

Message from the Mayor

The City Council and staff have spent many hours preparing to effectively allocate the resources of the City. Our commitment is to serve the citizens to the best of our ability, to enhance the health and safety of the public and promote the quality of life in Colville. We continue to meet the challenge of providing essential services and planning for the future.

As we look back on the past year, we are proud of our accomplishments and look forward to the challenges that will face us in 2011.

As the City grows and new homes and businesses are added, we will remain committed to balancing the impacts of this growth on our ability to provide the necessary services that go with it.

We continue to be blessed with many concerned and reliable volunteers that serve the City in many capacities, especially in the area of fire protection service. We are also fortunate to have many hard-working and experienced employees working for the City.

I would like to thank the City Council and City staff for their continued support during these difficult and challenging times. Their hard work has resulted in a balanced budget that has not compromised existing levels of service and continues to be prepared for the needs of the future.

Richard Nichols
MAYOR

2011 Mayor and City Council

Richard Nichols, Mayor
ctymyr@colville.wa.us

Nancy Foll, Councilmember

Betty White, Councilmember

Pearl Mance, Councilmember

Lou Janke, Councilmember

Doug Kyle, Councilmember

Terry Foster, Councilmember

Dorothy Bergin, Councilmember

Contact Information

City of Colville
170 S. Oak
Colville, WA 99114
Phone (509) 684-5094
Fax (509) 684-5030
www.colville.wa.us

The Colville City Council meets the second, fourth and fifth Tuesdays of the month at 7 p.m. in the Council Chambers at City Hall, located at 170 South Oak. The public is invited and encouraged to attend.

City Management Staff

Holly Pannell, CMC, PFO
City Clerk/Human Resources Manager
hpannell@colville.wa.us

Vickie Strong
City Treasurer
vstrong@colville.wa.us

Robert Meshishnek
Chief of Police
thechief@colville.wa.us

Terry LeCaire
Street/Parks/Recreation Superintendent
supervsr@colville.wa.us

Eric Durpos
Municipal Services Administrator
eric.durpos@colville.wa.us

James Lapinski
Director of Building/Planning
plandir@colville.wa.us

Krista Ohrtman
Library Manager
krista@scrld.org

Jeff Pitts
Fire Chief
firechief@colville.wa.us

Where the Money Comes From

The City of Colville estimates over \$15.6 million in overall revenues in 2011 from a variety of sources.

General Fund

Sales Tax	\$ 1,550,000	38%
Beginning Balance/Reserves	\$ 980,527	24%
Property Tax	\$ 995,000	25%
Charges For Services	\$ 267,375	7%
Intergovernmental	\$ 98,060	2%
Licenses and Permits	\$ 43,330	1%
Other Taxes	\$ 54,300	1%
Miscellaneous	\$ 27,188	1%
Fines and Forfeitures	\$ 27,750	1%
Total General Fund	\$ 4,043,530	

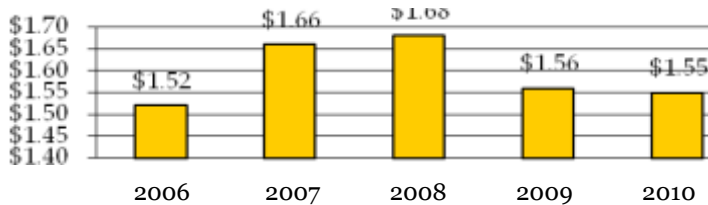
2011 Estimated Tax Revenue Population for 2011 ~ 5045

Estimated Property Tax	\$ 995,000
Estimated Sales and Use Tax	\$1,550,000
Taxes Based on Population	\$ 88,800
Hotel/Motel Tax	\$ 72,646
Real Estate Excise Tax	\$ 30,000
Utility Tax @ 6%	\$ 942,500
Total 2011 Estimated Tax	\$3,678,946
Total 2010 Taxes	\$3,562,053

City property tax allocation for a typical homeowner

Year	2011
Home Value	\$120,000
City's Levy Rate	\$2.613611
Annual Property Tax Paid to City	\$313.63

5-year sales tax comparison (in millions)



Where the Money Goes

In 2011, City of Colville expenditures are budgeted at approximately \$15.6 million. Money is spent to provide City services such as police, snow removal and maintenance, street and infrastructure improvements, and invest in the City's financial future.

Legislative and Legal

The City Council consists of seven Councilmembers. The Council is responsible for all legislative actions and policy-making for the City, including the budget. The Council is empowered with the authority to enact ordinances and policies to protect the rights of the citizens of the community and adopt regulations on rates and fees for services provided to the citizens. The Mayor is elected for a four-year term and serves as the Chief Administrative Officer. The Mayor is responsible for carrying out the policies of the City Council. The City Attorney's Office provides legal representation for all City departments, officials and employees. This includes handling civil litigation, prosecuting violations of City Ordinances, drafting and reviewing legal documents and rendering advice on a wide variety of legal issues.

Financial Operations and Administration

The City Clerk/Human Resources Manager ensures that the Mayor's directives are carried out. The City Clerk coordinates the financial function, including financial planning, the Annual Budget, Accounts Payable and Payroll. In addition, this department provides financial and budgetary reports for all users of such information and deals with all personnel issues including labor relations and insurance. The City Clerk is responsible for all City Council agendas and materials for Council meetings, and processing citizen's inquiries and service requests. The City Clerk ensures the safe keeping and archiving of all City records and maintains the City website.

The City Treasurer is responsible for the receipting, depositing, investing and accounting for all revenue for the City. These responsibilities include debt management, cash and investment management, accounting and asset monitoring and the Annual Financial Report. This department is also responsible for cashiering and customer service for city utilities which consist of Water, Sewer, Parking and Airport usage. Additional functions include the sale of dog licenses, the handling of LID assessments and Business Registrations.

Public Safety

The Operations Division of the Police department carries the major burden of the workload. It consists of officers assigned to patrol units. Officers are responsible for responding to calls, conducting preliminary investigations, and crime prevention programs. The Investigations Division handles follow-up and long-term investigations, property and evidence processing duties. The Administration performs job functions that include planning, organizing, coordinating, directing and controlling all police related activities. This division also includes administrative support services and records system. Enforcement of Animal Control ordinances is one of the primary responsibilities of this department. Parking Control enforces the parking regulations in the downtown area of the City.

The Fire Department responds to emergency calls to protect life and property from fires. Personnel from this department are involved in extensive training. The Fire Department consists of approximately 32 well trained and dedicated volunteers.

Building/Planning

This department administers, authors, revises, and enforces policies and regulations associated with building, land use and community development. The Department processes construction and land use permits and administers State adopted regulations and City Ordinances.

Recreation

The Recreation Specialist is responsible for implementing and overseeing all City-sponsored recreation programs. The Recreation Department provides year-round programs, recreational activities and special events.

Municipal Airport

The Colville Municipal Airport is located on 66 acres of City owned property east of the City on State Route 20 and lies within the city limits. The site was developed in 1924 and has been the recipient of several FAA/DOT grants for development and maintenance. The Colville Airport has a 2,700 foot long, 45 foot wide asphalt surfaced runway and is oriented in a northeast/southwest direction. Facilities include a parking ramp and a City owned 8,000 gallon fuel facility.

Streets/Parks

The Street/Parks Superintendent works with the Municipal Services Director preparing studies, design standards, plans and specifications and inspection services. The Street Department performs the following services: storm drain maintenance, street resurfacing, pothole patching, sign maintenance, snow and ice removal, street striping, maintenance and repair of all city vehicles, tree trimming and roadside mowing, weed control and spraying, street sweeping, fall leaf pickup and Christmas tree pickup. The Parks Department is responsible for the maintenance of seven parks, six ball fields, and soccer fields, City Hall grounds, Main Street planters, Main Street trees, Heritage Court and mowing duties at the Stevens County Historical Society Museum. Administration provides the management of all Divisions with the Park Department including, park acquisition and development, capital improvement planning, budget and providing support for the various citizen advisory boards associated with Park facilities.

Library

The Colville Public Library operates under an Intergovernmental Agreement with the Stevens County Rural Library District, which provides additional staffing, funding and resources. The Library provides a full range of public library services including books, newspapers, magazines, audio books, videos, DVD's, cd-roms and compact discs and on-line databases. Public Internet and computers with a wide range of software, including work processing, spreadsheets and web design are available, as well as a microfilm reader/printer and photocopy machine. The Library is fortunate to have numerous dedicated and caring volunteers.

Water/Sewer (Municipal) Services

The Municipal Services Department maintains all water and sewer facilities within the City. Responsibilities include operation and maintenance of the City's water reservoirs, lines, pumps, hydrants, lift stations, booster stations, and purification equipment. In addition, the sewage treatment plant and sewer lines are dealt with by this department. Laboratory analysis of wastewater and specified ground water is sampled and tested by department employees. The Water/Sewer Department works with builders in the addition of new construction, maintains meters and provides meter readings for billing on a monthly basis. The Water/Sewer Department is also in charge of the City's Cross-Connection Control activities which uphold the State standards set forth by the Department of Health Office of Drinking Water. This department is required to be certified in all areas mandated by City, State and Federal regulatory agencies, which pertain to water and sewer functions. The Municipal Services Director is responsible for managing short and long term infrastructure planning and implementation for the City. The Municipal Services Director explores infrastructure needs and oversees design of infrastructure projects. The Municipal Services Director provides technical advice on infrastructure matters and keeps the public informed regarding infrastructure projects.

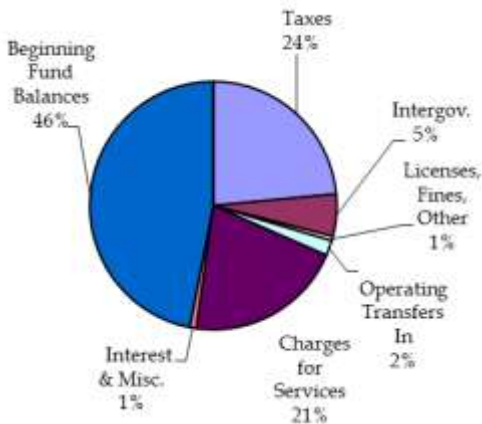
BUDGET SUMMARY

REVENUES BY SOURCE AND EXPENDITURES BY FUND

REVENUES	2008	2009	2010	2011
All Funds	Actual	Actual	Actual	Budget
Taxes	\$ 3,767,369	\$ 3,621,893	\$ 3,562,053	\$ 3,678,946
Licenses & Permits	\$ 49,484	\$ 56,361	\$ 50,550	\$ 43,330
Intergovernmental	\$ 687,285	\$ 2,120,799	\$ 1,267,156	\$ 860,260
Charges for Services	\$ 3,600,918	\$ 3,596,110	\$ 3,477,859	\$ 3,236,425
Fines & Forfeits	\$ 35,761	\$ 58,224	\$ 50,861	\$ 47,950
Interest & Misc.	\$ 529,153	\$ 446,533	\$ 185,648	\$ 131,273
Other Sources			\$ 295,044	
Operating Transfers In	\$ 308,954	\$ 607,680	\$ 271,826	\$ 308,378
Non Revenues	\$ 209,676	\$ 79,298	\$ 77,511	
Beginning Fund Balances/ Retained Earnings	\$ 9,761,159	\$ 9,516,042	\$ 8,663,780	\$ 7,345,251
Total Revenue	\$ 18,949,759	\$ 20,102,940	\$ 17,902,288	\$ 15,651,813

EXPENDITURES by fund	2008	2009	2010	2011
General Fund	Actual	Actual	Actual	Budget
Administration	\$ 450,291	\$ 424,240	\$ 394,791	\$ 473,161
Airport	\$ 185,873	\$ 102,568	\$ 146,958	\$ 102,320
Sr. Center	-	\$ 5,190		
Fire	\$ 418,831	\$ 111,214	\$ 71,690	\$ 100,700
Legal Services	\$ 160,409	\$ 162,114	\$ 161,267	\$ 161,387
Legislative	\$ 25,715	\$ 29,730	\$ 27,881	\$ 31,150
Miscellaneous Govt.	\$ 56,162	\$ 82,799	\$ 47,265	\$ 109,484
Parks	\$ 313,709	\$ 448,865	\$ 266,070	\$ 176,390
Recreation	\$ 257,660	\$ 207,889	\$ 166,909	\$ 196,550
Stevens Co. Historical	\$ 8,310	\$ 8,310	\$ 8,310	
Building/Planning	\$ 265,886	\$ 275,335	\$ 252,017	\$ 259,500
Police	\$ 1,328,475	\$ 1,399,121	\$ 1,197,099	\$ 1,347,184
Public Works/Engineering	\$ 203,017	\$ 194,672	\$ 153,850	
Operating Transfers Out	\$ 259,219	\$ 319,675	\$ 131,000	\$ 250,598
Non-Expenditures	\$ 46,164	\$ 46,837	\$ 39,214	
Ending Fund Balance	-			\$ 835,106
Street Fund	\$ 1,352,165	\$ 1,786,009	\$ 1,108,835	\$ 1,408,595
Library Fund	\$ 147,906	\$ 164,468	\$ 152,879	\$ 157,000
Parking Commission	\$ 23,047	\$ 34,474	\$ 25,547	\$ 61,210
Hotel/Motel Fund	\$ 55,524	\$ 83,461	\$ 72,138	\$ 212,007
Drug Investigation Fund	\$ 464	\$ 141	\$ 154	\$ 29,434
Miscellaneous Funds	\$ 14,617	\$ 252,033	\$ 151,823	\$ 662,384
Colville 2000	\$ 200,898	\$ 32,682		
Waste Water Facility	\$ 236,386	\$ 73,644		
Proprietary				
Water/Sewer	\$ 3,296,174	\$ 5,071,153	\$ 4,999,587	\$ 8,510,628
USDA Reserve	-			\$ 445,000
L.I.D. Guaranty Fund	\$ -		\$ 259	\$ 14,945
Debt Service Funds				
General Obligation Bond	\$ 94,976	\$ 97,212	\$ 49,506	\$ 49,520
LID #99-1	\$ 31,837	\$ 25,324	\$ 24,341	\$ 57,560
Total Expenditures	\$ 9,433,715	\$ 11,439,160	\$ 9,649,390	\$ 15,651,813

2011 BUDGET REVENUES BY SOURCE



2011 BUDGET EXPENDITURES BY FUND

