORIGINAL MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#10. AIRPORT RELOCATION PROJECT:            REPORT ON ANY PENDING ITEMS.**

MAYOR PRO-TEM FOLL STATED THAT THE FAA HAS CONTACTED THE CITY AND REQUESTED A CONFERENCE CALL REGARDING THE BROCHURE THAT WAS PUT OUT BY THE CHAMBER OF COMMERCE REGARDING THE AIRPORT ADVISORY VOTE. SHE STATED THAT COUNCILMEMBERS BERGIN, FOLL AND JANKE WILL BE ATTENDING THE CALL ON FRIDAY AT 9AM IN THE MAYOR'S OFFICE.

COUNCILMEMBER JANKE STATED THAT IT IS IN THE AIRPORT BOARD MINUTES THAT THE BOARD SHOWS FULL SUPPORT OF THE BOARD CHAIRMAN AND THAT HE CAN SPEAK FOR THEM ON ANY ISSUE AND REPRESENTS THE BOARD. COUNCILMEMBER JANKE STATED THAT HE STILL WANTS ISSUES THAT ARE ADDRESSED DURING MEETINGS TO BE SHOWN IN THE MINUTES.

COUNCILMEMBER JANKE STATED THAT IT IS NOTED IN THE PLANNING COMMISSION RECOMMENDATIONS TO THE COMPREHENSIVE PLAN DOCUMENT THAT THEY ARE STILL ASKING THAT THE COUNT BE VERIFIED AT THE AIRPORT. MAYOR PRO-TEM FOLL ASKED THAT THIS BE ADDED TO THE BUDGET ITEMS FOR POSSIBLE DECISION AND FUNDING IN 2012.

**#11. CITY ATTORNEY:    REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#12. COUNCIL PENDING ITEMS:            REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER KYLE STATED THAT THE TECHNICAL REVIEW COMMITTEE (TRC) MET TODAY REGARDING A NEIGHBORHOOD ISSUE. A LOT IN TOWN MIGHT REQUEST TO DIVIDE INTO TWO LOTS.

MAYOR PRO-TEM FOLL REQUESTED THAT EVERYONE PLEASE GO THROUGH THE PROPOSED BUDGET.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:59:59 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:59 P.M.**

\_\_\_\_\_  
MAYOR PRO-TEMPORE NANCY FOLL

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager