

City of Colville

PLANNING COMMISSION

July 8, 2009

7:00 P.M. – City Hall

MINUTES

The Colville Planning Commission held a regular meeting on Wednesday, July 8, 2009, in the Council Room at City Hall. Chairperson Jody Hoffman called the meeting to order at 7:00 P.M. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Jody Hoffman, Alan Bedford and Dee Hokom. MEMBERS ABSENT: Pearl Mance and Tracy Ferrell. One vacancy exists. STAFF PRESENT: Assistant Planner Melinda Lee and Recording Secretary Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of June 24, 2009 had been distributed to each member prior to the meeting. Al Bedford moved to approve the minutes as presented. Russ Larsen seconded. Voice vote showed all in favor.

PUBLIC WORKSHOP – COMPREHENSIVE PLAN UPDATE

Assistant Planner Melinda Lee explained that this is the second of a series of public workshops to evaluate the Colville Comprehensive Plan for updating during 2010, as required by the Growth Management Act (GMA). The GMA requires communities to plan for capital facilities to ensure there is an adequate level of service in place to support development at the time of occupancy or use. The following draft document had been distributed to each Commission member and made available to the public prior to the meeting (copy on file).

- Chapter 3 - Capital Facilities & Utilities Element

Ms. Lee advised that the draft element is very preliminary and additional revisions will be required to make all of the information and data as current as possible prior to adoption. Melinda reviewed some changes that she made following distribution of the document, which included new statutory requirements and word changes for clarification. As required, general information has been included about private utilities that are provided in the urban growth area, as well as related goals and policies.

In the discussion which followed Russ Larsen pointed out that reference to the National Guard Armory in Par. 3, Page 6, should be deleted. It was requested that the term “VASI” in Par. 5, Page 6, be defined as it relates to the airport.

Dee Hokom expressed concern that statements in the airport section of the element appear to be inconsistent. She felt it is important to make sure statements are true and reflect the vision of the community. It was suggested that possibly a goal could be added to encourage enhancements that would make the airport more self-sustaining. Melinda noted she will also review the goals and policies identified in the Airport Land Use Compatibility Study for incorporation into the element. She advised that no reference has been regarding the current study being done to determine the feasibility of relocating

PLANNING COMMISSION

July 8, 2009

Page 2

the Colville Airport to an alternative location northeast of the existing airport. A final determination on an alternative site has not yet been made.

It was suggested that the words "Rocky Lake" be deleted from Par. 3, Page 10, because it is well beyond the City's urban growth area. It was noted that the current element states that the southeastern part of the city around the golf course and Garden Homes development would be a logical place to site a new satellite fire station. A determination would need to be made on whether this statement still applies.

General discussion followed relative to the Law Enforcement, Demand and Level of Service section on Page 15. It was recognized that the data contained in the current element was based on a projected high growth rate, which has not occurred. Melinda pointed out all data will be verified and updated based on new growth projections.

Dee Hokom noted there are no recommendations listed under the Library section, Demand Forecast and Recommendations, on Page 20. Given the increased use of Library services, she felt it would seem prudent to formulate some recommendations to ensure that demand and level of service can be met into the future. Melinda advised that she will contact Library Manager Amanda McKeraghan for current goals and other pertinent information.

Melinda advised that the Comprehensive Plan update will include a new Park & Recreation Element, which could increase the City's opportunities for grants. A draft document has been submitted to Park Superintendent Todd Booth and Recreation Coordinator Deborah Rarrick for review and comment. Melinda noted although the level of service standards in terms of "overall" park acreage indicate we do not need additional parks, we appear to be deficient in the area of smaller neighborhood parks. This might be something that could be considered for new subdivisions in the future.

Melinda encouraged the Commissioners to continue to submit comments on the draft elements. Information and data will continue to be updated for further review at future meetings.

At this time, it was a consensus that a meeting on July 22nd would not be necessary to continue discussion on the Capital Facilities & Utilities Element. The Commission decided to go forward with a tour of City facilities on July 22nd, starting at 6:00 P.M., at the Columbia Center, 401 S. Main Street, and ending at City Hall.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS: There was no New Business to be presented.

PUBLIC COMMENT PERIOD: There were no public comments.

REPORTS

Melinda Lee reported that City Engineer Brent Rasmussen is getting an estimate and exploring possible funding sources to address Avrum Baum's request for paving on Columbia Avenue.

PLANNING COMMISSION

July 9, 2009

Page 3

Al Bedford presented a status report on the Comprehensive Emergency Management Plan. Part 1 of the plan received approval in January 2009; Part 2 is in progress. An update schedule is due by November, which could provide an opportunity for funding for a city emergency operations command center such as a building or vehicle.

Staff reported that the City Council awarded the bid for the new dog shelter to Uphus Construction of Spokane, WA. Issuance of the building permit is pending. The Water/Sewer Department is funding two new pre-cast concrete restrooms in Yep Kanum Park. Staff confirmed that Avista Corp. continues to pursue plans to relocate to property on DeGrief Road. They presented a request to the City Council for the possible extension of city services to their property as they work toward annexation. It was noted that the seniors recently purchased property at Elep and Wynne Streets for a new center.

ADJOURNMENT

As there was no further business to be presented, Al Bedford moved and Russ Larsen seconded the motion to adjourn. There were no objections and the meeting was adjourned at 8:33 P.M.