

City of Colville

PLANNING COMMISSION

October 28, 2009

7:00 P.M. – City Hall

MINUTES

The Colville Planning Commission met for a regular meeting on Wednesday, October 28, 2009, in the Council Room at City Hall. Chairperson Jody Hoffman called the meeting to order at 7:02 P.M. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Jody Hoffman, Tracy Ferrell, and Dee Hokom. MEMBERS ABSENT: Pearl Mance and Alan Bedford. One vacancy exists. STAFF PRESENT: Assistant Planner Melinda Lee and Recording Secretary Susan Davis. OTHERS PRESENT: Cecil and Edith McNinch, Jayne Evans, and Regina Driggs.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of October 14, 2009 had been distributed to each member prior to the meeting. Russ Larsen moved and Dee Hokom seconded the motion to approve the minutes as written. Motion passed. Tracy Ferrell abstained.

PUBLIC WORKSHOP – COMPREHENSIVE PLAN UPDATE

The Chairman explained that this is a part of a series of public workshops to evaluate the Colville Comprehensive Plan for updating during 2010, as required by the Growth Management Act (GMA). The following document had been distributed to each member and made available to the public prior to the meeting (copy on file).

- Chapter 8 – Annexation & Incorporation Element

Assistant Planner Melinda Lee distributed an amended draft of the Annexation & Incorporation Element (copy on file). She explained that the changes indicated in red were made to make the element consistent with Resolution No. 02-88. The element provides general guidance while Resolution #02-88 defines the annexation policies and provides for implementation. She noted that staff has recommended Policy 12, which would require a survey as a condition of annexation. Procedurally, surveys have been requested as a condition of annexation, but currently it is not specified in any document.

Melinda pointed out that all of the figures in Table 8.1 – Land Needed for Growth, need to be updated using the most current information. She advised that she would try to present the information in a simpler format. Melinda explained that upon review Stevens County determined that Colville’s UGA boundary needed to be reduced based on the growth rate. With the City’s concurrence, the land that had been designated “Economic Development” in the UGA was eliminated. It was Melinda’s feeling that the final UGA, as adopted, allows sufficient land to accommodate expected growth. Following brief discussion, it was suggested that the reference to “Economic Development” in Table 8.1 be deleted as it is no longer valid.

The current zoning map, including the UGA boundary, was reviewed and clarification was provided.

PLANNING COMMISSION

October 28, 2009

Page 2

There were no other comments from the Planning Commissioner regarding the Annexation & Incorporation Element.

Melina Lee advised that over the next few months staff will review comments received and incorporate them into the plan, as appropriate. The final draft will be compiled, including new tables, maps, and revised data, which will be presented to the Planning Commission again prior to final adoption.

Regina Driggs asked about the status of the Avista annexation proposal. Melinda Lee reported that the request by Avista, Velmer Hawkins, and the Fort Colville Grange in the vicinity of DeGrief Road and Highway 20 is proceeding.

OLD BUSINESS:

A. Transportation Element.

Melinda reported that the Pedestrian-Bicycle Plan advisory committee held two meetings. As a result of those meetings, the committee identified concerns and offered recommendations in relation to a proposed plan to incorporate into the Transportation Element. Additional comments will be accepted until November 10th. A staff report and the proposed plan will be presented to the Planning Commission for consideration at its November 18th meeting. Melinda stated one of the committee members has expressed an interest in making a presentation to the Commission regarding charging stations for electric vehicles.

NEW BUSINESS: There was no New Business to be presented.

PUBLIC COMMENT PERIOD:

Cecil McNinch expressed the feeling that the City Council should rely more on the Planning Commission's recommendations.

REPORTS

Due to the lack of business requiring action, Melinda suggested that the November 4, 2009 Planning Commission be canceled. There were no objections. The next meeting will be held on November 18, 2009. A public hearing has been scheduled to consider the 2009 Capital Facilities Plan (CFP) Update.

Dee Hokom inquired about the existing vacancy on the Planning Commission. It was also noted that Pearl Mance's position will be vacant following her City Council appointment after the general election. Melinda indicated that the staff continues to seek candidates and all vacancies are posted on the City's website. She offered to contact the City Clerk's office regarding future advertisements for vacant positions.

ADJOURNMENT

As there was no further business to come before the Commission, Russ Larsen moved and Tracy Ferrell seconded the motion to adjourn. There were no objections and the meeting was adjourned at 7:36 P.M.