

## HISTORIC PRESERVATION COMMITTEE

October 15, 2009

10:00 a.m. – City Hall

### MINUTES

The Colville Historic Preservation Committee met for a regular meeting on Thursday, October 15, 2009, at City Hall. Chairperson Craig Figley called the meeting to order at 10:00 a.m. without a quorum present.

MEMBERS PRESENT: Craig Figley and Russ Larsen. Janet Thomas arrived late. MEMBERS ABSENT: Alan Bedford and Tracy Ferrell. . Two vacancies exist. STAFF PRESENT: Director of Building & Planning Jim Lapinski and Assistant Planner Melinda Lee. OTHERS PRESENT: Councilmember Ed Gray and Chamber Manager Tricia Woods. RECORDING SECRETARY: Susan Davis.

### MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of September 17, 2009 had been distributed to each member prior to the meeting. Upon the establishment of a quorum, Russ Larsen moved and Janet Thomas seconded the motion to approve the minutes as written. Voice vote showed all in favor.

### OLD BUSINESS

a. Termination of Sheri Sundheim's membership.

Melinda Lee reported that the City Council approved the recommendation to terminate Sheri Sundheim's membership. Ms. Sundheim indicated in an e-mail to staff that her work schedule conflicts with the HPC meeting schedule. There are currently two vacancies on the HPC.

b. Copper for future plaques.

Melinda reported that she spoke with Lynn at the Colville Sign Company about possibly purchasing a supply of blank plaques from the copper sheet in stock. Each plaque would cost \$43 each, which would include a date and the finish in the future. Melinda advised that the HPC has a balance of \$401 in the 2009 budget for plaques, which could buy nine blanks.

Janet Thomas moved and Russ Larsen seconded the motion to expend the unexpended 2009 funds to purchase nine plaques. Motion passed.

c. Plaques for Acorn Saloon & Alpine Theater.

Melinda reported the Acorn Saloon was approved for a plaque in the past but one has never been awarded. She noted that all of the documentation is on file indicating that the property was researched.

Russ Larsen moved and Craig Figley seconded the motion to proceed with ordering a plaque for the Acorn Saloon. Motion carried.

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Melinda advised that the Alpine Theater was also approved for a plaque in the past. The plaque has not been awarded. Craig Figley offered to contact the owner, Steve Wisner, to coordinate the award.

### d. Discussion of Certified Local Government By-Laws.

Jim Lapinski explained that the Department of Archaeology and Historic Preservation (DAHP) is requiring that the HPC by-laws be adopted in ordinance form as a condition of Certified Local Government (CLG) approval. Jim noted he intends to draft the by-laws in general ordinance form but to delay submitting it in case DAHP reconsiders this requirement.

Janet pointed out that adopting the by-laws in ordinance form is burdensome for the City Council and questioned the benefit of doing so. She suggested that the committee recommend that staff delay the task since it is not critical at this time to become a CLG. There were no objections from the other members.

### e. “Site” review criteria.

Janet expressed the opinion when approving “site” plaques that the review criteria include a requirement that property owner(s) and all parties of interest involved in a site application need to agree to provide public access. Members agreed that it was implied at the last meeting but wasn’t clear in the action taken.

Janet Thomas moved and Russ Larsen seconded the motion to adopt additional site review criteria requiring that property owners and all parties of interest involved in an application need to agree to provide public access to a site. Motion passed.

NEW BUSINESS: There was no New Business.

## REPORTS

### a. Award of plaque to Rick & Tracy Ferrell, 357 N. Elm Street.

Melinda reported that Rick & Tracy Ferrell’s historic plaque was awarded. Notification of the award was provided to Sophia Aldous at the Statesman Examiner for inclusion in a future article.

### b. Status of application for Rusch Brickyard by Elk’s Lodge.

Melinda explained that she spoke with Dee McMillan, Dominion Meadows Board member, about the plaque application for Rusch Brickyard at the golf course by the Elk’s Lodge. Dee presented the proposal to the Board and they weren’t sure whether they were going to allow access to the subject site by the general public. She asked that the HPC not take action on the application until the Dominion Meadows Board makes a decision. The Board will hold its next meeting in November.

### c. Ghost walk at Keller House.

Jim Lapinski stated that in past discussion Craig Figley had suggested the idea of a ghost walk at the Keller House to promote local folklore. Craig expressed an interest in heading something up in the future and suggested that there are a number of ways of developing a program. Part of the process would be

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collecting folk lore about different houses, engaging people into dressing up and participating, and possibly providing transportation for tours. Janet indicated that the Historical Society would be willing to involve the Keller House as a destination or starting point. Jim offered his assistance and suggested that this idea be listed periodically as a future agenda item.

Chamber Manager Tricia Woods advised that if there is anything the HPC would like to have sent out to Chamber members, the weekly mailing usually goes out by 9 a.m. on Monday.

Brief discussion followed regarding a previous suggestion by Alan Bedford about a historical display in the pilot's lounge at the airport. Other members confirmed there is a lot of history involving the airport area, including the location of the fairgrounds at one time.

### ADJOURNMENT

As there was no further business, Janet Thomas moved and Russ Larsen seconded the motion to adjourn. There were no objections and the meeting was adjourned at 11:00 a.m.