

City of Colville

HISTORIC PRESERVATION COMMISSION

April 15, 2010

10:00 a.m. – City Hall

MINUTES

The Colville Historic Preservation Commission met for a regular meeting on Thursday, April 15, 2010, at City Hall. Chairperson Russ Larsen called the meeting to order at 10:00 a.m. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Trudy Lundy, and Alan Bedford. MEMBERS ABSENT: Tracy Ferrell, Janet Thomas, and Craig Figley. One vacancy exists. STAFF PRESENT: Director of Building & Planning Jim Lapinski and Assistant Planner Melinda Lee. RECORDING SECRETARY: Susan Davis.

ANNOUNCEMENTS

- ❖ Al Bedford's Recognition – Chairman Larsen announced that Al Bedford was selected as the 2009 City Volunteer of the Year. Melinda Lee advised that a potluck luncheon will be held on May 13<sup>th</sup> at City Hall and everyone should have received an invitation in the mail.
- ❖ Membership Update – Melinda Lee explained that the Mayor sent Craig Figley a letter requesting his resignation by December 31, 2010. Staff confirmed with the Mayor's office that alternatively Mr. Figley's position could be terminated based on lack of attendance as provided by the bylaws.

Alan Bedford moved and Trudy Lundy seconded the motion to recommend to City Council that Craig Figley's position be terminated based on unexcused absences as provided by the bylaws. Voice vote showed all in favor.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of February 18, 2010 had been distributed to each member prior to the meeting. On a motion by Alan Bedford and a second by Trudy Lundy the minutes were approved as written. Motion carried.

OLD BUSINESS

A. Rendezvous Booth/Tours.

Melinda Lee referenced some staff notes regarding Rendezvous that had been previously distributed (copy on file).

**Banner:**

Melinda reviewed the different styles of banners available from Colville Sign Company ranging in price from \$102 to \$180 and requested direction. The Commission discussed a possible design for a digitally printed banner with lettering, logo, and a photo. After reviewing the old Historic Preservation Committee

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logo, it was suggested that the "C" be deleted and a sketch of a historic building inserted, along with additional spacing. The Happy's Hallmark building was suggested for the sketch because it is very recognizable.

Alan Bedford moved and Trudy Lundy seconded the motion to use the Happy's Hallmark building on a new logo. Voice vote showed all in favor. Melinda Lee will prepare a draft design to present to the HPC for further review.

### **Tour Booklets/Tours:**

Melinda advised that there is an adequate supply of tour booklets available for distribution at Rendezvous. Inserts will be used in the booklet to locate new plaque recipients in order to use up the current stock. Jim Lapinski advised that he will be donating the cost of renting an air-conditioned van for the tours over the three day event. Melinda suggested that multiple tours could be scheduled each day such as Friday evening, Saturday morning, and Sunday afternoon. Anyone wanting to drive the van will need to be licensed and insured and each tour will require a driver and a guide.

### **Booth:**

Melinda advised that the booth will be shared with the Historical Society and Genealogy Society. The Genealogy Society will pay the booth fee if they sell things. Commission members will be needed to man the HPC space in the booth. A table and chairs are needed. Al Bedford offered to supply a tarp to cover the table when the HPC space is unmanned. It was noted that last year Tracy Ferrell brought a gramophone and it was suggested that it might be nice to have it again this year.

It was pointed out that the storyboards need to be updated with a current membership list, commission information, tour pictures, etc. Melinda suggested that a work session be scheduled in the future to work on the updates and Commission members indicated that mornings are preferred.

### **Entertainment:**

Melinda advised that the Rendezvous Committee will pay for re-enactments and do the scheduling.

#### B. Publication of Articles.

Melinda Lee reported that Tracy Ferrell has never been able to meet with Silverado Express editor Don Birch regarding the publication of articles. In discussion which followed Trudy Lundy expressed a willingness to contact historian Shirley Dodson as she is a contributing author to the Silverado Express. Melinda noted that she had also received a suggestion from Al Bedford that the North Columbia Monthly might be another source for publishing articles. Al advised that Steve and Carla Rumsey are the contact persons. The other members felt that the North Columbia Monthly, which is a free publication, would be worthwhile to pursue. In response to another suggestion, Jim Lapinski offered to talk to Eric Carpenter at KCVL about the possibility of putting historic spots on the radio. Melinda pointed out in the past the Statesman Examiner was given articles and photos but they have never been published.

**NEW BUSINESS:** There was no New Business to be presented.

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### REPORTS

#### A. Procedure to establish Historic Districts.

Melinda Lee stated that in order to establish a historic district property owners must be notified that a designation is being proposed and all of the buildings would need to be inventoried. The level of historic significance of each building would need to be determined and delineated based on several classifications, which can be an intense task. Melinda noted that the Treasurer's Office indicates there are 99 buildings in the C-2 District, which is the proposed historic district.

Alternatively, Jim Lapinski suggested if a local historic district gives honorary recognition only and no new regulations are being proposed, then all of the buildings would not have to be inventoried. Property owners would be notified of the need for a survey but that it would not mean that they would be regulated. The information on the buildings could be archived, which could be very useful in the future if the Commission decided to go beyond honorary recognition. Trudy suggested that this type of effort could be the topic of a future article in the Silverado Express or North Columbia Monthly to help inform the public.

Trudy Lundy moved to proceed with Step 1 of the historic district as an honorary district at this time. Alan Bedford seconded. Voice vote carried.

#### B. Historic Preservation Workshop in Ritzville.

Melinda reported that she and Trudy attended a historic preservation workshop in Ritzville, which included a historic tour. They felt the workshop was very informative and presented a brief overview. Al asked if a more detailed presentation could be made at the next meeting. Everyone agreed and Melinda will include this item on the next meeting agenda.

### ADJOURNMENT

As there was no further business, Trudy Lundy moved and Alan Bedford seconded to adjourn. There were no objections and the meeting was adjourned at 11:00 a.m.