

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
JANUARY 12, 2010

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:01:06 PM](#)

ROLL CALL: FOLL, WHITE, MANCE, JANKE, KYLE, OHRTMAN AND ONE VACANCY.

[7:02:07 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER ERIC OHRTMAN AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CONTRACTED CITY ENGINEER BRENT RASMUSSEN, CITY TREASURER VICKIE STRONG AND WATER/SEWER SUPERINTENDENT ERIC DURPOS.

SALUTE TO THE FLAG.

- #01. OATH OF OFFICE: STEVENS COUNTY AUDITOR TO ADMINISTER THE OATH OF OFFICE TO ALL NEWLY ELECTED COUNCILMEMBERS ~ FOLL, OHRTMAN AND MANCE.**

STEVENS COUNTY AUDITOR TIM GRAY ADMINISTERED THE OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS FOLL, OHRTMAN AND MANCE.

CONSENT AGENDA:

- #02. MINUTES OF THE DECEMBER 22, 2009 COLVILLE CITY COUNCIL MEETING.**
- #03. DECEMBER 31, 2009 CLAIMS CHECKS #41235 ~ #41318 IN THE AMOUNT OF \$278,358.95 INCLUDING VOIDED CHECK #41241 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. DECEMBER, 2009 PAYROLL CHECKS #24373 ~ #24495 IN THE AMOUNT OF \$277,464.25 INCLUDING VOIDED CHECK #24493 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. DECEMBER 16, 2009 – JANUARY 7, 2010 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER OHRTMAN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 12, 2010 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 31, 2009 CLAIMS CHECKS #41235 ~ #41318 IN THE AMOUNT OF \$278,358.95; DECEMBER, 2009 PAYROLL CHECKS #24373 ~ #24495 IN THE AMOUNT OF \$277,464.25" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:10:59 PM](#)

MOTION PASSED.

PRIORITY ITEMS:

- #06. DISCUSSION/ACTION: POSSIBLE ELECTION OF MAYOR PRO-TEMPORE.**

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COUNCILMEMBER WHITE NOMINATED COUNCILMEMBER FOLL TO CONTINUE AS MAYOR PRO-TEMPORE.

[7:12:11 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENT.

RICHARD THOMAS, 693 NORTH LINCOLN STREET, STATED THAT HE IS HERE REGARDING A WATER PROBLEM. HE STATED THAT THERE IS A STORM DRAIN ACROSS THE STREET FROM HIM THAT IS ABOUT 3" ABOVE GRADE. MR. THOMAS PASSED AROUND PICTURES OF HIS FRONT YARD. HE ALSO STATED THAT THE STREET IS CROWNED IN THE MIDDLE AND GOES BOTH WAYS. HS STATED THAT DOWN 7TH STREET THERE IS A CULVERT. HE STATED THAT HE WOULD LIKE TO SEE A STORM DRAIN PUT ON HIS SIDE. WHENEVER IT RAINS HIS YARD IS FLOODED AND HIS WATER METER IS UNDER WATER.

MAYOR NICHOLS STATED THAT HE WILL HAVE SOMEONE COME AND LOOK AT IT TOMORROW.

MARY PAGE, FAMILY SUPPORT CENTER, STATED THAT SHE WANTED TO REQUEST AN INCREASE IN THE FUNDING LEVEL FOR 2010. IF FUNDING CAN'T BE INCREASED, SHE SUGGESTED THAT THE CITY STRIKE SOME ITEMS FROM THE CONTRACT DUE TO THE DECREASED FUNDING OR POSSIBLY DO A SIX MONTH CONTRACT AND RE-EVALUATE AFTER THAT TIME.

COUNCILMEMBER JANKE STATED THAT NOTHING HAS CHANGED WITH THE BUDGET SITUATION. HE SUGGESTED THAT WE MAINTAIN THE CURRENT CONTRACT FOR NOW AND SET AN APPROPRIATE TIME TO RE-LOOK AT THIS ISSUE FOLLOWING THE FIRST QUARTER.

IT WAS DECIDED THAT THIS WILL BE RE-EVALUATED AT THE APRIL 13, 2010 COUNCIL MEETING.

KATHY MCNINCH, CHEWELAH, STATED THAT SHE WAS UNDER THE IMPRESSION THAT LORI ISENBERG WAS SUPPOSE TO ESTABLISH SITE SELECTION CRITERIA AND THAT DID NOT HAPPEN AT THE JANUARY 5TH MEETING. THE COMMITTEE ITSELF DID NOT ESTABLISH ANY SITE SELECTION CRITERIA. SHE ALSO STATED THAT SHE WAS UNCLEAR ABOUT THE NUMBER OF MEETINGS OF THAT COMMITTEE. SHE WASN'T SURE IF THE LAST MEETING THAT OCCURRED WAS INTENDED TO BE THE FINAL MEETING OF THAT COMMITTEE. COUNCILMEMBER KYLE STATED THAT HIS UNDERSTANDING IS THAT THERE WILL BE NO MORE MEETINGS OF THIS COMMITTEE. MS. MCNINCH STATED THAT THIS WAS NOT MADE CLEAR TO THE COMMITTEE MEMBERS.

MAYOR NICHOLS STATED THAT THE CONTRACT FOR THESE SERVICES WAS ONLY FOR THREE MEETINGS.

NEW BUSINESS:

#08. DISCUSSION/ACTION: POTENTIAL CERB GRANT FOR AN AIRPORT RELOCATION ECONOMIC IMPACT STUDY.

JOHN SMITH, COLVILLE CHAMBER OF COMMERCE PRESIDENT, STATED THAT THERE HAS BEEN A LOT OF DISCUSSION REGARDING THE POTENTIAL ECONOMIC IMPACT OF A NEW AIRPORT. HE STATED THAT HE SPOKE WITH THE DEPARTMENT OF COMMERCE AND THERE IS AN AVAILABLE FUNDING SOURCE TO PERFORM AN ECONOMIC IMPACT STUDY. HE STATED THAT EARLIER TODAY A DISCOVERY HEARING WAS HELD ABOUT THE POTENTIAL APPLICATIONS. THE DEPARTMENT OF COMMERCE WAS ALSO ASKED THAT CITY ENGINEER BRENT RASMUSSEN'S TIME BE CONSIDERED AS A MATCH BASED ON THE FACT THAT HE IS A CONTRACTOR. HE STATED THAT THIS MATCH PROPOSAL WAS APPROVED. THE GRANT APPLICATION HAS NOT BEEN COMPLETED OR SUBMITTED, THIS WAS JUST A PRELIMINARY REVIEW STEP TO FIND OUT IF WE SHOULD PROCEED.

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COUNCILMEMBER JANKE STATED THAT IT SOUNDS LIKE A GOOD IDEA, BUT HE WONDERED HOW IT FITS INTO THE FAA NEPA PROCESS. WOULD THIS TIE INTO THEIR PROCESS OR REPLACE IT SOMEHOW OR HOW WOULD IT FIT TOGETHER. HE SUGGESTED THAT THIS BE RESEARCHED.

JOHN SMITH STATED THAT THE NEXT REVIEW FOR APPLICATIONS WILL BE FEBRUARY 2, 2010. IT IS HOPED THAT THE APPLICATION CAN BE APPROVED AT THE NEXT COUNCIL MEETING ALONG WITH A RESOLUTION TO PROCEED.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE INCREASING THE SMALL WORKS ROSTER PROJECT LIMIT.

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COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1432 N.S. INCREASING THE SMALL WORKS ROSTER PROJECT LIMIT TO \$300,000.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AMEND THE MOTION TO INCLUDE AN AMENDMENT TO SECTION II (1) OF THE PREVIOUS ORDINANCE TO REFLECT THE RCW LIMITS OF \$150,000 TO \$300,000.

[8:00:22 PM](#)

MOTION TO AMEND PASSED.

[8:00:45 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

(ORDINANCE NO. 1432 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#10. DISCUSSION: REVIEW PROPOSED RATE STUDY FINANCIAL POLICY.

WATER/SEWER SUPERINTENDENT ERIC DURPOS STATED THAT AS PART OF THE RATE STUDY THEY ARE LOOKING AT SETTING SOME FINANCIAL POLICIES AND ESTABLISHING LEVELS FOR THE RESERVES. ERIC DURPOS REVIEWED THE PROPOSED RESERVE AREAS AND WHAT THEIR PURPOSE WOULD BE AS WELL AS MINIMUM LEVELS.

COUNCILMEMBER JANKE ASKED ABOUT FACILITY COSTS AND HOW THESE WILL BE DEALT WITH. ERIC DURPOS STATED THAT THESE ISSUES SHOULD BE FUNDED OUT OF THE OPERATIONS AND MAINTENANCE BUDGET.

IT WAS DECIDED THAT A RESOLUTION WILL BE DRAFTED AND BROUGHT BACK FOR POSSIBLE ADOPTION AT THE NEXT MEETING.

#11. DISCUSSION/ACTION: PROPOSED PROPERTY PURCHASE OF RIGHT-OF-WAY.

COUNCILMEMBER KYLE STATED THAT HE WILL ABSTAIN FROM THIS ISSUE DUE TO A CONFLICT.

WATER/SEWER SUPERINTENDENT ERIC DURPOS STATED THAT WE NEED AN ADDITIONAL 10 FEET OF RIGHT OF WAY FROM THE GRANGE FOR ADEQUATE ACCESS TO THE CITY SEWER LINE. HE STATED THAT HE HAS MET WITH THE GRANGE AND THEY HAVE AGREED TO THE PURCHASE PRICE OF \$1,705.50 IN ORDER FOR THE CITY TO HAVE A FULL 60 FEET ALL THE WAY UP DEGRIEF.

COUNCILMEMBER JANKE ASKED IF THIS IS IN THE BEST INTERESTS OF THE CITY. MAYOR NICHOLS STATED THAT THIS IS A REQUEST OF THE CITY TO HAVE A CONSISTENT WIDTH OF RIGHT OF WAY. ERIC DURPOS STATED THAT THE CITY IS LOOKING AT THE LONG TERM FOR STREET EXTENSION. THERE IS ADEQUATE RIGHT OF WAY FOR THE ROAD THAT IS NEEDED BY AVISTA FOR THEIR DEVELOPMENT. THIS IS SOMETHING THAT THE CITY WOULD LIKE TO HAVE FOR THE FUTURE.

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VELMER HAWKINS STATED THAT HE THOUGHT THAT THIS WAS SOLVED A FEW DAYS AGO AT THE TECHNICAL REVIEW COMMITTEE MEETING. HE STATED THAT HE HAS A DEAL WITH AVISTA FOR AN EASEMENT. HE WILL NOT SELL OR DEED ANYTHING TO THE CITY.

COUNCILMEMBER FOLL ASKED MR. HAWKINS IF HE HAS AN OBJECTION TO THE CITY BUYING RIGHT OF WAY FROM THE GRANGE.

VELMER HAWKINS STATED THAT HE HAS NO OBJECTIONS, BUT WE AREN'T GOING TO BUY HIS RIGHT OF WAY.

COUNCILMEMBER OHRTMAN MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ALLOW THE MAYOR TO PROCEED WITH THE NECESSARY DOCUMENTS TO PURCHASE THE RIGHT OF WAY PARCEL FROM THE COLVILLE GRANGE IN THE AMOUNT OF \$1,705.50 OUT OF WATER/SEWER DEPARTMENT FUNDS.

[9:02:27 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER JANKE AND COUNCILMEMBER KYLE ABSTAINED.*

**#12. DISCUSSION: PROCESS AND TIMELINE FOR THE POTENTIAL AIRPORT
RELOCATION GOALS.**

COUNCILMEMBER KYLE STATED THAT AFTER REVIEWING THE FAA CIRCULAR IT APPEARS THAT SETTING GOALS AND OBJECTIVES ARE TIED DIRECTLY TO PREPARING A SCOPE OF WORK FOR THE POTENTIAL AIRPORT RELOCATION AND HIRING A CONSULTANT. HE STATED THAT HE WOULD LIKE TO BEGIN THE PROCESS OF DOCUMENTING THE GOALS AND OBJECTIVES FROM THE CITY COUNCIL.

IT WAS SUGGESTED THAT EACH COUNCILMEMBER SUBMIT A LIST OF GOALS AND THEN THE GROUP COULD REVIEW AND REFINE THAT LIST. A MASTER LIST WOULD BE COMPILED AND THEN RETURNED TO THE MEMBERS TO START THEIR REVIEW.

COUNCILMEMBER JANKE STATED THAT WE ARE ALSO ALLOWED TO PROVIDE CRITERIA FOR SITE SELECTION. HE STATED THAT IT IS HIS UNDERSTANDING THAT THE COLVILLE 2000 AND BEYOND COMMITTEE WILL ESTABLISH SOME SITE SELECTION CRITERIA. HE ALSO STATED THAT KEY CITY STAFF AND THE AIRPORT BOARD SHOULD BE ALLOWED TO SUBMIT A LIST OF GOALS AND OBJECTIVES.

IT IS TENTATIVELY PLANNED THAT LORI ISENBERG WILL BE HERE ON JANUARY 26 TO PRESENT THE FINAL REPORT OF THE COLVILLE 2000 AND BEYOND COMMITTEE.

MAYOR NICHOLS REVIEWED A PRELIMINARY SCHEDULE FOR GATHERING AND REVIEWING THE GOALS AND OBJECTIVES OF THE CITY COUNCIL.

AFTER THE INFORMATION IS PRESENTED FROM LORI ISENBERG IT WILL BE DISTRIBUTED TO ALL COUNCILMEMBERS. THE FIRST REVIEW OF PRELIMINARY GOALS WILL BE AT THE FEBRUARY 23, 2010 COUNCIL MEETING. THERE WILL BE AN ADDITIONAL FINAL REVIEW AT THE MARCH 9, 2010 MEETING AND MARCH 30, 2009 WILL BE FINAL DISCUSSIONS AND GOAL SETTING.

COUNCILMEMBER JANKE STATED THAT HE WOULD ALSO LIKE SOME FINANCIAL PLANNING DONE AND WOULD LIKE TO KNOW HOW WE ARE GOING TO PROVIDE OUR MATCH.

THE ON-GOING REVIEW OF THE GOALS WILL BE A REGULAR AGENDA ITEM FOR ALL COUNCIL MEETINGS UNTIL IT IS COMPLETE.

IT WAS DECIDED THAT WE WILL SET ASIDE THE MARCH 30, 2010 COUNCIL MEETING FOR GOALS ONLY.

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VELMER HAWKINS STATED THAT THE INDUSTRIAL PARK WAS GOING TO BE ON HIS LAND. HE ASKED IF THE COUNCIL IS GOING TO EMINENT DOMAIN THIS LAND. MAYOR NICHOLS STATED THAT WE ARE NOT AT THIS POINT IN THE PROCESS SO THE ANSWER IS UNKNOWN.

CECIL MCNINCH STATED THAT AT THE SECOND MEETING OF THE COLVILLE 2000 AND BEYOND COMMITTEE THEY WERE GOING TO START DISCUSSING THE SITE SELECTION CRITERIA AND AT THE LAST MEETING THERE WAS NOTHING AND IT WAS STATED THAT IT WOULD BE HANDLED BY THE NEPA AND SEPA PROCESS.

COUNCILMEMBER JANKE STATED THAT A CLEAR STATEMENT OF NEED IS STILL NECESSARY. COUNCILMEMBER KYLE STATED THAT THERE WAS A STATEMENT OF NEED DRAFTED AND IT WAS ON THE LAST COMMITTEE AGENDA. HOWEVER, THE GROUP DID NOT AGREE ON THE DRAFT STATEMENT SO HE IS UNSURE HOW LORI ISENBERG WILL HANDLE THAT PART.

KATHY MCNINCH STATED THAT THE STATEMENT OF NEED WAS NOT DRAFTED BY THE COMMITTEE, IT WAS PRESENTED BY LORI ISENBERG. SHE STATED THAT THERE WAS NO FINAL WRAP UP AT THE LAST MEETING.

#13. DISCUSSION: REVIEW REPORT FROM DOMINION MEADOWS ATHLETIC ASSOCIATION.

[9:44:19 PM](#)

THE REPORT WAS REVIEWED BY THE COUNCIL AND THERE WERE NO QUESTIONS.

COMMITTEE OR SPECIAL REPORTS:

#14. DISCUSSION/REPORT: MONTHLY REPORTS BY DEPARTMENT HEADS.

NO REPORT.

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER OHRTMAN STATED THAT THE STEVENS COUNTY RURAL LIBRARY DISTRICT HAS RECEIVED 26 APPLICATIONS FOR THE COLVILLE LIBRARY MANAGER POSITION AND AT LEAST 12 APPEAR TO BE QUALIFIED. THEY ARE PROCEEDING WITH TELEPHONE INTERVIEWS.

COUNCILMEMBER KYLE ASKED ABOUT A WATER/SEWER ISSUE THAT CAME UP WHILE HE WAS AUDITING VOUCHERS REGARDING THE NEW WELLS. WATER/SEWER SUPERINTENDENT ERIC DURPOS STATED THAT IN THE BIDS FOR THE DRILLING OF THE NEW WELLS, THERE WAS A BID ITEM FOR DEVELOPMENT, THE ORIGINAL ESTIMATE WAS FOR 16 HOURS PER WELL. HE STATED THAT IT HAS TURNED OUT TO BE MORE LIKE 60 HOURS. HE STATED THAT THEY KEPT INCURRING SAND, THIS WILL BE MORE OF A BID ITEM CHANGE AND NOT A CHANGE ORDER. HE STATED THAT NOTHING HAS BEEN PAID UNTIL THEY GET THE FINAL TOTAL, THIS WILL THEN BE BROUGHT TO THE MAYOR AND BACK TO COUNCIL BEFORE CLOSING OUT THE PROJECT.

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COUNCILMEMBER FOLL ASKED EVERYONE FOR ANY REQUESTS FOR 2010 COUNCIL COMMITTEE/DEPARTMENT ASSIGNMENTS. SHE ALSO STATED THAT SHE WILL NOT BE AT THE NEXT COUNCIL MEETING.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADJOURN THE MEETING.

[10:01:18 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 10:01 P.M.

MAYOR RICHARD NICHOLS

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager